

TECHNICAL STANDARDS

Healthcare Foundations | Medical Assistant

In this program grouping, students should be able to meet specific technical standards, which are the essential skills and abilities needed to be successful in a program, with or without reasonable accommodation. It is important to review and understand these standards before applying to the program. All Technical Standards documents are available for review on the Mid-State Technical College website. (Go to <https://www.mstc.edu/programs> and select the program.)

This document should be reviewed prior to applying to the program.

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services, and employment in accordance with Section 504 and 508 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, as amended. If accommodations are needed, contact the Disability Services coordinator at 888.575.6782, TTY 711, at least two weeks in advance of needed assistance. Services available are documented at <https://www.mstc.edu/student-services/disability-services>.

For more information, please see Mid-State Technical College's Equal Opportunity/Non-Discrimination Policy.

STANDARD	DEFINITION OF STANDARD	EXAMPLE(S) OF TECHNICAL STANDARD
Critical Thinking Skills	<ul style="list-style-type: none">• Ability to calculate, reason, analyze, and synthesize data in a timely manner.• Ability to problem solve and make decisions in a timely manner.• Ability to apply knowledge, skills and experience to determine best/safe practice.• Ability to apply broad concepts to clinical situations.• Ability to concentrate to perform clinical tasks.• Ability to recognize the need to consult with healthcare professionals.• Ability to demonstrate problem-solving skills.• Ability to anticipate needs for procedures, provider and patient, and respond appropriately.• Ability to prioritize patient care duties.• Ability to problem solve complex situations while maintaining a professional demeanor.	<ul style="list-style-type: none">• Comprehend and interpret graphic trends.• Tell time.• Read and interpret measurements.
Mobility/Motor Skills	<ul style="list-style-type: none">• Ability to sit, stand, walk, and maintain balance at varying intervals.• Ability to bend, stretch, squat, twist, kneel, and reach.• Possess good hand-eye coordination.• Possess arm-hand steadiness.• Possess finger and manual dexterity (e.g., squeeze, grasp, twist, pinch, and manipulate small objects).• Ability to move in confined spaces.	<ul style="list-style-type: none">• Promptly react in emergency situations.• Ability to safely move, lift and support 50 pounds.• Ability to navigate various terrains and levels, including flat surfaces and stairs.

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		<ul style="list-style-type: none"> • Possess stamina (or endurance) to perform physical tasks and activity for up to 8 hours.
Tactile Skills	<ul style="list-style-type: none"> • Ability to detect subtle differences through skin. 	<ul style="list-style-type: none"> • Detect depth of veins and arteries, vibrations, pulse, temperature.
Auditory Skills	<ul style="list-style-type: none"> • Ability to detect audible sounds for function and warning of equipment. 	<ul style="list-style-type: none"> • Detect equipment alarms, heart sounds, and breath sounds.
Olfactory Skills	<ul style="list-style-type: none"> • Ability to detect odors. 	<ul style="list-style-type: none"> • Detect abnormal breath, alcohol, gases, fire.
Visual Skills	<ul style="list-style-type: none"> • Ability to visually detect equipment displays. • Ability to detect objects, symbols, and numbers both near and far. • Ability to detect and identify different colors. 	<ul style="list-style-type: none"> • Ability to visually detect environmental hazards. • Ability to detect changes in skin color, temperature, and swelling.
Communication Skills	<ul style="list-style-type: none"> • Ability to interact appropriately with patients, peers, and leadership. • Ability to speak, read, write, comprehend, interpret, and document information. • Ability to recognize nonverbal behavior. • Ability to discuss and ask questions regarding patient care with patient, family, and health care team. • Ability to convey information in a clear, professional, and timely manner. • Ability to listen and respond to others in an accepting and respectful manner. • Ability to discuss details and ask questions regarding patient care. • Ability to listen and respond to others in a nonjudgmental and respectful manner. • Possess awareness of non-verbal communication. • Ability to observe, interpret and respond appropriately to surroundings, nonverbal cues, verbal, and written information. 	<ul style="list-style-type: none"> • Able to effectively manage and navigate emotional experiences.

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Interpersonal Skills	<ul style="list-style-type: none">• Ability to adapt to changing environments inherent in clinical practice.• Ability to establish effective relationships.• Ability to display cross-cultural competency, integrity, moral reasoning, ethical behaviors, and concern for others.• Ability to show respect for diverse populations.• Ability to work cooperatively within a team.• Ability to exhibit positive interpersonal skills.• Ability to maintain confidentiality.• Ability to demonstrate appropriate impulse control and professional level of maturity.• Ability to recognize appropriate boundaries in relationships with patients and colleagues.• Ability to work as a team member.• Ability to cope with stressful situations.• Ability to adhere to attendance, dress code, and personal hygiene protocol.• Ability to display integrity, honesty, respect, reliability, and accountability.• Ability to accept and utilize constructive feedback to enhance personal and professional growth.• Ability to work independently and in team.• Ability to respond to challenging situations while maintaining composure and professionalism.	<ul style="list-style-type: none">• Ability to interact with others.• Ability to advocate for the needs of the patient.• Accept constructive feedback and accept responsibility for actions.• Establish appropriate relationships with patients, staff, and family members.• Show respect for diversity in culture, religion, sexual orientation, marital status, socio-economic status and abilities/disabilities.• Ability to work independently and in a team environment.
Behavioral Skills	<ul style="list-style-type: none">• Ability to apply knowledge, skills, and experience to provide a safe work environment.• Ability to work in an environment with potentially infectious materials.• Ability to demonstrate adherence to safety guidelines and regulations.• Ability to recognize potentially hazardous conditions and take appropriate actions.• Ability to maintain immunization and health care requirements.• Ability to utilize personal protective equipment.• Ability to operate equipment while adhering to safety standards.• Ability to identify and resolve unsafe situations.• Ability to be familiar with and follow emergency procedures.	<ul style="list-style-type: none">• Be familiar with and follow complex emergency protocols.• Utilize gloves, masks, eyewear, gown.

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Mid-State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program, activity, or employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President – Human Resources; 500 32nd Street North, Wisconsin Rapids, WI 54494; 715.422.5325 • AAEO@mstc.edu.