



BOARD OF DIRECTORS MEETING
February 2025

Monday, February 17, 2025
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

- 4:00 p.m.** – Finance & Infrastructure Committee Meeting; Room A223 (page 3)
- 4:15 p.m.** – Academic & Student Services Committee Meeting; Room A112 (page 6)
- 4:15 p.m.** – Human Resources & External Relations Committee Meeting; Room A203 (page 8)
- 5:00 p.m.** – Committee-of-the-Whole Meeting; Room L133-134 (page 10)
- Immediately Following Committee-of-the-Whole – BOARD MEETING;** Room L133-134 (page 12)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.
Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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FINANCE & INFRASTRUCTURE COMMITTEE

Monday, February 17, 2025

4:00 p.m.

Mid-State Wisconsin Rapids Campus; Room A223
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – CHARLES SPARGO

B. OPEN MEETING CERTIFICATION – CHARLES SPARGO

This February 17, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (January 20, 2025 Meeting) (Voice Vote) – CHARLES SPARGO

D. REVIEW OF CONSENT AGENDA ITEMS – CARRIE KASUBASKI

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT FOR FY25 – CARRIE KASUBASKI

F. INFORMATIONAL ITEMS

1. BOND RATING – Carrie Kasubaski

An update on the college's recent bond rating from Moody's will be presented.

2. SPECIAL MEETING – Carrie Kasubaski

The Committee will confirm a date for presentation and approval of the FY2025-2026 capital budget.

3. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

G. ADJOURNMENT *(Voice Vote)* – **CHARLES SPARGO**

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Stevens Point Downtown Campus

January 20, 2025

- A. CALL TO ORDER** – In place of Charles Spargo, Betty Bruski Mallek
The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, and Ronald Rasmussen
OTHERS: Carrie Kasubaski, Dr. Shelly Mondeik, and Brad Russell

- B. OPEN MEETING CERTIFICATION** – Betty Bruski Mallek
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

- C. ACTION ON COMMITTEE MEETING MINUTES** – Betty Bruski Mallek
December 16, 2024 Committee Meeting Minutes
Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved the minutes as presented.

- D. REVIEW OF CONSENT AGENDA ITEMS** – Carrie Kasubaski
Consent Agenda items were reviewed. No action was taken.

- E. TREASURER'S REPORT FOR FY25**– Carrie Kasubaski
Financial reports for FY25 were presented for review and discussion. No action was taken.

- F. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A; AND SETTING THE SALE** – Carrie Kasubaski
Administration is requesting authority to issue up to \$2,500,000 in general obligation promissory notes to finance budgeted capital expenditures for building/remodeling and improvements, and moveable equipment in FY25. Action will be requested during the regular meeting.

- G. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$2,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A** – Carrie Kasubaski
A resolution for the sale of \$2,500,000 general obligation promissory notes to finance budgeted capital expenditures was previously discussed. Based on timing of the meeting and sale, a request for a parameters resolution was presented and discussed. Action will be requested during the regular meeting.

- H. RESULTS OF BID #840** – Carrie Kasubaski
Results of Bid #840 for the E-Building Condenser and Evaporator Replacement were presented and discussed. Action will be requested during the regular meeting.

I. INFORMATIONAL ITEMS

1. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2025-2026 (FY26) – Carrie Kasubaski
The committee reviewed the FY26 Budget Development Calendar. No action was taken.

2. INFORMATION TECHNOLOGY (IT) SERVICES – Carrie Kasubaski
A high-level review of Information Technology (IT) services provided in FY24 was conducted. Key achievements, metrics, and contributions were provided.

3. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES – Greg Bruckbauer
No topics were discussed.

- H. ADJOURNMENT** – Betty Bruski Mallek
There being no further action or business, the meeting adjourned at 4:34 p.m. with a motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, February 17, 2025

4:15 p.m.

Mid-State Wisconsin Rapids Campus; Room A112
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – SHAWN BECKER

B. OPEN MEETING CERTIFICATION – SHAWN BECKER

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C. APPROVAL OF COMMITTEE MINUTES (January 20, 2024 Meeting) (Voice Vote) – SHAWN BECKER

D. REVIEW OF CONSENT AGENDA ITEMS – SHAWN BECKER

E. INFORMATIONAL ITEMS

1. **GAINFUL EMPLOYMENT – Dr. Mandy Lang**

Information about the college's Gainful Employment and Financial Value Transparency reporting will be shared.

F. ADJOURNMENT (Voice Vote) – SHAWN BECKER

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Stevens Point Downtown Campus

January 20, 2025

- A. CALL TO ORDER** – In place of Shawn Becker, Are Vang
The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Are Vang

OTHERS: Dr. Chris Severson

- B. OPEN MEETING CERTIFICATION** – Are Vang
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

- C. APPROVAL OF COMMITTEE MINUTES (December 16, 2024)** – Are Vang
Minutes were reviewed.

- D. REVIEW OF CONSENT AGENDA ITEMS** – Are Vang

E. INFORMATIONAL ITEMS

1. **ADVISORY COMMITTEES:** An update regarding advisory committee renewals and new members for the Schools of Applied Technology, Hospitality, and General Education was provided. No action was taken.
2. **SPRING FACULTY IN-SERVICE:** An overview of recent faculty in-service was provide. No action was taken.

- F. ADJOURNMENT** – Are Vang
There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Mr. Becker.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, February 17, 2025

4:15 p.m.

Mid-State Wisconsin Rapids Campus; Room A203
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

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C. APPROVAL OF COMMITTEE MINUTES (January 20, 2025 Meeting) (Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

1. District Board Approval of Hires and Resignations of Contracted Staff
Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

E. INFORMATIONAL ITEMS

1. OPIOID OVERDOSE PREVENTION – Dr. Karen Brzezinski
Information on the college's opioid overdose prevention through the new Narcan program will be shared.
2. TRAUMA INFORMED CARE – Dr. Karen Brzezinski
A discussion around Mid-State's work with Chuck Price of Blue Collar Consulting regarding trauma informed care will be held.
3. MID-STATE HEALTHCARE SIMULATION CENTER – Craig Bernstein
A Simulation Center overview of 2024 will be provided.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Stevens Point Downtown Campus

January 20, 2025

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan and Terry Whitmore

OTHERS: Dr. Karen Brzezinski and Craig Bernstein

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES – Richard Merdan

December 16, 2024 committee meeting minutes

Motion by Mr. Merdan, seconded by Mr. Whitmore, upon a voice vote, unanimously approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. ACT 10 – Dr. Karen Brzezinski

A refresher on Act 10, due to recent legal action, was provided. No action was taken.

2. MARTIN LUTHER KING JR. DAY – Dr. Karen Brzezinski

A recap of college activities honoring Martin Luther King Jr. Day was provided. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:35 p.m. with a motion by Mr. Merdan.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, February 17, 2025

5:00 p.m.

Mid-State Wisconsin Rapids Campus; Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This February 17, 2025 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (December 16, 2024) (Voice Vote) – RICHARD MERDAN

D. ANTHOLOGY/ERP UPDATE – BRAD RUSSELL

An Anthology Enterprise Resource Planning (ERP) project implementation status update will be provided.

E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

December 16, 2024

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

ROLL CALL

PRESENT: Shawn Becker, Betty Bruski Mallek, Richard Merdan, Ronald Rasmussen, Charles Spargo, Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Are Vang and Terry Whitmore

OTHERS: Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Jackie Esselman, Logan Hamman, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (NOVEMBER 18, 2024 MEETING) – Richard Merdan

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved the minutes as presented.

D. AMETA™ RECAP – Greg Bruckbauer

A recap of financially related items for the Advanced Manufacturing, Engineering Technology & Apprenticeship Center was provided.

E. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 5:09 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, February 17, 2025

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus; Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This February 17, 2025, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON JANUARY 20, 2025 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for January 2025 total \$1,468,994.78 of which \$729,575.06 represents operational expenditures and \$739,419.72 represents capital expenditures. Payroll disbursements for January totaled \$1,669,846.31 plus \$17,416.10 for travel and miscellaneous reimbursements, and \$936,135.15 in fringe benefits, for a total payroll disbursement of \$2,623,397.56. Administration recommends approval of the payment of these obligations totaling \$4,092,392.34.

2. Contracted Service Agreements

The District has entered into twenty-nine contracted service agreements totaling \$117,769.70. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require board approval.

4. District Board Approval of Hires and Resignations of Contracted Staff

Approval of hires and resignations of contracted staff per State Statute 118.22(2) is requested.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. District Boards Association (DBA)
3. Association of Community College Trustees (ACCT)
4. Next meeting date

H. FOUNDATION REPORT – BETTY BRUSKI MALLEK

I. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

J. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Charles Spargo
 - a. Review of Consent Agenda Items
 1. Payment of Bills and Payroll
 2. Contracted Service Agreements
 3. Procurement for Goods and Services
 - b. Treasurer's Report for FY25
 - c. Informational Items
 1. Bond Rating
 2. Special Meeting
 3. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Shawn Becker
 - a. Review of Consent Agenda Items

- b. Informational Items
 - 1. Higher Learning Commission Prep
 - 2. Gainful Employment

- 3. Human Resources & External Relations Committee – Richard Merdan
 - a. Review of Consent Agenda Items
 - b. Informational Items
 - 1. Opioid Overdose Prevention
 - 2. Trauma Informed Care
 - 3. Mid-State Healthcare Simulation Center
- 4. Committee-of-the-Whole – Richard Merdan
 - a. Anthology/ERP Update

K. DISCUSSION & ACTION – RICHARD MERDAN

- 1. SHUTTLE SERVICE – Dr. Mandy Lang
The College will present outcomes of the shuttle service, funded through a Wisconsin Innovation Grant. Continuation of the service will also be discussed.

L. CLOSED SESSION (Roll Call Vote) – RICHARD MERDAN

The Board will entertain a motion to convene to closed session, under Section 19.85(1)(c) Wisconsin statutes, for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to conduct the President's Evaluation). The Board may take action in closed session.

Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

M. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Stevens Point Downtown Campus	January 20, 2025
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Ronald Rasmussen, Are Vang, Terry Whitmore, and Dr. Shelly Mondeik

EXCUSED: Shawn Becker, Charles Spargo and Ryan Zietlow

OTHERS: Craig Bernstein, Dr. Karen Brzezinski, Logan Hamman, Carrie Kasubaski, Benjamin Nusz, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Rasmussen, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held December 16, 2024.

F. CONSENT AGENDA

Motion by Mr. Whitmore, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district’s bills for the month of December 2024 were presented. These bills totaled \$1,870,187.97 of which \$787,666.79 represents operational expenditures and \$1,082,521.18 represents capital expenditures. The district’s payroll for the month of December totaled \$1,504,299.43 plus \$17,520.77 for travel and miscellaneous reimbursements and \$617,905.51 in fringe benefits. The district’s bills and payroll totaled \$4,009,913.68.

2. Entered into the following contracted service agreements totaling \$26,333.76:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147222	Forklift Training – Train the Trainer	\$ 2,190.00
147223	Lifting and Rigging	\$ 2,920.00
147224	Mobile Crane Safety	\$ 3,500.00
147225	Lean Six Sigma	\$ 11,563.44
147226	Project Management	\$ 8,701.74
147227	Team Building and Problem Solving	\$ 9,935.08
147228	Scaffold Competent Worker	\$ 2,440.00
147229	Customer Service	\$ 600.00
147230	Train-the-Trainer	\$ 1,200.00
147231	Heartsaver CPR/AED Adult/Child	\$ 472.10
147232	Fundamental Electricity & Safety	\$ 4,860.00
147233	Intro to AutoCAD	\$ 4,800.00
147234	Card Making Workshop	\$ 250.00
147235	New Leader Forum	\$ 4,725.00
147236	Customer Service Skills	\$ 2,600.00
147237	Merit Badge Clinic Exploration	\$ 500.00

3. Approved the following procurement(s) for goods and services:
There are no procurements requiring Board Approval

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Mr. Becker, Mr. Spargo and Mr. Zietlow asked to be excused this evening.
2. The District Boards Association held its Legislative Seminar in Madison. Board members and college representatives met with legislators to advocate for Mid-State and the WTCS. Friday hosted the ACCT Governance Leadership Institute of which the Board and College were well represented. An update on recent District Boards Association activities was provided.
3. ACCT Legislative Summit will be held February 9-12 in Washington, D.C. Mr. Merdan and Mr. Spargo will attend and meet with district legislators.
4. Future meeting dates (times unless otherwise announced):
MONTHLY MEETING
Monday, February 17, 2025 **Committee-of-the-Whole: 5:00 p.m.**
Wisconsin Rapids Campus **Board Meeting: Following Committee-of-the-Whole**

H. PRESIDENT'S REPORT – Dr. Shelly Mondeik

1. Dr. Mondeik provided a welcome to Mid-State's Vice President of Finance Carrie Kasubaski.
2. Dr. Mondeik highlighted campus activities. Activities included New Employee Orientation, capital budget planning, Skills USA and DECA host site and a brief shuttle update.
3. Dr. Mondeik highlighted recent community involvement. Recent community acknowledgements include receiving the Community Cornerstone Award from United Way of South Wood & Adams Counties and the Decree of Excellence Award from the Portage County Business Council.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – On behalf of Chairperson Charles Spargo, Betty Bruski Mallek
 - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
 - b. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A; AND SETTING THE SALE: Following committee review and discussion and review by the full Board, consideration of approval was requested.

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution Authorizing The Issuance Of Not To Exceed \$2,500,000 General Obligation Promissory Notes, Series 2025A; And Setting The Sale:

WHEREAS, the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") is presently in need of \$1,582,109 for the public purpose of paying the cost of acquiring movable equipment and in the amount of \$917,891 for the public purpose of paying the cost of building remodeling and improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,582,109 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$917,891 for the public purpose of paying the cost of building remodeling and improvements projects; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) from Robert W. Baird & Co. Incorporated (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed TWO MILLION FIVE HUNDRE THOUSAND DOLLARS (\$2,500,000) (the "Notes").

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Stevens Point Journal, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The sale of the Notes shall be negotiated with the Purchaser. At a subsequent meeting, the District Board shall act on the purchase proposal received from the Purchaser and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the Purchaser. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$2,500,000.

Adopted, approved and recorded January 20, 2025.

- c. RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$2,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A: Review and discussion occurred in committee as well as by the full board. A recommendation for approval was made.

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following Resolution Establishing Parameters For The Sale Of Not To Exceed \$2,500,000 General Obligation Promissory Notes, Series 2025A:

WHEREAS, on January 20, 2025, the District Board of the Mid-State Technical College District, Adams, Clark, Jackson, Juneau, Marathon, Portage, Waushara and Wood Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$1,582,109 for the public purpose of paying the cost of acquiring movable equipment; and in the amount of \$917,891 for the public purpose of paying the cost of building remodeling and improvement projects (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in the Stevens Point Journal giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes to finance acquiring movable equipment and building remodeling and improvement projects;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President, Finance (the "Authorized Officer") of the District the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes: Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed TWO

MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000). The purchase price to be paid to the District for the Notes shall not be less than 97% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the District by the Purchaser shall not exceed 3.00% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 2.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, if any, payable by the Purchaser or the District.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025A"; shall be issued in the aggregate principal amount of up to \$2,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$250,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$250,000; and that the aggregate principal amount of the Notes shall not exceed \$2,500,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$2,500,000.

Date	Principal Amount
03-01-2026	\$200,000
03-01-2027	205,000
03-01-2028	220,000
03-01-2029	230,000
03-01-2030	240,000
03-01-2031	255,000
03-01-2032	265,000
03-01-2033	280,000
03-01-2034	295,000
03-01-2035	310,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2025, or any such other date as set forth in the Approving Certificate. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2034 for the payments due in the years 2025 through 2035 in such amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2025 shall be the total amount of debt service due on the Notes in the years 2025 and 2026; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2025.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2025 as set forth in the schedule to be attached to the Approving Certificate labeled as Schedule III.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Secretary's office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) Expiration of the petition period provided for under Section 67.12(12)(e)5, Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Authorizing Resolution for the issuance of the Notes to finance acquiring movable equipment and to finance building remodeling and improvement projects; and

(b) Approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes; and

Upon his approval of the terms of the Notes, as evidenced by the execution of the Approving Certificate, the Authorized Officer is authorized to execute the Proposal providing for the sale of the Notes to the Purchaser. The Notes shall not be issued or delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 17. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure

Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 19. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded January 20, 2025.

- d. RESULTS OF BID #840: Review and discussion of the replacement of the condenser and evaporator in the E building for proper air handling was conducted. There being no concerns the following action was taken.

Motion by Ms. Bruski Mallek, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved awarding Bid #840 to August Winter & Sons in the amount of \$249,800.00 via the Resolution below.

WHEREAS, the college has need to replace the condenser and evaporator in the E building at the Wisconsin Rapids Campus; and

WHEREAS, the existing condenser and evaporator are beyond fiscally repairing; and

WHEREAS, the bids for #840 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has selected the lowest qualified bidder for replacement of equipment and the District Board wishes to award selection of the item.

BE IT RESOLVED that the Mid-State Technical College Board affirms the awarding of Bid #840 to August Winter & Sons. and in the amount of \$249,800.00, commencing on January 21, 2025, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding in the FY2025 capital budget.

- e. BUDGET DEVELOPMENT CALENDAR FOR FISCAL YEAR 2025-2026 (FY26): Schedules of upcoming budget activity for FY26 were provided. Staff continues to meet and align priorities with budget.
 - f. INFORMATION TECHNOLOGY (IT) SERVICES: A high-level overview of services provided by IT in FY24 was provided. Continuous review of services provides guidance for improvements going forward.
 - g. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE –On behalf of Chairperson Shawn Becker, Are Vang
- a. ADVISORY COMMITTEES: Twice annually a review of Program Advisory Committee members is conducted. The Committee reviewed programs in the Schools of Applied Technology, General Education, and Hospitality.
 - b. SPRING FACULTY IN-SERVICE: An overview of the recent Spring Faculty In-Service was provided. Sessions were also provided for part-time faculty (30+ attended).
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan
- a. ACT 10: A brief history of Act 10 was provided along with an update on the status of legislation related to Act 10 currently being considered. Further direction will be given following the Spring election.
 - b. MARTIN LUTHER KING JR. DAY: Highlights of campus-wide activities honoring Martin Luther King Jr. were provided.

J. DISCUSSION & ACTION

- 1. FY24 WORKFORCE & ECONOMIC DEVELOPMENT ANNUAL REPORT: Highlights of Mid-State's Workforce & Economic Development Division were provided. This included staffing, conferences, contract training, facility use and continuing education.
- 2. STEVENS POINT DOWNTOWN CAMPUS AND COMMUNITY UPDATE: An update was provided on activities at the Stevens Point Downtown Campus and involvement in community events.

K. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:13 p.m. with a motion by Mr. Rasmussen, seconded by Ms. Vang, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

**PAID INVOICE LISTING
JANUARY 2025**

Date	Check number	Payee Name	Amount	Notes
1/3/2025	200466	Boardman & Clark LLP	2,389.50	
1/3/2025	200467	BRICKHOUSE SCHOOL SERVICES	335.61	
1/3/2025	200468	CAP SERVICES INC	2,173.00	WIG Payment
1/3/2025	200469	DIAMOND BUSINESS GRAPHICS INC	752.97	
1/3/2025	200470	DIGICOPY INC	6,656.11	
1/3/2025	200471	Diversified Benefit Services, Inc.	100.00	
1/3/2025	200472	FASTSIGNS 629	625.00	
1/3/2025	200473	FINANCIAL AID SERVICES, LLC	800.00	
1/3/2025	200474	FUNKTION DESIGN STUDIO, LLC	720.00	
1/3/2025	200475	J J KELLER & ASSOCIATES INC	147.25	
1/3/2025	200476	LA CROSSE GRAPHICS INC	2,362.49	
1/3/2025	200477	LILY PAD FLORAL & GIFTS, LLC	120.00	
1/3/2025	200478	LONDERVILLE STEEL ENTERPRISES INC	1,088.50	
1/3/2025	200479	MID-STATE TECHNICAL COLLEGE	143.00	
				Two invoices. One invoice was for \$45,264.13. It pertains to PO#2025000142. It was for Lincoln Welders with aluminum welding kits.
1/3/2025	200480	MISSISSIPPI WELDERS SUPPLY CO., INC	46,149.13	
1/3/2025	200481	NASSCO, INC.	39.00	
1/3/2025	200482	NORTH CENTRAL WI FIRE CHIEFS ASSOCIATION	75.00	
1/3/2025	200483	NRG MEDIA LLC	7,630.00	
1/3/2025	200484	PER MAR SECURITY SERVICES	66.37	
1/3/2025	200485	ROCKMAN'S CATERING	6,019.76	
1/3/2025	200486	ROUGH CUT COMPANY	642.50	
1/3/2025	200487	SCHMITT ACOUSTICS LLC	1,134.72	
1/3/2025	200488	STOCOR PORTABLE STORAGE LLC	290.00	
				AMETA Center construction. Trade Pack #3 (Concrete Masonry Unit & Veneer). Board approved AMETA project at the 2/28/22 board meeting.
1/3/2025	200489	THE BOLDT COMPANY	30,379.80	
1/3/2025	200490	Trustee Mont Martin	145.15	
1/3/2025	200491	UMS PRINT SOLUTIONS LLC	665.16	
1/3/2025	200492	US OMNI & TSACG COMPLIANCE SERVICES, INC	95.88	
1/3/2025	200493	VANGUARD COMPUTERS, INC.	15,816.90	
1/3/2025	200494	WAHSEGA LABS, LLC	3,439.00	
1/3/2025	200495	WERNER ELECTRIC SUPPLY COMPANY INC	3,320.60	
1/3/2025	200496	WI POTATO & VEGETABLE GROWERS ASSOC. INC	125.00	
				FY2025 WIDS contract. Pass thru account. Nothing is procured so did not need Board approval.
1/3/2025	200497	WTCS FOUNDATION INC	27,600.00	
1/9/2025	200498	1ST AYD CORP	31.43	
1/9/2025	200499	AIR CONDITIONING CONTRACTORS OF AMERICA	1,755.92	
1/9/2025	200500	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	13,438.50	
1/9/2025	200501	AT&T	5.70	
1/9/2025	200502	BLUE EDGE ENERGY LLC	522.00	
1/9/2025	200503	BRIAN D LITZA	678.60	
1/9/2025	200504	CAREERBUILDER, LLC	369.25	
1/9/2025	200505	CHET'S PLUMBING & HEATING	863.00	
1/9/2025	200506	CONCORD TECHNOLOGIES	111.75	
1/9/2025	200507	DOORWORKS INC	228.00	
1/9/2025	200508	E-CON ELECTRIC, INC.	3,385.00	
1/9/2025	200509	FLAG CENTER	1,191.50	
1/9/2025	200510	FOX VALLEY TECHNICAL COLLEGE	900.00	
1/9/2025	200511	GRAINGER INC	341.98	
1/9/2025	200512	GUNDERSSEN MOUNDVIEW HOSPITAL AND CLINICS	595.00	
1/9/2025	200513	HEARTLAND BUSINESS SYSTEMS	617.55	
1/9/2025	200514	HIRERIGHT LLC	681.07	
1/9/2025	200515	INSIDE OUT PLUS LLC	1,436.61	
1/9/2025	200516	Interprenet	850.00	

**PAID INVOICE LISTING
JANUARY 2025**

Date	Check number	Payee Name	Amount	Notes
1/9/2025	200517	KW2	79,325.00	PO#2025000114 Website redesign. This was included in the FY2025 board approved budget.
1/9/2025	200518	MADA EMB & SCREEN PRINTING	3,579.20	
1/9/2025	200519	MISSISSIPPI WELDERS SUPPLY CO., INC	5,523.09	
1/9/2025	200520	MONROE TRUCK EQUIPMENT INC	21.82	
1/9/2025	200521	NASSCO, INC.	699.80	
1/9/2025	200522	PBBS Equipment Corp	365.85	
1/9/2025	200523	POINT PLOWING, LLC	3,247.50	
1/9/2025	200524	PROPERTY WORKS LLC	1,319.30	
1/9/2025	200525	MERDAN, RICHARD	1,264.45	
1/9/2025	200526	ROBOSTORE, LLC	21,338.95	
1/9/2025	200527	SDS PAINTING COMPANY, INC.	1,505.00	
1/9/2025	200528	SHRED IT	190.17	
1/9/2025	200529	SOLARUS	2,337.57	
1/9/2025	200530	SPECTRUM BUSINESS	2,621.41	
1/9/2025	200531	STAFFWORKS GROUP	8,553.25	
1/9/2025	200532	STEVENS POINT PUBLIC UTILITIES	4,800.00	
1/9/2025	200533	STOCOR PORTABLE STORAGE LLC	135.00	
1/9/2025	200534	SUNRISE ROTARY	150.00	
1/9/2025	200535	SWIDERSKI EQUIPMENT INC	997.94	
1/9/2025	200536	THE DOUGLAS STEWART COMPANY	649.24	
1/9/2025	200537	Trustee Mont Martin	145.15	
1/9/2025	200538	TWEET/GAROT MECHANICAL INC	1,663.94	
1/9/2025	200539	ULINE INC	643.80	
1/9/2025	200540	UMS PRINT SOLUTIONS LLC	55.00	
1/9/2025	200541	UNITED WAY OF SOUTH WOOD COUNTY	800.00	
1/9/2025	200542	WATEA	349.00	WIG Payment
1/9/2025	200544	WI MATHEMATICS COUNCIL, INC.	325.00	
1/9/2025	200545	WROBLEWSKI CONCRETE CONSTRUCTION LLC	1,676.00	
1/9/2025	200546	ZUMASYS, INC.	44.33	
1/9/2025	200547	BOARD OF EDUCATION-WRPS	569.91	
1/9/2025	200548	DOMTAR	6,321.37	
1/9/2025	200549	Student	178.96	
1/9/2025	200550	Student	371.00	
1/9/2025	200551	Student	149.89	
1/9/2025	200552	Student	65.00	
1/9/2025	200553	Student	110.00	
1/9/2025	200554	ROCK FIRE & RESCUE	369.85	
1/9/2025	200555	Student	2,460.89	
1/9/2025	200556	UMOS	73.20	
1/9/2025	200557	WISCONSIN RAPIDS POLICE DEPART	40.00	
1/9/2025	200558	EZ STITCHES & DESIGNS	376.00	
1/16/2025	200559	Student	3,100.00	
1/16/2025	200560	Student	40.00	
1/16/2025	200561	Student	342.44	
1/16/2025	200562	ACCREDITATION REVIEW COUNCIL	500.00	
1/16/2025	200563	AIRGAS USA LLC	291.08	
1/16/2025	200564	ASSOCIATED TRUST COMPANY, NA	475.00	
1/16/2025	200565	BAUERNFEIND BUSINESS TECHNOLOGIES INC	444.97	
1/16/2025	200566	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	9,853.81	WIG Payment
1/16/2025	200567	BRAINFUSE ONLINE INSTRUCTION	7,543.00	
1/16/2025	200568	CANALAND EARLY LEARNING	120.00	
1/16/2025	200569	CENTERGY INC	18,838.65	WIG Payment
1/16/2025	200570	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,850.00	
1/16/2025	200571	CONCORD TECHNOLOGIES	111.77	
1/16/2025	200572	COTTINGHAM & BUTLER, INC.	275.00	
1/16/2025	200573	E O JOHNSON INC	5,458.91	
1/16/2025	200574	EXAN ENTERPRISES, INC.	2,363.00	

PAID INVOICE LISTING
JANUARY 2025

Date	Check number	Payee Name	Amount	Notes
1/16/2025	200575	FEDEX	11.63	
1/16/2025	200576	FINANCIAL AID SERVICES, LLC	928.00	
1/16/2025	200577	FOOD AND FARM EXPLORATION	5,414.99	
1/16/2025	200578	FOX VALLEY TECHNICAL COLLEGE	450.00	
1/16/2025	200579	FRONTIER NORTH INC	1,323.25	
1/16/2025	200580	GRAINGER INC	1,147.24	
1/16/2025	200581	HARTER'S FOX VALLEY DISPOSAL	3,188.00	
1/16/2025	200582	HealthCheck360	10,744.48	
1/16/2025	200583	HEART OF WISCONSIN	5,000.00	
1/16/2025	200584	HEINZEN PRINTING INC	258.97	
1/16/2025	200585	ICIMS	3,560.55	
1/16/2025	200586	INSIGHT FS	726.07	
1/16/2025	200587	J. H. FINDORFF & SON INC	54,216.27	5 invoices. One invoice is for \$20,562.00. This was for Beth Ellie's office.
1/16/2025	200588	LAKESHORE TECHNICAL COLLEGE	37,041.73	WILM Charges
1/16/2025	200589	LAMAR COMPANIES	1,250.00	
1/16/2025	200590	MEASURE LEARNING	56.00	
1/16/2025	200591	MEDICAL ASSISTING EDUCATION REVIEW BOARD	3,400.00	
1/16/2025	200592	MISSISSIPPI WELDERS SUPPLY CO., INC	718.00	
1/16/2025	200593	MSC INDUSTRIAL SUPPLY INC	403.99	
1/16/2025	200594	NASSCO, INC.	1,778.16	
1/16/2025	200595	NORTH CENTRAL WI WDB INC	2,646.00	
1/16/2025	200596	NRG MEDIA LLC	822.00	
1/16/2025	200597	PORTAGE COUNTY BUSINESS COUNCIL INC	462.00	
1/16/2025	200598	SALESFORCE.COM, INC.	5,371.05	
1/16/2025	200599	SDS PAINTING COMPANY, INC.	1,110.00	
1/16/2025	200600	SOMERVILLE INC	6,253.75	
1/16/2025	200601	SPECTRUM BUSINESS	759.98	
1/16/2025	200602	STAFFWORKS GROUP	452.16	
1/16/2025	200603	STOCOR PORTABLE STORAGE LLC	165.00	
1/16/2025	200604	TOMORROW RIVER BUSINESS ASSOCIATION	50.00	
1/16/2025	200605	UNITED WAY OF SOUTH WOOD COUNTY	250.00	
1/16/2025	200606	VANGUARD COMPUTERS, INC.	85.00	
1/16/2025	200607	WAOW/WYOW TELEVISION INC	4,430.00	
1/16/2025	200608	WCWI-FM	768.00	
1/16/2025	200609	WERNER ELECTRIC SUPPLY COMPANY INC	9,302.82	
1/16/2025	200610	WI DEPT OF JUSTICE	405.00	
1/16/2025	200611	WI NEWS TRACKER	63.00	
1/16/2025	200612	WI RAPIDS RAFTERS	23,000.00	
1/16/2025	200613	WISNET	25.00	
1/16/2025	200614	WSAW-TV	3,856.00	
1/16/2025	ACH	US BANK-PCARD	155,701.71	December Pcard Statement
1/23/2025	200615	6 AM MARKETING, INC.	10,833.75	
1/23/2025	200616	ADVANCED PHYSICAL THERAPY	390.00	
1/23/2025	200617	ALLIANT ENERGY/WP&L	1,343.89	
1/23/2025	200618	ANTHOLOGY, INC	34,525.60	Four invoices. All pertaining to Statement of Works payments for moving to new ERP system
1/23/2025	200619	ASCENSION WI EMPLOYER SOLUTION	3,555.00	
1/23/2025	200620	AT&T	57.28	
1/23/2025	200621	Boardman & Clark LLP	79.50	
1/23/2025	200622	BOHN TRUCKING & EXCAVATING INC	2,028.00	
1/23/2025	200623	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	6,204.74	WIG Payment
1/23/2025	200624	BROKEN PEOPLE	2,145.00	
1/23/2025	200625	CENGAGE LEARNING	1,390.00	
1/23/2025	200626	CENTERGY INC	2,500.00	WIG Payment
1/23/2025	200627	CENTRAL DOOR SOLUTIONS, LLC	232.88	
1/23/2025	200628	CHET'S PLUMBING & HEATING	655.00	
1/23/2025	200629	CHURCH HILL CLASSICS LTD	210.60	

PAID INVOICE LISTING
JANUARY 2025

Date	Check number	Payee Name	Amount	Notes
1/23/2025	200630	CITY OF ADAMS WATER & SEWER UTILITIES	429.69	
1/23/2025	200631	DIGICOPY INC	6,717.27	
1/23/2025	200632	E-CON ELECTRIC, INC.	2,941.22	
1/23/2025	200633	FASTSIGNS 629	330.00	
1/23/2025	200634	FEDEX	46.90	
1/23/2025	200635	FIRST SUPPLY LLC-PLOVER	163.88	
1/23/2025	200636	FRONTIER NORTH INC	1,146.49	
1/23/2025	200637	GINA CONNECTS, LLC	1,500.00	
1/23/2025	200638	HEART OF WISCONSIN	250.00	
1/23/2025	200639	HEARTLAND BUSINESS SYSTEMS	617.50	
1/23/2025	200640	HEINZEN PRINTING INC	1,561.83	
1/23/2025	200641	HENRICKSEN & COMPANY, INC.	244.55	
1/23/2025	200642	INGRAM PUBLISHER SERVICES INC	70.20	
1/23/2025	200643	INSIGHT FS	1,106.80	
1/23/2025	200644	LILY PAD FLORAL & GIFTS, LLC	70.00	
1/23/2025	200645	MADA EMB & SCREEN PRINTING	118.10	
1/23/2025	200646	MARSHFIELD AREA CHAMBER OF COMMERCE	356.00	
1/23/2025	200647	MARSHFIELD ROTARY CLUB	110.00	
1/23/2025	200648	MISSISSIPPI WELDERS SUPPLY CO., INC	789.00	
1/23/2025	200649	MSC INDUSTRIAL SUPPLY INC	89.70	
1/23/2025	200650	NASSCO, INC.	85.71	
1/23/2025	200651	NATIONAL MANAGEMENT, LLC	471.50	
1/23/2025	200652	NICOLET PROMOTIONS INC	27.50	
1/23/2025	200653	POCKET NURSE ENTERPRISES INC	21,032.79	
1/23/2025	200654	POINT PLOWING, LLC	2,540.00	
1/23/2025	200655	REDSHELF, INC	2,894.77	
1/23/2025	200656	SADOFF IRON AND METAL COMPANY	3,511.84	
1/23/2025	200657	SMARTSIGN	400.00	
1/23/2025	200658	SPECTRUM BUSINESS	169.20	
1/23/2025	200659	STAFFWORKS GROUP	1,130.40	
1/23/2025	200660	STEVENS POINT PUBLIC UTILITIES	4,268.10	
1/23/2025	200661	STOCOR PORTABLE STORAGE LLC	640.00	
1/23/2025	200662	SUMMIT FIRE PROTECTION, CO.	13,635.00	
1/23/2025	200663	SWANK MOTION PICTURES, INC.	1,575.00	
1/23/2025	200664	SWIDERSKI EQUIPMENT INC	822.97	
1/23/2025	200665	Trustee Mont Martin	145.15	
1/23/2025	200666	TURNOUT GEAR SPECIALISTS	278.00	
1/23/2025	200667	TWEET/GAROT MECHANICAL INC	700.33	
1/23/2025	200668	UNITED MAILING SERVICE INC	7,959.41	
1/23/2025	200669	VANGUARD COMPUTERS, INC.	8,589.79	
1/23/2025	200670	WATEA	14,100.10	WIG Payment
1/23/2025	200671	WDEZ	4,010.00	
1/23/2025	200672	WE ENERGIES	95.52	
1/23/2025	200673	WERNER ELECTRIC SUPPLY COMPANY INC	498.72	
1/23/2025	200674	WI RAPIDS ROTARY CLUB	130.00	
1/23/2025	200675	WIFC 95.5	3,305.00	
1/23/2025	200676	WILS	2,989.22	
1/23/2025	200677	Student	74.75	
1/23/2025	200678	Student	892.21	
1/23/2025	200679	Student	651.90	
1/23/2025	200680	Student	1,500.00	
1/23/2025	200681	Student	990.00	
1/23/2025	200682	Student	1.00	
1/23/2025	200683	Student	69.00	
1/30/2025	200684	Student	1,539.40	
1/30/2025	200685	Student	484.91	
1/30/2025	200686	Student	654.88	
1/30/2025	200687	Student	25.00	
1/30/2025	200688	Student	40.00	

**PAID INVOICE LISTING
JANUARY 2025**

Date	Check number	Payee Name	Amount	Notes
1/30/2025	200689	ACCREDITATION REVIEW COUNCIL	2,750.00	
1/30/2025	200690	AMHERST'S OWN CHILD CARE, INC.	228.00	
1/30/2025	200691	ANTHOLOGY, INC	232,816.12	Statement of Work payment for moving to new ERP system. Included in the FY2025 board approved budget.
1/30/2025	200692	BLUE EDGE ENERGY LLC	847.28	
1/30/2025	200693	BOUNDTREE MEDICAL LLC	3,380.08	
1/30/2025	200694	CARL ZEISS IQS LLC	45,263.45	PO#2025000151 - CNC Optical CMM. This was approved through the AMETA PR system.
1/30/2025	200695	CENGAGE LEARNING	1,460.20	
1/30/2025	200696	CENTRAL WISCONSIN SPRINKLERS LLC	860.00	
1/30/2025	200697	COLLEGE APP	10,400.00	
1/30/2025	200698	CROCKETT SEPTIC, LLC	225.00	
1/30/2025	200699	DBA MISSION COFFEE	15.00	
1/30/2025	200700	DISTRICTS MUTUAL INSURANCE	913.00	
1/30/2025	200701	Diversified Benefit Services, Inc.	100.00	
1/30/2025	200702	E-CON ELECTRIC, INC.	2,274.00	
1/30/2025	200703	ELSEVIER INC	2,666.54	
1/30/2025	200704	FEDEX	140.06	
1/30/2025	200705	FINANCIAL AID SERVICES, LLC	1,696.00	
1/30/2025	200706	GOODHEART-WILLCOX COMPANY INC	1,428.00	
1/30/2025	200707	HENRICKSEN & COMPANY, INC.	6,950.36	
1/30/2025	200708	LAB MIDWEST LLC	118,582.00	PO#2025000131 - Automated Mobil Robot. Approved through the AMETA PR system. The board approved the AMETA project at the 2/28/22 meeting.
1/30/2025	200709	MBS SERVICE COMPANY INC	9,157.21	
1/30/2025	200710	MISSISSIPPI WELDERS SUPPLY CO., INC	2,986.41	
1/30/2025	200711	NASSCO, INC.	277.99	
1/30/2025	200712	NORTHWAY COMMUNICATIONS INC	6,062.12	
1/30/2025	200713	REALITYWORKS	2,591.76	
1/30/2025	200714	SHINING STARS CHILD CARE	369.00	
1/30/2025	200715	US OMNI & TSACG COMPLIANCE SERVICES, INC	94.00	
1/30/2025	200716	VANGUARD COMPUTERS, INC.	1,088.16	
1/30/2025	200717	WATER WORKS & LIGHTING COMMISSION	22,638.08	
1/30/2025	200718	WE ENERGIES	5,811.61	
1/30/2025	200719	WEST BEND MUTUAL INSURANCE COMPANY	65.00	
1/30/2025	200720	WI PUBLIC SERVICE CORP	12,262.76	
1/30/2025	200721	WORLD FUEL SERVICES, INC.	9,053.61	
1/30/2025	200722	WTCS FOUNDATION INC	8,000.00	
1/30/2025	200723	ZUMASYS, INC.	103.64	
1/30/2025	200724	SPECTRUM BUSINESS	129.99	
1/30/2025	200725	CAREERBUILDER, LLC	350.00	
1/30/2025	200726	KINNEY, RENEE CATHRYN	150.00	
1/30/2025	200727	STRYKER	22,308.08	
1/30/2025	200728	ZUMASYS, INC.	94.31	
			Total 1,468,994.78	

January Accepted Contract Service Agreements Meeting on February 17, 2025

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147238	Arkdale	Wisconsin Local Governmental Units	BLS Renewal (In-Person)	3	12	356.64
147239	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Manufacture Your Ride	6	10	805.00
147240	Wisconsin Rapids	Wisconsin Local Governmental Units	Central WI Farm Profitability	2	42	1,305.00
147241	Wisconsin Rapids	Wisconsin Local Governmental Units	Heartsaver First Aid	4	12	650.00
147242	Marshfield	Public Educational Institutions (K-12) - s. 38.14(3)	Heartsaver First Aid CPR AED	7.5	10	650.00
147243	Wisconsin Rapids	Business and Industry	Rough Terrain Forklift Awareness	4	10	875.00
147244	Wisconsin Rapids	Business and Industry	Articulating Manlift Awareness	4	10	875.00
147245	Wisconsin Rapids	Business and Industry	Scissor Lift Awareness	4	10	875.00
147246	Nekoosa	Business and Industry	Weld Testing	22	1	2,890.00
147247	Marshfield	Public Educational Institutions - Postsecondary	CDL Entry Level Driver Training	36	1	6,800.00
147248	Stevens Point	Business and Industry	Scissor Lift Awareness - Train the Trainer	8	5	1,950.00
147249	Stevens Point	Business and Industry	Articulating Manlift Awareness TTT	8	5	3,900.00
147250	Stevens Point	Business and Industry	Lifting and Rigging	4	10	3,800.00
147251	Stevens Point	Business and Industry	Lifting and Rigging (WAT funded)	4	5	950.00
147252	Wisconsin Rapids	Public Educational Institutions - Postsecondary	HealthQuest Nursing Camp	4	24	1,257.85
147253	Adams	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Emergency Services Training	6	120	3,500.00
147254	Stevens Point	Public Educational Institutions - Postsecondary	Women in Welding Camp	3	16	1,348.71
147255	Stevens Point	Business and Industry	Autism and Neurodiversity	1	674	13,037.50
147256	Stevens Point	Business and Industry	Airway Management Recertification	1	1	280.00
147257	Brandon	Wisconsin Local Governmental Units	EMT Basic	180	13	1,200.00
147258	Stevens Point	Business and Industry	BLS Renewal (In-Person)	3	4	590.00
147259	Bancroft	Business and Industry	Diesel Exhaust Systems	16	5	4,950.00
147260	Nekoosa	Business and Industry	Scissor Lift Awareness - Train the Trainer	8	16	3,530.00
147261	Nekoosa	Business and Industry	Aerial Lift - Articulating Manlift - Train the Trainer	8	16	3,530.00

147262	Wisconsin Rapids	Public Educational Institutions - Postsecondary	CNC Mills Set Up and Operation	72	10	15,135.00
147263	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Intro to Milling Machines	72	10	15,135.00
147264	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Safety, Measurement and Layout	36	10	6,494.00
147265	Stratford	Business and Industry	Supervisory Skills	24	20	8,600.00
147266	Stratford	Business and Industry	Developing Interpersonal Leadership Skills	30	20	12,500.00
					Total:	\$117,769.70

January Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - January 2025						
Proposal #	Bill To City	Industry Type	Type of Service	Proposal Amount	Current Status	
00001291	Stratford	Business and Industry	Leadership Development Training 2025 Rd 2	\$8,600.00	Accepted	
00001289	Weston	Business and Industry	Merit Badge Clinic Exploration	\$170.00	Accepted	
00001286	CHILI	Government	BLS New and Renewal Certification	\$1,800.00	Presented	
00001284	Marshfield	Education	First Aid / CPR / AED - Student Officials	\$720.00	Presented	
00001282	Marshfield	Business and Industry	BLS Renewal Training	\$2,725.00	Accepted	
00001279	Stevens Point	Business and Industry	Team Development	\$1,950.00	Presented	
00001276	Plover	Business and Industry	Basic Knife Skills	\$450.00	Denied	
00001275	Stevens Point	Business and Industry	CPR / AED Training	\$795.00	Presented	
00001274	Wisconsin Rapids	Business and Industry	BLS Renewal	\$595.00	Accepted	
00001273	Marshfield	Business and Industry	Mental Health First Aid Certification	\$3,000.00	Presented	
00001272	Stevens Point	Business and Industry	Customer Service Skills	\$2,600.00	Accepted	
00001271	Stevens Point	Business and Industry	Airway Management Recertification	\$280.00	Accepted	
00001270	Stevens Point	Business and Industry	BLS Renewal Certification	\$590.00	Accepted	
00001265	Stevens Point	Business and Industry	Lifting and Rigging	\$3,800.00	Accepted	
Total	Sum			\$28,075.00		
	Count	14				

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

February 17, 2025 Board Meeting

	Amount	Procurement Method
<u>Procurements Requiring Board Action</u>		
Subtotal for Procurements Requiring Board Action	-	
<u>Procurements Not Requiring Board Action</u>		
KW2	79,325.00	State Contract
Subtotal for Procurements Not Requiring Board Action	79,325.00	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
AMETA Center		
LAB MIDWEST	118,582.00	State Contract
MISSISSIPPI WELDERS SUPPLY CO, INC	46,149.13	Quote
CARL ZEISS IQS LLC	45,263.45	State Contract
THE BOLDT COMPANY	30,379.80	Bid
IT Department		
ANTHOLOGY, INC	267,341.72	State Contract
Subtotal for Budgeted Procurements	507,716.10	
<u>Mandatory Procurements Not Requiring Board Action</u>		
LakeShore Technical College - WILM Monthly Charge	37,041.73	Mandatory
WTCS Foundation - WIDS Contract	27,600.00	Mandatory Pass Through
Subtotal for Mandatory Procurements	64,641.73	
<u>Emergency Procurements</u>		
Subtotal for Emergency Procurements	-	
Grand Total	651,682.83	

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

February 17, 2025 Board Meeting

PROCUREMENT & SELECTION METHODS DEFINED

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY25 Budget Notifications Made in the Month of January 2025

<u>Project #</u>	<u>Grant Title or Description</u>	<u>Type</u>	<u>Reason for Budget Change</u>	<u>Budgeted Revenue Change</u>	<u>Budgeted Expense Change</u>	<u>Budgeted Fund Balance Change</u>
Fund 1 - General Fund Budget Notifications						
	141445 Fast Forward Grant	State	Establish budget	46,000.00	46,000.00	-
	141435 WIDS Curriculum Grant	State	Increase budget	28,980.00	27,600.00	1,380.00
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
Fund 3 - Capital Projects Fund Budget Notifications						
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				\$ 74,980	\$ 73,600	\$ 1,380

MID-STATE TECHNICAL COLLEGE
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget For the Seven Months Ending January 2025

	General Operations & Grants Fund 1	Special Revenue Allocable Fund 2	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales & Self Funded Insurances Fund 6	Special Revenue Non-Allocable Fund 7	Total Current Budget	Percentage of Total Current Budget	Original Budget
Revenues										
Local Government	7,331,934			6,996,845			483,406	14,328,779	23.7%	14,328,779
Student Fees	7,250,015	116,805					866,000	7,850,226	13.0%	7,850,226
State Aid & Grants	19,149,259		1,656,013				612,000	21,671,272	35.8%	20,684,554
Institutional	694,538	1,676,515	15,425	115,000	1,058,500	504,821	4,676,799	7.7%	4,939,227	
Federal	3,073,800		2,196,015				6,675,000	11,944,815	19.8%	7,856,765
Total Revenues	\$ 37,499,546	\$ 1,793,320	\$ 3,867,453	\$ 7,111,845	\$ 1,058,500	\$ 504,821	\$ 8,636,406	\$ 60,471,891	100%	\$ 55,659,551

Expenditures										
Salaries and Wages	20,655,111	490,467	368,062		259,311		316,437	22,089,388	31.1%	21,740,497
Benefits	7,852,393	150,131	136,101		83,517		811,571	9,033,713	12.7%	8,918,571
Current Expenditures	9,373,700	1,133,255			82,780	115,000	167,250	10,871,985	15.3%	8,765,950
Student Financial Aid & Activities							7,852,364	7,852,364	11.1%	7,852,364
Resale					759,025	389,821		1,148,846	1.6%	1,151,786
Capital Outlay			11,458,999					11,458,999	16.2%	7,591,712
Debt Retirement				8,497,607				8,497,607	12.0%	8,497,607
Total Expenditures	\$ 37,881,204	\$ 1,773,853	\$ 11,963,162	\$ 8,497,607	\$ 1,184,633	\$ 504,821	\$ 9,147,622	\$ 70,952,902	100%	\$ 64,518,487
% of Expenditures by Fund	53.4%	2.5%	16.9%	12.0%	1.7%	0.7%	12.9%	100.0%		

Changes in Fund Equity

Budgeted Fund Equity	11,356,804	181,216	524,741	1,148,749	690,030	2,501,101	5,425,054	21,827,695	21,827,695	(8,858,936)
Current Revenue over Expenses	(381,658)	19,467	(8,095,709)	(1,385,762)	(126,133)	0	(511,216)	(10,481,011)		
Other Sources and Uses:										
Proceeds from Debt										7,500,000
Interfund Transfers In	470,000			1,093,000				470,000		470,000
Interfund Transfers Out					(120,000)			(470,000)		(470,000)
Repayment of Debt										

Budgeted Ending Fund Equity

\$ 11,445,146	\$ 200,683	\$ (1,163,968)	\$ 855,987	\$ 443,897	\$ 2,151,101	\$ 4,913,838	\$ 18,846,684	\$ 20,468,759		\$ 20,468,759
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**MID-STATE TECHNICAL COLLEGE
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Seven Months Ending January 2025**

	General Operations & Grants Fund 1	Special Revenue Allocable Fund 2	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales & Self Funded Insurances Fund 6	Special Revenue Non-Allocable Fund 7	Total YTD All Funds	Total Current Budget	Percentage of Total Actual Budget
Revenues										
Local Government	7,285,722			7,128,939			517,039	14,414,661	14,328,779	100.6%
Student Fees	7,327,075	133,794					385,378	7,977,908	7,850,226	101.6%
State Aid & Grants	4,288,041		5,134				347,509	4,678,553	21,671,272	21.6%
Institutional	428,263	326,676	71,575	327,261	815,525	309,407	2,626,216	4,676,799	4,676,799	56.2%
Federal	1,368,845		2,164,934				3,536,054	7,069,833	11,944,815	59.2%
Total Revenues	\$ 20,697,946	\$ 460,470	\$ 2,241,643	\$ 7,456,200	\$ 815,525	\$ 309,407	\$ 4,785,980	\$ 36,767,171	\$ 60,471,891	60.8%
% of Budget Recognized	55.2%	25.7%	58.0%	104.8%	77.0%	61.3%	55.4%	60.8%		
Expenditures										
Salaries and Wages	11,307,859	256,903	232,176	1,588,482	145,350		173,600	12,115,888	22,089,388	54.8%
Benefits	4,208,520	90,447	66,218		45,326		243,452	4,653,963	9,033,713	51.5%
Current Expenditures	4,567,626	115,923	1,115		106,727	34,289	58,538	4,884,218	10,871,985	44.9%
Student Financial Aid & Activities					650,735	185,784	4,119,278	4,119,278	7,852,364	52.5%
Resale			5,017,792	1,588,482				836,519	1,148,846	72.8%
Capital Outlay								5,017,792	11,458,999	43.8%
Debt Retirement								1,588,482	8,497,607	18.7%
Total Expenditures	\$ 20,084,005	\$ 463,273	\$ 5,317,301	\$ 1,588,482	\$ 948,138	\$ 220,073	\$ 4,594,868	\$ 33,216,140	\$ 70,952,902	46.8%
% of Budget Expended	53.0%	26.1%	44.4%	18.7%	80.0%	43.6%	50.2%	46.8%		
Changes in Fund Equity										
Actual Fund Equity	11,496,681	165,532	3,516,346	1,149,325	381,532	2,323,297	6,705,874	25,738,587	21,827,695	
Current Revenue over Expenses	613,941	(2,803)	(3,075,658)	5,867,718	(132,613)	89,334	191,112	3,551,031	(10,481,011)	
Other Sources and Uses:										
Proceeds from Debt				1,093,000				5,000,000	7,500,000	
Interfund Transfers In								0	470,000	
Interfund Transfers Out								0	(470,000)	
Repayment of Debt								0	0	
Accrued YTD Fund Equity	\$ 12,110,622	\$ 162,729	\$ 4,347,688	\$ 8,110,043	\$ 248,919	\$ 2,412,631	\$ 6,896,986	\$ 34,289,618	\$ 18,846,684	

MID-STATE TECHNICAL COLLEGE
Combined Balance Sheet - All Fund Types and Account Groups
For the Seven Months Ending January 2025

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Type			
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Special Rev Non-Aidable	Current Year	Previous Year
Cash	4,887,682		4,164,182	1,161,739	2,000	2,246,414		12,462,018	16,527,341
Investments							6,523,218	6,523,218	6,406,124
Receivables:									
Property taxes	9,428,348							9,428,348	9,817,142
Accounts receivable	4,240,157	71,669	2,545,679	6,948,304	302,325	166,216	206,181	7,366,010	9,781,050
Due to other funds		112,779			352,417		180,233	7,407,532	7,179,387
Inventories - at cost								352,417	561,408
Prepaid Assets									
Other Current Assets					333,546			333,546	343,413
Fixed assets - at cost, less accumulated depreciation, where applicable									
General Long Term Debt									
All Other Noncurrent Assets									
TOTAL ASSETS AND OTHER DEBITS	\$18,556,187	\$184,448	\$6,709,861	\$8,110,043	\$990,288	\$2,412,630	\$6,909,632	\$43,873,089	\$50,615,865
LIABILITIES, FUND EQUITY AND OTHER CREDITS									
Liabilities									
Accounts Payable	306,881				41,103		741	699,729	546,365
Accrued Liabilities:									
Wages			351,003						212
Employee related payables	624,658				15,717		11,904	624,658	283,770
Vacation	447,361	21,717			6,676			496,700	410,227
Other current liabilities					6,778			6,676	5,715
Due to other funds	4,718,488		2,011,171		677,873			7,407,532	7,179,386
Deferred Revenues	348,177							348,177	287,898
Def Compensation Liability									
General Long Term Debt Group									
TOTAL LIABILITIES	6,445,565	21,717	2,362,174	0	741,369	0	12,645	9,583,472	8,713,573
Fund equity and other credits									
Retained Earnings								496,789	1,041,143
Res for Prepaid Expenditures	2,550	2,162			381,532	102,328	12,929	4,712	4,000
Reserve for Self-Insurance						2,220,969		2,220,969	2,358,426
Reserve for Student Gov & Org							87,710	87,710	72,113
Res for Student Fin Assistance							131,293	131,293	127,954
Res for Post-Employ Benefits							6,473,942	6,956,216	6,913,136
Reserve for Capital Projects	482,274		3,452,233					3,452,233	7,680,715
Reserve for Cap Proj - Motorcycle			64,113					64,113	63,280
Reserve for Debt Service	7,842,852	73,921		1,149,325				1,149,325	977,435
Designated for Operations	644,640							7,916,773	7,888,082
Des for State Aid Fluctuations	2,524,365	89,449						644,640	603,420
Des for Subsequent Year								2,613,814	2,425,593
TOTAL FUND EQUITY AND OTHER CREDITS	11,496,681	165,532	3,516,346	1,149,325	381,532	2,323,297	6,705,874	25,738,587	30,155,297
Year-to-date excess revenues(expenditures)	613,940	(2,802)	831,341	6,960,719	(132,613)	89,334	191,113	8,551,030	11,746,995
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$18,556,186	\$184,447	\$6,709,861	\$8,110,044	\$990,288	\$2,412,631	\$6,909,632	\$43,873,089	\$50,615,865
Variance Check	\$1	\$1	\$0	(\$1)	\$0	(\$1)	\$0	\$0	\$0

ASSETS AND OTHER DEBITS

Approval of Hires and Resignations of Contracted Employees February 17, 2025

Resignations

- Lisa Bechard (effective December 31, 2024)
Instructor, Nursing

Hires

- Adam Schlafke (effective February 3, 2025)
Instructor, Meat Cutting & Butchery