

TECHNICAL STANDARDS

Communication Essentials | University Transfer | University Transfer Associate of Arts | University Transfer Associate of Science

In this program grouping, students should be able to meet specific technical standards, which are the essential skills and abilities needed to be successful in a program, with or without reasonable accommodation. It is important to review and understand these standards before applying to the program. All Technical Standards documents are available for review on the Mid-State Technical College website. (Go to <https://www.mstc.edu/programs> and select the program.)

This document should be reviewed prior to applying to the program.

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services, and employment in accordance with Section 504 and 508 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, as amended. If accommodations are needed, contact the Disability Services coordinator at 888.575.6782, TTY 711, at least two weeks in advance of needed assistance. Services available are documented at <https://www.mstc.edu/student-services/disability-services>.

For more information, please see Mid-State Technical College's Equal Opportunity/Non-Discrimination Policy.

STANDARD	DEFINITION OF STANDARD	EXAMPLE(S) OF TECHNICAL STANDARD
Critical Thinking Skills	<ul style="list-style-type: none">Ability to remember, understand, apply, analyze, and evaluate information.	<ul style="list-style-type: none">Brainstorming, Creative Writing, Artistic Expression, and Design Thinking exercises such as concept mapping and theory application.Interpret diagrams, tables, charts, & graphs.Interpret data and draw conclusions from findings.
Mobility/Motor Skills	<ul style="list-style-type: none">Ability to function in a classroom, laboratory, or online setting.	<ul style="list-style-type: none">Learn to manipulate various tools and utensils (dissections) to perform tasks with precision and control.Understand how to properly handle specimens.
Tactile Skills	<ul style="list-style-type: none">Ability to handle classroom equipment.	<ul style="list-style-type: none">Use writing utensils, keyboards, computer controls.Use manipulatives and scientific equipment for experiments.Assess, examine, and interpret findings through touch.

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		<ul style="list-style-type: none">• Safely use a variety of equipment in the lab setting.
Auditory Skills	<ul style="list-style-type: none">• Ability to actively listen.	<ul style="list-style-type: none">• Practice listening to and following oral instructions or directions involving multiple steps, sequences or actions.• Actively listen, ask questions, can summarize information, and make predictions to enhance comprehension and retention.
Visual Skills	<ul style="list-style-type: none">• Ability to view printed and online materials and instruments specific to the course.	<ul style="list-style-type: none">• Distinguish between different shapes, objects, and symbols which is critical for reading, math, science, and writing.• Follow written lab procedures and written instructions.• Take accurate measurements using various measuring devices.
Communication Skills	<ul style="list-style-type: none">• Ability to understand and use spoken and written language.	<ul style="list-style-type: none">• Develop the ability to deliver presentations effectively.• Learn to organize and articulate their thoughts clearly and cohesively.• Organize thoughts effectively to prepare written documents that are correct in style, grammar, and mechanics.
Interpersonal Skills	<ul style="list-style-type: none">• Ability to work with others in a variety of settings and situations.• Ability to actively listen.	<ul style="list-style-type: none">• Practice summarizing and restating what others have said to demonstrate understanding.• Ask clarifying questions to ensure they understand messages conveyed from instructors and/or peers.

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		<ul style="list-style-type: none">• Demonstrate ability to work effectively in teams.
Behavioral Skills	<ul style="list-style-type: none">• Ability to assume responsibility/accountability for actions and maintain composure in stressful situations.	<ul style="list-style-type: none">• Identify and manage their emotions effectively utilizing strategies such as deep breathing and mindfulness.• Able to assess their own stress levels and discuss coping methods.• Able to investigate the impact of implicit bias on social relationships and practice skills to interpret bias.• Follow safety procedures in the lab and be aware of surroundings.

Mid-State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program, activity, or employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President – Human Resources; 500 32nd Street North, Wisconsin Rapids, WI 54494; 715.422.5325 • AAEO@mstc.edu.