

---

**Policy Title: COLLEGE INTELLECTUAL PROPERTY**

Mid-State Technical College shall be the sole owner of all intellectual property including, but not limited to, academic/training work product created through the use of college resources or facilities, supported directly or indirectly by funds administered by the College, or developed within the scope of employment by employees. Intellectual property includes, but is not limited to, records of confidential information generated or maintained by the College, data, texts, instructional/training materials, tests, bibliographies, and Mid-State authorized research findings. Intellectual property may exist in a written or electronic form, may be raw or derived, and may be in the form of text, multimedia, computer programs and software spreadsheets, formatted fields in records or forms within files, databases, graphics, digital images, video and audio recordings, and/or live video or audio broadcasts, slides, charts, and/or other visual/aural aids.

academic/training work product means any copyrightable work product which is an artistic creation, or which constitutes, or is intended to disseminate the results of, academic research or scholarly study or is developed as part of an instructional assignment/project. academic/training work product includes, but is not limited to, curriculum - both what is taught (competencies, objectives, etc.) and the teaching strategies and materials used to teach the content (learning activities, assessments, etc.), books, class notes, course materials designed for the web, distance education and other technology-oriented educational materials, and/or articles. Software specifically needed to support a academic/training work product is also considered academic/training work product.

*Adopted: August 2011*

*Last Reviewed: April 2023*

*Last Revised: April 2023*