

**MID-STATE TECHNICAL COLLEGE  
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	August 19, 2024
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**A. CALL TO ORDER** – Richard Merdan

The meeting was called to order at 5:24 p.m.

**B. ROLL CALL**

PRESENT: Shawn Becker, Betty Bruski Mallek, Richard Merdan, Ronald Rasmussen, Charles Spargo, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Are Vang

OTHERS: Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Sheila Cover, Dr. Beth Ellie, Logan Hamman, Ryan Kawski, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, Angie Susa, and Lea Ann Turner

**C. OPEN MEETING CERTIFICATION** – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

**D. OPEN FORUM** –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

**E. APPROVAL OF MINUTES**

Motion by Ms. Bruski Mallek, seconded by Mr. Becker, upon a voice vote, approved minutes from the board meeting held July 8, 2024.

**F. CONSENT AGENDA**

Motion by Mr. Spargo, seconded by Mr. Rasmussen, upon a roll call vote, unanimously approved the following consent agenda items:

1. The district's bills for the month of July 2024 were presented. These bills totaled \$3,936,845.42 of which \$1,812,034.33 represents operational expenditures and \$2,124,811.09 represents capital expenditures. The district's payroll for the month of July totaled \$1,636,936.79 plus \$13,385.56 for travel and miscellaneous reimbursements and \$621,625.71 in fringe benefits. The district's bills and payroll totaled \$6,208,793.48.

2. Entered into the following contracted service agreements totaling \$72,595.00 and 19 dual credit enrollment agreements totaling \$1,580,836.55:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
147127	Heartsaver First Aid/CPR	\$ 690.00
147128	HS FA/CPR Skill Test for online course	\$ 2,600.00
147129	Heartsaver CPR AED	\$ 790.00
147130	Standard Timing Model Assessments	\$ 2,400.00
147131	BLS Renewal (In-Person)	\$ 1,640.00
147132	Heartsaver CPR AED	\$ 1,850.00
147133	Confined Space Rescue	\$ 1,275.00
147134	Developing Interpersonal Professionalism	\$ 7,600.00
147135	Employee Split	\$ 53,000.00
147136	Procurement – Consultations	\$ 750.00

3. Approved the following procurement(s) for goods and services:  
There are no procurements requiring Board Approval

**G. CHAIRPERSON'S REPORT** – Richard Merdan

1. Ms. Vang asked to be excused this evening. Mr. Terry Whitmore was recently reappointed to the Board for a three-year term and Mr. Ronald Rasmussen was appointed to a three-year term as a new member. Both introduced themselves to the Board.
2. The District Boards Association will hold its fall meeting in Appleton. Those interested in attending should connect with Ms. Susa to make arrangements. The new Boards Association website was also shown and highlighted for the group.
3. ACCT Leadership Congress will be held October 23-26 in Seattle. Mr. Merdan and Mr. Spargo plan to attend. Dr. Mondeik will be honored as the ACCT Central Region CEO of the Year. To accommodate travel to the Leadership Congress, the Board agreed to host the October Board meeting one week earlier beginning at 3:00 p.m.
4. Future meeting dates (times unless otherwise announced):  
**MONTHLY MEETING**  
Monday, September 16, 2024                      **Committee-of-the-Whole:** 5:00 p.m.  
Wisconsin Rapids Campus                      **Board Meeting:** Following Committee-of-the-Whole

**H. PRESIDENT'S REPORT** – Dr. Shelly Mondeik

1. Campus activities were highlighted. Activities included College-Wide In-Service and kick off of the fall semester.
2. Dr. Mondeik announced Mid-State's presence at the recent Farm Technology Days and the upcoming Central Wisconsin State Fair.
3. The WTCS Board will meet September 10-11 in Wausau followed by the WTCS Presidents Association. Mid-State will host the WTCS Board in November.

**I. COMMITTEE REPORTS**

1. FINANCE & INFRASTRUCTURE COMMITTEE – Charles Spargo
  - a. TREASURER'S REPORT FOR FY25: Reviewed with the Board. No questions or concerns arose.
  - b. TREASURER'S REPORT FOR FY24: Presented and reviewed with the Board. No questions or concerns present.
  - c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Shawn Becker
  - a. GLOBAL EDUCATION: Mid-State's global education opportunities were highlighted. In May 2025, travel is expected to Japan for 14 students and travel to Germany is expected later in the year as part of the short-term educational exchange program.  
  
Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, unanimously approved international travel for the 2024-2025 year to Japan and Germany as part of the global education program.
  - b. ACADEMIC SEMESTER LAUNCH: The fall semester began today. New faculty have been onboarded and mentors have been provided.
  - c. SUMMER ENROLLMENT: Both headcount and FTE are up over last year. Highlights of campus and program headcount and FTE data were provided.
3. HUMAN RESOURCES & EXTERNAL RELATIONS – Richard Merdan

- a. RAFTER'S NIGHT AND COLLEGE IN-SERVICE: Approximately 340 employees and their family members attended Mid-State Night at the Rafter's. On August 6 College In-Service was held. Survey feedback from In-Service indicates employees were satisfied with the learning opportunity.
- b. CONTINUING EDUCATION FALL 2024 CATALOG: The most recent Continuing Education catalog was provided and highlighted. New programs and courses are being offered including an array of culinary options.

**J. COMMITTEE-OF-THE-WHOLE**

1. HIGHER LEARNING COMMISSION ACCREDITATION SUSTAINABILITY UPDATE: An update regarding Mid-State's Accreditation Sustainability Plan was provided.
2. BOARD POLICIES: The first of three groups of policies were presented for review. Approval of changes will be sought in November.

**K. DISCUSSION & ACTION**

1. MISSION, VISION, STRATEGIC DIRECTIONS, AND STRATEGIC PLAN 2025-2030: Mid-State's Mission, Vision and Strategic Directions were presented for discussion.

Based on discussion and with feedback received through the strategic planning process, a recommendation to maintain the College's Mission and Vision as they are was made.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following:

MISSION: Mid-State Technical College transforms lives through the power of teaching and learning.

VISION: Mid-State Technical College is the educational provider of first choice for its communities.

Based on discussion and with feedback received through the strategic planning process and informed by the Strategic Planning Committee, Strategic Directions were presented for approval.

Motion by Mr. Rasmussen, seconded by Mr. Spargo, upon a roll call vote, unanimously approved the following Strategic Directions:

STRATEGIC DIRECTIONS: Through the pursuit of excellence and continuous improvement, the college will...

1. Provide agile, accessible, high-quality education to foster student achievement through career pathways and lifelong learning to the communities we serve.
2. Strengthen identify through comprehensive engagement with stakeholders to make impactful contributions to the community.
3. Deliver dynamic, innovative, engaging solutions to provide a skilled workforce and enhance economic viability within the district as a community partner.

As we carry out of strategic directions, Mid-State will leverage both resilience and agility, ensuring we can adapt swiftly to challenges and emerge stronger from every opportunity.

2. AMETA™ OPENING: Highlights of Mid-State's recent opening of the Advanced Manufacturing, Engineering Technology, and Apprenticeship (AMETA™) Center were provided. Details regarding the start of the semester at AMETA™ were shared.

**L. ADJOURNMENT** – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:36 p.m. with a motion by Mr. Whitmore, seconded by Mr. Spargo, upon a voice vote.