

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

February 17, 2025

**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:27 p.m.

**B. ROLL CALL**

PRESENT: Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, Terry Whitmore, and Dr. Shelly Mondeik

EXCUSED: Shawn Becker, Ronald Rasmussen, and Ryan Zietlow

OTHERS: Craig Bernstein, Kathy Bruckbauer, Debby Brunnett, Dr. Karen Brzezinski, Micki Dirks-Luebbe, Jackie Esselman, Logan Hamman, Deb Johnson-Schuh, Sarah King, Dr. Mandy Lang, Carly Lee, Brad Russell, Dr. Chris Severson, and Angie Susa

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held December 16, 2024.

**F. CONSENT AGENDA**

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of January 2025 were presented. These bills totaled \$1,468,994.78 of which \$729,575.06 represents operational expenditures and \$739,419.72 represents capital expenditures. The district's payroll for the month of January totaled \$1,669,846.31 plus \$17,416.10 for travel and miscellaneous reimbursements and \$936,135.15 in fringe benefits. The district's bills and payroll totaled \$4,092,392.34.

2. Entered into the following contracted service agreements totaling \$26,333.76:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147238	BLS Renewal (In-Person)	\$ 356.64
147239	Manufacture Your Ride	\$ 805.00
147240	Central WI Farm Profitability	\$ 1,305.00
147241	Heartsaver First Aid	\$ 650.00
147242	Heartsaver First Aid CPR AED	\$ 650.00
147243	Rough Terrain Forklift Awareness	\$ 875.00
147244	Articulating Manlift Awareness	\$ 875.00
147245	Scissor Lift Awareness	\$ 875.00
147246	Weld Testing	\$ 2,890.00
147247	CDL Entry Level Driver Training	\$ 6,800.00
147248	Scissor Lift Awareness – Train the Trainer	\$ 1,950.00
147249	Articulating Manlift Awareness TTT	\$ 3,900.00
147250	Lifting and Rigging	\$ 3,800.00
147251	Lifting and Rigging (WAT funded)	\$ 950.00
147252	HealthQuest Nursing Camp	\$ 1,257.85
147253	Emergency Services Training	\$ 3,500.00
147254	Women in Welding Camp	\$ 1,348.71
147255	Autism and Neurodiversity	\$ 13,037.50



1. FINANCE & INFRASTRUCTURE COMMITTEE –Charles Spargo
  - a. TREASURER’S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
  - b. BOND RATING: Debby Burnett of Baird provided an update on the bond sale and Moody’s rating. Mid-State maintained a Aa1 rating.
  - c. SPECIAL MEETING: The Finance & Infrastructure Committee will hold a special capital budget meeting on April 21 beginning at 3:00 p.m. This will be a detailed review of the FY26 capital budget prior to presentation to the full board.
  - d. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE –On behalf of Chairperson Shawn Becker, Are Vang
  - a. GAINFUL EMPLOYMENT: The Federal Gainful Employment initiative was highlighted. Mid-State submitted required documentation to meet the established deadline. Reporting is complete.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
  - a. OPIOID OVERDOSE PREVENTION: Mid-State placed Narcan at each location as well as near AEDs in Wisconsin Rapids and in the Narcan Vending Machine (in partnership with Wood County). Since beginning, 130 Narcan have been dispensed and 63 fentanyl test kits were distributed. In addition, CPR kits, First Aid kits, Sharps containers, COVID tests and gun safety locks have been available and routinely used.
  - b. TRAUMA INFORMED CARE: Mid-State is working with Chuck Price of Blue Collar Consulting to conduct trauma informed care development. Through multiple sessions, Mr. Price will meet with all managers at the college to provide training.
  - c. MID-STATE HEALTHCARE SIMULATION CENTER: During the 2024 calendar year, 689 program students and 50 Aspirus employees were trained at the Healthcare Simulation Center. In addition, 15 community events were held.
4. COMMITTEE-OF-THE-WHOLE – Richard Merdan
  - a. ANTHOLOGY/ERP UPDATE: An update on the Anthology implementation project was provided. The college remains committed to doing all we can to stay on track. Anthology has been working with the college to mitigate the financial impact of any delays.

**K. DISCUSSION & ACTION**

1. SHUTTLE SERVICE: Highlights of Mid-State’s Shuttle Service were provided along with information about potential partnerships to continue the service for students.

**L. CLOSED SESSION**

The Board entertained a motion to convene to closed session, under Section 19.85(1)(c) Wisconsin statutes, for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to conduct the President’s Evaluation). The Board may take action in closed session.

Motion by Mr. Spargo, seconded by Ms. Vang, upon a roll call vote, unanimously approved the closed session as announced by Mr. Merdan at 6:55 p.m.

**M. ADJOURNMENT** – Richard Merdan

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote, unanimously approved reconvening in open session at 7:34 p.m.

Mr. Merdan reported the Board discussed President Mondeik's performance.

There being no further action or business of the Board, the meeting adjourned at 7:35 p.m. with a motion by Ms. Vang, seconded by Mr. Whitmore, upon a voice vote.

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Betty Bruski Mallek, Secretary

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Angela R. Susa, Recording Secretary