

TECHNICAL STANDARDS

Substance Use Disorder Counselor

In this program grouping, students should be able to meet specific technical standards, which are the essential skills and abilities needed to be successful in a program, with or without reasonable accommodation. It is important to review and understand these standards before applying to the program. All Technical Standards documents are available for review on the Mid-State Technical College website. (Go to <https://www.mstc.edu/programs> and select the program.)

This document should be reviewed prior to applying to the program.

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services, and employment in accordance with Section 504 and 508 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, as amended. If accommodations are needed, contact the Disability Services coordinator at 888.575.6782, TTY 711, at least two weeks in advance of needed assistance. Services available are documented at <https://www.mstc.edu/student-services/disability-services>.

For more information, please see Mid-State Technical College's Equal Opportunity/Non-Discrimination Policy.

STANDARD	DEFINITION OF STANDARD	EXAMPLE(S) OF TECHNICAL STANDARD
Critical Thinking Skills	<ul style="list-style-type: none">Ability to collect, interpret, and integrate information and make decisions within a range of function.	<ul style="list-style-type: none">Read and comprehend relevant information in textbooks, statutory/case law, legal/non-legal documents.Exercise independent judgment in determining when there is reasonable suspicion to detain when probable cause exists to search and arrest and when force may be used and to what degree.Detach from individual prejudices and assumptions to make informed decisions in high and low stress situations.
Mobility/Motor Skills	<ul style="list-style-type: none">Ability to perform physical requirements.	<ul style="list-style-type: none">Operate a law enforcement vehicle during all times of the day, in all types of conditions, in emergency and non-emergency conditions.

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		<ul style="list-style-type: none">• Physical capability to run, walk/stand for long periods of time, climb, manipulate, heavy objects, crawl, and use body strength to gain entry through barriers.• Proficiency with firearms at levels of prescribed in certification standards.
Tactile Skills	<ul style="list-style-type: none">• Ability to detect faint vibrations, temperature differences, and texture differences that may assist in collecting evidence.	<ul style="list-style-type: none">• Perform searches of people, vehicles, buildings, and large outdoor areas which involve feeling and detecting objects.
Auditory Skills	<ul style="list-style-type: none">• Ability to detect loud, soft, high and low frequency sounds.	<ul style="list-style-type: none">• Ability to actively listen and interpret spoken language in a variety of settings.• Conduct audio surveillance for extended periods of time.
Visual Skills	<ul style="list-style-type: none">• Possess sufficient eyesight to read documents and records.	<ul style="list-style-type: none">• Conduct visual surveillance for extended periods of time.
Communication Skills	<ul style="list-style-type: none">• Possess adequate comprehension and understanding of the English language in spoken, written, and nonverbal formats.	<ul style="list-style-type: none">• Effectively communicate with people of all ages by giving information/directions and advising of rights/processes.• Prepare investigative and other reports using appropriate grammar, symbols, and mathematical computations.• Prepare and process such documents as citations, affidavits, and warrants.• Communicate effectively and coherently over law enforcement radio.• Recognize, interpret, and respond to nonverbal behavior of self and others.

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		<ul style="list-style-type: none">• Resolve conflict in a calm, non-defensive, and respectful manner.• Demonstrate communication skills in court and other formal settings.
Interpersonal Skills	<ul style="list-style-type: none">• Ability to work collaboratively with others.	<ul style="list-style-type: none">• Interact appropriately with individuals from a variety of social, emotional, cultural, and intellectual backgrounds.• Ability to listen to others and determine their needs and wants.• Ability to employ basic conflict management skills.• Endure verbal and mental abuse when confronted with hostile views and opinions of other people in an antagonistic environment.
Behavioral Skills	<ul style="list-style-type: none">• Ability to exhibit professional behaviors in the work environment.	<ul style="list-style-type: none">• Be accountable for schedules and work performance.• Demonstrate initiative, flexibility, enthusiasm, honesty, and cooperative behavior.• Perform duties efficiently, willingly, and thoroughly.• Present professional appearance and maintain personal hygiene.

Mid-State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program, activity, or employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President – Human Resources; 500 32nd Street North, Wisconsin Rapids, WI 54494; 715.422.5325 • AAEO@mstc.edu.