



BOARD OF DIRECTORS MEETING
November 2023

Monday, November 20, 2023
Mid-State Marshfield Campus
2600 West 5th Street, Marshfield

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room 120 (page 1)

4:15 p.m. – Academic & Student Services Committee Meeting; Room 122 (page 4)

4:15 p.m. – Human Resources & External Relations Committee Meeting; Room 124 (page 6)

5:00 p.m. – **Committee-of-the-Whole**; Room 126 (page 8)

Immediately Following Committee-of-the-Whole – Board Meeting; Room 126 (page 10)

***Mission:** Mid-State Technical College transforms lives through the power of teaching and learning.*

***Vision:** Mid-State Technical College is the educational provider of first choice for its communities.*

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FINANCE & INFRASTRUCTURE COMMITTEE

Monday, November 20, 2023

4:00 p.m.

Mid-State Marshfield Campus Room 120
2600 West 5th Street, Marshfield

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This November 20, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON OCTOBER 16, 2023 COMMITTEE MEETING MINUTES (Voice Vote) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT – GREG BRUCKBAUER

F. FY23 AUDITED FINANCIAL STATEMENTS – GREG BRUCKBAUER

A representative from the independent audit firm of Wipfli LLP will present the Audited Financial Statements for the fiscal year ending June 30, 2023. This is the third year of a five-year engagement. An electronic PDF

file of the Management Report and the Audited Financial Statements will be provided. A representative from Wipfli LLP will present in greater detail to the Committee and provide an overview to the full Board. End-of-year financial results on a budgetary basis are also available within the audit report. Administration recommends Board acceptance of the Audited Financial Statements for the period ending June 30, 2023. Board action will be requested.

G. BID #817 – AMETA CENTER FURNITURE – GREG BRUCKBAUER

Results of Bid #817 for the AMETA Center Furniture Package 1 will be presented. Board action will be requested.

H. RFP #819 – AMETA CENTER EXTERIOR BUILDING SIGNAGE – GREG BRUCKBAUER

Results of RFP #819 for the AMETA Center Exterior Building Signage will be presented. Board action will be requested.

I. BID #820 – AMETA CENTER INTERIOR BUILDING SIGNAGE – GREG BRUCKBAUER

Results of Bid #820 for the AMETA Center Interior Building Signage will be presented. Board action will be requested.

J. INFORMATIONAL ITEMS

1. Finance Implications for Topics in Other Committees

Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

K. ADJOURNMENT (Voice Vote) – GORDON SCHALOW

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

October 16, 2023

A. CALL TO ORDER – Charles Spargo

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Charles Spargo, and Ryan Zietlow

OTHERS: Greg Bruckbauer, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Charles Spargo

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (SEPTEMBER 18, 2023 MEETING) – Charles Spargo

Motion by Mr. Spargo, seconded by Mr. Zietlow, upon a voice vote, unanimously approved minutes from the September 18, 2023 Finance & Infrastructure Committee meeting.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY24. No action was taken.

F. CERTIFICATION OF 2023-24 TAX LEVY – Greg Bruckbauer

Details regarding Mid-State's tax levy, change in property valuation and resulting mill rates, along with valuation changes by property classification, distribution by county and value changes in Tax Incremental Districts were discussed.

G. FY23 BUDGET AMENDMENTS – Greg Bruckbauer

Budget amendments prior to finalizing the annual audit were presented. Rationale was presented.

H. RFP 816 – CRIMINAL JUSTICE VIRTUAL REALITY SYSTEM – Greg Bruckbauer

Results of RFP 816 for the Criminal Justice Virtual Reality System were presented and discussed.

I. BID 818 – AMETA CENTER MASS NOTIFICATION SYSTEM – Greg Bruckbauer

Results of Bid 818 for the AMETA Center Mass Notification System were presented and discussed.

J. INFORMATIONAL ITEMS – Charles Spargo

1. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics were discussed.

K. ADJOURNMENT – Charles Spargo

There being no further action or business, the meeting adjourned at 4:35 p.m. with a motion by Mr. Zietlow, seconded by Mr. Spargo, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, November 20, 2023

4:15 p.m.

Mid-State Marshfield Campus Room 122
2600 West 5th Street, Marshfield

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This November 20, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (September 18, 2023 MEETING) (Voice Vote) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. ACADEMIC PROGRAMMING – DR. CHRIS SEVERSON

The College will seek Board approval to take the following actions related to academic programming:

- *Concept Approval – Human Resources*
- *Program Approval – Early Childhood Educator Apprenticeship*
- *Program Suspension – Administrative Professional*
- *Program Suspension – Medical Laboratory Technician*

F. INFORMATIONAL ITEMS

1. Cohort Default Rate– Dr. Mandy Lang

The latest Cohort Default Rate released by the Department of Education will be shared.

G. ADJOURNMENT (Voice Vote) – ARE VANG

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

September 18, 2023

A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:16 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, and Are Vang

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (August 21, 2023 Meeting) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Ms. Vang, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang

E. INFORMATIONAL ITEMS

1. Advisory Committees – Dr. Chris Severson

An update regarding advisory committee renewals and new members for the Schools of Business, Nursing, Allied Health and Public Safety was provided.

2. Advanced Manufacturing Pathway Event – Dr. Chris Severson

Mid-State hosted an event on September 14 for K-12 partners, the Smart Automation Certification Alliance, UW-Stout and local employers to learn more regarding pathways for students to earn an associate degree in Advanced Manufacturing Technology. An overview was provided.

F. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:33 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, November 20, 2023

4:15 p.m.

Mid-State Marshfield Campus Room 124
2600 West 5th Street, Marshfield

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This November 20, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (SEPTEMBER 18, 2023) (Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. Benefit Plans – Dr. Karen Brzezinski
An update on the 2025 benefit plan renewals will be provided.

2. AMETA Update – Dr. Bobbi Damrow
An AMETA Center project update will be provided.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

September 18, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (August 21, 2023) – Richard Merdan

Minutes were presented for review and approval.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. AMETA Update – Dr. Bobbi Damrow
An AMETA construction update was provided. No action was taken.
2. Mid-State Shuttle – Dr. Bobbi Damrow
An update on the Mid-State Shuttle was provided. No action was taken.
3. Central Wisconsin Fall Fire Conference – Dr. Bobbi Damrow
Mid-State hosted the Wisconsin Fall Fire Conference. An update was provided. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:26 p.m. with a motion by Mr. Merdan, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, November 20, 2023

5:00 p.m.

Mid-State Marshfield Campus Room 126
2600 West 5th Street, Marshfield

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This November 20, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (OCTOBER 16, 2023 Meeting) (Voice Vote) – RICHARD MERDAN

D. FY23 WORKFORCE & ECONOMIC DEVELOPMENT ANNUAL REPORT – DR. BOBBI DAMROW AND CRAIG BERNSTEIN

The FY23 Workforce & Economic Development Annual Report will be provided. A look forward to new FY23 initiatives and early trending will also be shared.

E. HLC ACCREDITATION SUSTAINABILITY UPDATE – DR. CHRIS SEVERSON

In anticipation of our Reaffirmation Accreditation visit with the Higher Learning Commission (HLC) in Spring 2025, the Board will receive updates on the progress being made to ensure a successful outcome.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

October 16, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:47 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

EXCUSED: Gordon Schalow

OTHERS: Jill Bancroft, Craig Bernstein, Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Logan Hamman, Laurie Inda, Ryan Kawski, Ryan Kernosky, Dr. Mandy Lang, Benjamin Nusz, Lance Pliml, Brad Russell, Dr. Chris Severson, and Angie Susa

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (September 18, 2023 MEETING) – Richard Merdan

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote, approved the minutes as presented.

D. 2022-2023 YEAR-END DASHBOARD AND 2023-2024 DASHBOARD – Dr. Shelly Mondeik

The 2022-2023 Year-End College Dashboard, Campus Dashboards, and Supplemental Dashboard were reviewed. The 2023-2024 College Dashboard was also highlighted.

E. PARTNERSHIP WITH CITY OF STEVENS POINT AND STEVENS POINT AREA VISITOR AND CONVENTION BUREAU – Dr. Bobbi Damrow and Ryan Kernosky

The City of Stevens Point has engaged Mid-State Technical College and the Stevens Point Area Convention and Visitors Bureau in exploratory conversations regarding the future use of the City's facility located at 1101 Centerpoint Drive, neighboring Mid-State's downtown Stevens Point Campus location. An update was provided and next steps were shared.

F. ADAMS CAMPUS EXPANSION AND FUNDING OPPORTUNITIES – Dr. Bobbi Damrow

Adams Campus growth is a focus for the College. Opportunities for growth were shared, including expansion and renovation of the current property.

G. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 6:08 p.m. with a motion by Mr. Spargo, seconded by Mr. Zietlow, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, November 20, 2023

Immediately Following Committee-of-the-Whole

Mid-State Marshfield Campus Room 126

2600 West 5th Street, Marshfield

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This November 20, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON OCTOBER 16, 2023 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for October 2023 total \$2,362,606.99 of which \$918,862.40 represents operational expenditures and \$1,443,744.59 represents capital expenditures. Payroll disbursements for October totaled \$1,640,768.15 plus \$17,853.10 for travel and miscellaneous reimbursements, and \$636,147.63 in fringe benefits, for a total payroll disbursement of \$2,294,768.88. Administration recommends approval of the payment of these obligations totaling \$4,657,375.87.

2. Contracted Service Agreements

The District has entered into 15 contracted service agreements totaling \$107,236.60. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. FOUNDATION REPORT – MICKI DIRKS-LUEBBE

1. Foundation Events
2. Meeting Updates
3. Future Planning

I. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

J. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. FY23 Audited Financial Statements (Roll Call Vote)
 - d. Bid #817 – AMETA Center Furniture (Roll Call Vote)
 - e. RFP #819 – AMETA Center Exterior Building Signage (Roll Call Vote)
 - f. Bid #820 – AMETA Center Interior Building Signage (Roll Call Vote)
 - g. Informational Items
 1. Finance Implications for Topics in Other Committees

2. Academic & Student Services Committee
 - a. Review of Consent Agenda Items
 - b. Academic Programming
 - c. Informational Items
 1. Cohort Default Rate

3. Human Resources & External Relations Committee
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. Benefit Plans
 2. AMETA Update

K. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

1. FY23 Workforce & Economic Development Annual Report
2. HLC Accreditation Sustainability Update

L. DISCUSSION & ACTION – RICHARD MERDAN

1. Marshfield Campus and Community Update – Dr. Alex Lendved
A Marshfield Campus and community update will be provided.

M. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus

October 16, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 6:15 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

EXCUSED: Gordon Schalow

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Logan Hamman, Dr. Mandy Lang, Lance Plimi, Natasha Miller, Brad Russell, Dr. Chris Severson, and Angie Susa
Peter von Estorff, Konrad Muhlbauer, Nico Yemmer, Fabrim Mallahi, Lara Mikulik, Nadine Weber, Saskia Levien

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote, approved minutes from the board meeting held September 18, 2023.

F. CONSENT AGENDA

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a roll call vote (Spargo – Yes, Vang – Yes, Whitmore – Yes, Zietlow – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of September 2023 were presented. These bills totaled \$3,474,376.50 of which \$1,728,443.91 represents operational expenditures and \$1,745,932.59 represents capital expenditures. The district's payroll for the month of September totaled \$1,546,525.62 plus \$15,949.94 for travel and miscellaneous reimbursements and \$631,376.23 in fringe benefits. The district's bills and payroll totaled \$5,668,228.29.

2. Entered into the following contracted service agreements:

| <u>Agreement #</u> | <u>Contracted Service:</u> | <u>Amount</u> |
|--------------------|--|---------------|
| 147019 | Cyber Security Live-fire Cyber Range Workshop | \$ 1,250.00 |
| 147020 | Public Safety Update Series | \$ 1,900.00 |
| 147021 | BLS – Basic Life Support Provider Adult Infant CPR | \$ 1,480.00 |
| 147022 | Confined Space Rescue | \$ 2,450.00 |
| 147023 | Equity through Civility | \$ 475.00 |
| 147024 | Lifting and Rigging | \$ 1,440.00 |
| 147025 | Emotional Intelligence | \$ 750.00 |
| 147026 | Team Building | \$ 1,600.00 |
| 147027 | Supervisory Training | \$ 10,280.00 |

3. Approved the following procurement(s) for goods and services:

| <u>Amount</u> | <u>Company</u> | <u>College Division/Dept.</u> |
|---------------|----------------|-------------------------------|
|---------------|----------------|-------------------------------|

No procurements to approve at this time.

4. Wisconsin Ethics Resolution
 WHEREAS, technical college district board members, district directors, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Mid-State Technical College District Board of Directors designates the following positions deputy, associate, or assistant district directors and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

| <u>Position</u> | <u>Occupant</u> |
|--|---|
| President | Dr. Shelly Mondeik 1421 Lily Lane Wisconsin Rapids, WI 54494 |
| Vice President, Academics | Dr. Chris Severson 210 N 36 th Avenue Wausau, WI 54401 |
| Vice President, Finance & Facilities | Greg Bruckbauer 1811 Whispering Pine Drive Plover, WI 54467 |
| Vice President, Human Resources & Organizational Development | Dr. Karen Brzezinski 3211 1 st Street South Wisconsin Rapids, WI 54494 |
| Vice President, Student Services & Enrollment Management | Dr. Amanda Lang 9405 Vermillion Street Milladore, WI 54454-9700 |
| Vice President, Information Technology | Brad Russell 1160 Bellview Drive Wisconsin Rapids, WI 54494 |
| Vice President, Workforce Development & Community Relations | Dr. Bobbi Damrow 731 32 nd Street North; #202 Wisconsin Rapids, WI 54494 |
| Manager, Project Management & Capital Budget | Matt Schneider 3065 Swanson Road Wisconsin Rapids, WI 54495 |
| Director, Foundation & Alumni | Micki Dirks-Luebbe 6102 Tricia Avenue Weston, WI 54476 |

5. District Board Approval of Hires and Resignations of Contracted Staff:
- Dayne Oertel (effective September 25, 2023) – Hire; Instructor, Dental Assistant
 - Candace Schmidt (effective December 4, 2023) – Hire; Instructor, Construction Electrician Apprenticeship
 - Morgan Simon (effective November 18, 2023) – Hire; Instructor, Business Management

G. CHAIRPERSON'S REPORT – Richard Merdan

1. The Fall Boards Association meeting and Legal Issues Seminar will be held October 25-28 in Pewaukee. Ms. Bruski Mallek and Mr. Spargo plan to attend.
2. ACCT Leadership Congress was held October 9-12 in Nevada. Theme was “Building a Legacy – Uplifting Students and Transforming Communities”. Ms. Bruski Mallek and Mr. Merdan attended. Each provided a summary of sessions attended and presentations attended.

Ms. Bruski Mallek requested a letter of support for her nomination to an ACCT committee.

WHEREAS, the Special Revenue - Operational Fund budget was adjusted to accommodate the Institutional COVID relief funding and adjust dual credit budgets; and

WHEREAS, the Capital Projects budget was adjusted to reflect current year project estimates and the addition of or modification of grants; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY23 budgetary revisions:

| FUND | FUNCTION RESOURCE | APPROPRIATION CHANGE | MODIFIED APPROPRIATION |
|-------------------------------|-------------------------------|----------------------|------------------------|
| General | Instruction | (3,039,674) | 20,317,138 |
| General | Instructional Resources | 19,176 | 1,173,429 |
| General | Student Services | 97,305 | 4,810,516 |
| General | General Institutional | (177,666) | 5,895,627 |
| General | Physical Plant | 120,079 | 2,431,878 |
| Special Revenue – Operational | Instruction | 851,340 | 1,814,008 |
| Special Revenue – Operational | Student Services | 0 | 162,980 |
| Special Revenue – Operational | General Institutional | 390,147 | 715,627 |
| Special Revenue – Operational | Physical Plant | 0 | 84,651 |
| Capital Projects | Instruction | 15,722 | 1,265,159 |
| Capital Projects | Instructional Resources | 2,932 | 144,733 |
| Capital Projects | Student Services | (4,986) | 510,514 |
| Capital Projects | General Institutional | 790,137 | 6,806,638 |
| Capital Projects | Physical Plant | 2,260,936 | 4,272,357 |
| Debt Service | Physical Plant | 0 | 7,174,874 |
| Enterprise | Auxiliary Services | 0 | 1,187,841 |
| Internal Services | Auxiliary Services | 0 | 6,035,200 |
| Special Revenue – Non-Aidable | Student Services | 0 | 8,208,785 |
| Special Revenue – Non-Aidable | General Institutional | 0 | 290,150 |
| | | | |
| Total Appropriations | Operating Expenditures | \$1,325,448 | \$73,302,105 |

BE IT FURTHER RESOLVED that these budget modifications comply with the district board's policy; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

- d. RFP 816 CRIMINAL JUSTICE VIRTUAL REALITY SYSTEM: Mid-State's criminal justice programming utilizes virtual reality for simulation training. One bid was received as part of the RFP process.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved the following Resolution for Awarding of RFP #816 Criminal Justice Virtual Reality System.

WHEREAS, the college has need for Criminal Justice Virtual Reality System; and

WHEREAS, the existing Criminal Justice System is video based and has reached its contractual life; and

WHEREAS, the existing Criminal Justice System is an integral part of training student throughout the College; and

WHEREAS, the responses of Requests For Proposal #816 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approved the awarding of Request for Proposal #816 to InVersis Training Solutions Inc. and in the amount of \$127,600,00, commencing on October 17, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of \$127,600 for the Criminal Justice Virtual Reality System from the WTCS FY23-24 Core Industry Grant.

- e. BID 818 AMETA CENTER MASS NOTIFICATION SYSTEM: Two bids were received for a mass notification system at the AMETA Center. An overview was provided.

Motion by Mr. Spargo, seconded by Mr. Whitmore, upon a roll call vote, unanimously approved the following Resolution for Awarding of Bid #818 AMETA Center Mass Notification System.

WHEREAS, the college has need for a mass notification system at the AMETA Center; and

WHEREAS, the proposed system was coordinated with, and approved by Mid-State's IT and Security staff; and

WHEREAS, the bids for #818 were submitted, documented, opened, recorded and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #818 to Pieper Power and in the amount of \$63,957.00, commencing on October 17, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

- f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

- 1. 2022-2023 YEAR-END DASHBOARD AND 2023-2024 DASHBOARD: An update on the Mid-State's Year-End and Next-Year dashboard data was provided.

2. PARTNERSHIP WITH CITY OF STEVENS POINT AND STEVENS POINT AREA VISITOR AND CONVENTION BUREAU: Mid-State had an opportunity to partner on a study of the current Nelnet building in Stevens Point, and the feasibility of a conference center.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote, unanimously approved contribution of \$20,000 to participate in a study in partnership with the City of Stevens Point and the Stevens Point Area Visitor and Convention Bureau.

3. ADAMS CAMPUS EXPANSION AND FUNDING OPPORTUNITIES: Mid-State's Adams Campus has seen phenomenal growth over the last few years. The College is looking to write for an EDA grant to assist with the cost of renovation and expansion of the Adams campus. This would provide an opportunity for programming expansion.

Motion by Mr. Spargo, seconded by Ms. Vang, upon a roll call vote, unanimously supported submission of an EDA grant for the purpose of expanding programming at the Adams Campus.

K. DISCUSSION & ACTION

1. GERMAN EXCHANGE PROGRAM: The College's exchange program with Max Eyth Schule in Germany has resumed. Students and faculty from Germany visited with the Board to share their experience.

L. CLOSED SESSION – Richard Merdan

The Board entertained a motion to convene to closed session, pursuant to s.19.85(1)(c) Wisconsin Statutes, for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (to conduct the President's Evaluation). The Board may take action in closed session. Following closed session, the Board will entertain a motion to reconvene in open session and will then take any further action that is necessary and appropriate. The Board will thereafter entertain a motion to adjourn the meeting.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, at 7:07 p.m. and upon a roll call vote, unanimously approved convening in closed session as announced.

M. ADJOURNMENT – Richard Merdan

The Board reconvened to open session at 8:53 p.m. with a motion by Mr. Zietlow, seconded by Ms. Vang, upon a roll call vote.

Mr. Merdan announced that the Board discussed the President's Performance Evaluation and continue to be pleased with her performance and appreciate her efforts to grow Mid-State to be the College of first choice for its communities.

There being no further action or business of the Board, the meeting adjourned at 8:54 p.m. with a motion by Ms. Vang, seconded by Mr. Whitmore, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

| Account | Descr | Name | Sum Amount | Notes |
|---------|--------------------------------|--|------------|--|
| 2106 | Accrued Encumbrances | BADGER HEATING & AIR CONDITIONING | 5,311.00 | |
| 2106 | Accrued Encumbrances | CURRENT TECHNOLOGIES INC | 580.00 | |
| 2106 | Accrued Encumbrances | EWALD AUTOMOTIVE GROUP | 39,895.50 | Pertains to PO#2023000157. 2023 Dodge Durango Pursuit AWD. Human Protection Service Equipment. Included in the original board approved FY24 budget. |
| 2106 | Accrued Encumbrances | FASTSIGNS 629 | 15,300.00 | |
| 2106 | Accrued Encumbrances | GRAINGER INC | 6,900.00 | |
| 2106 | Accrued Encumbrances | HENRICKSEN & COMPANY, INC. | 1,803.44 | |
| 2106 | Accrued Encumbrances | LAB MIDWEST LLC | 6,113.00 | |
| 2106 | Accrued Encumbrances | LAMAR COMPANIES | 2,925.00 | |
| 2106 | Accrued Encumbrances | PIEPER ELECTRIC, INC. | 40,000.00 | AMETA Center construction. Pertains to PO# 2023000185. Surveillance and security cameras. Board approved AMETA project at the 2/28/22 board meeting. |
| 2106 | Accrued Encumbrances | US BANK-PCARD | 3,238.33 | |
| 5201 | Travel - Meeting Expenses | ACCT | 325.00 | |
| 5201 | Travel - Meeting Expenses | CITY OF MARSHFIELD | 25.62 | |
| 5201 | Travel - Meeting Expenses | DBA MISSION COFFEE | 424.80 | |
| 5201 | Travel - Meeting Expenses | US BANK-PCARD | 16,572.35 | |
| 5201 | Travel - Meeting Expenses | WATEA | 375.97 | WIG Payment |
| 5201 | Travel - Meeting Expenses | WISCONSIN VALLEY BUILDING PRODUCTS LLC | 149.00 | |
| 5202 | Vehicle Expense | O'REILLY AUTOMOTIVE INC | 577.63 | |
| 5203 | Mileage | Baumgartner, Dana | 174.23 | |
| 5203 | Mileage | FELTZ, JUSTIN | 240.90 | |
| 5204 | Meals | US BANK-PCARD | 1,107.45 | |
| 5205 | Lodging | US BANK-PCARD | 3,466.85 | |
| 5210 | Staff Development Expense | US BANK-PCARD | 200.00 | |
| 5212 | Tuition Reimbursement | CITY OF WISCONSIN RAPIDS | 540.00 | |
| 5212 | Tuition Reimbursement | MID-STATE TECHNICAL COLLEGE | 224.80 | |
| 5213 | Dues Memberships Subscriptions | SUNRISE ROTARY | 150.00 | |
| 5213 | Dues Memberships Subscriptions | US BANK-PCARD | 5,053.88 | |
| 5213 | Dues Memberships Subscriptions | WACRAO | 120.00 | |
| 5213 | Dues Memberships Subscriptions | WISCONSIN STUDENT GOVERNMENT | 329.82 | |
| 5230 | Instructional Supplies | AUTOZONE | 37.92 | |
| 5230 | Instructional Supplies | CENTRAL WI AUTO PARTS - NAPA | 8.99 | |
| 5230 | Instructional Supplies | CREATIVE DESIGNS | 123.35 | |
| 5230 | Instructional Supplies | EMERGENCY MEDICAL PRODUCTS INC | 1,250.36 | |
| 5230 | Instructional Supplies | Foodservice Distributor | 1,098.25 | |
| 5230 | Instructional Supplies | HOME BUTCHERING SUPPLIES, LLC | 536.45 | |
| 5230 | Instructional Supplies | LONDERVILLE STEEL ENTERPRISES INC | 145.11 | |
| 5230 | Instructional Supplies | MARSHFIELD MEDICAL CENTER | 26.90 | |
| 5230 | Instructional Supplies | MISSISSIPPI WELDERS SUPPLY CO., INC | 2,567.42 | |
| 5230 | Instructional Supplies | MSC INDUSTRIAL SUPPLY INC | 432.24 | |
| 5230 | Instructional Supplies | O'REILLY AUTOMOTIVE INC | 588.32 | |
| 5230 | Instructional Supplies | US BANK-PCARD | 15,207.59 | |
| 5230 | Instructional Supplies | UW PROVISION COMPANY, INC. | 883.95 | |
| 5231 | Noninstructional Supplies | 1ST AYD CORP | 769.22 | |
| 5231 | Noninstructional Supplies | ADVANCED PHYSICAL THERAPY | 780.00 | |
| 5231 | Noninstructional Supplies | ARNOLD, MIKE | 450.00 | |
| 5231 | Noninstructional Supplies | BATTERIES PLUS | 304.20 | |
| 5231 | Noninstructional Supplies | BIG TUNA FINANCIAL EDUCATION LLC | 1,800.00 | |
| 5231 | Noninstructional Supplies | BLUE HOUSE CAKERY | 1,003.76 | |
| 5231 | Noninstructional Supplies | BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA | 2,238.55 | WIG Payment |
| 5231 | Noninstructional Supplies | CURRENT TECHNOLOGIES INC | 1,521.00 | |
| 5231 | Noninstructional Supplies | DIAMOND BUSINESS GRAPHICS INC | 723.64 | |
| 5231 | Noninstructional Supplies | Foodservice Distributor | 60.82 | |
| 5231 | Noninstructional Supplies | GOTTA GO RENTALS LLC | 200.00 | |
| 5231 | Noninstructional Supplies | GRAINGER INC | 941.60 | |
| 5231 | Noninstructional Supplies | HEARTLAND BUSINESS SYSTEMS | 2,971.22 | |
| 5231 | Noninstructional Supplies | HEIKE C. O'DAY PHOTOGRAPHY | 318.00 | |
| 5231 | Noninstructional Supplies | HEINZEN PRINTING INC | 1,363.00 | |
| 5231 | Noninstructional Supplies | INSIGHT FS | 162.08 | |
| 5231 | Noninstructional Supplies | KOLLROSS-KRINGS, TANYA | 60.00 | |
| 5231 | Noninstructional Supplies | LION FIRST RESPONDERS PPE, INC. | 877.00 | |
| 5231 | Noninstructional Supplies | LORI E. FERNANDEZ | 202.47 | |
| 5231 | Noninstructional Supplies | MSC INDUSTRIAL SUPPLY INC | 55.68 | |
| 5231 | Noninstructional Supplies | NASSCO, INC. | 2,713.49 | |
| 5231 | Noninstructional Supplies | NORTHEAST WI TECHNICAL COLLEGE | 1,000.00 | |
| 5231 | Noninstructional Supplies | PEDIATRIC EMERGENCY STANDARDS, INC. | 1,615.38 | |
| 5231 | Noninstructional Supplies | QUALITY DOOR & HARDWARE INC | 100.00 | |
| 5231 | Noninstructional Supplies | ROWE FLORAL, INC. | 153.00 | |
| 5231 | Noninstructional Supplies | SOUNDWORKS SYSTEMS INC | 252.00 | |
| 5231 | Noninstructional Supplies | TEAM SPORTING GOODS INC | 2,559.13 | |
| 5231 | Noninstructional Supplies | THE UNIFORM SHOPPE OF GREEN BAY, INC. | 2,808.40 | |
| 5231 | Noninstructional Supplies | US BANK-PCARD | 23,792.93 | |
| 5231 | Noninstructional Supplies | VICTORIA VAUGHN | 188.45 | |
| 5231 | Noninstructional Supplies | WATEA | 3,495.34 | WIG Payment |
| 5232 | Minor Equipment | BRILLIANT MARKETING AND CONSULTING, LLC | 1,212.50 | |
| 5232 | Minor Equipment | E O JOHNSON INC | 1,104.00 | |
| 5232 | Minor Equipment | THE UNIFORM SHOPPE OF GREEN BAY, INC. | 11,171.65 | |
| 5232 | Minor Equipment | US BANK-PCARD | 9,106.12 | |
| 5234 | Postage | UNITED MAILING SERVICE INC | 3,209.01 | |
| 5234 | Postage | US BANK-PCARD | 38.28 | |
| 5271 | Advertising Promotions | 6 AM MARKETING, INC. | 2,140.00 | |
| 5271 | Advertising Promotions | FASTSIGNS 629 | 3,008.75 | |
| 5271 | Advertising Promotions | HEINZEN PRINTING INC | 5,021.00 | |
| 5271 | Advertising Promotions | LA CROSSE GRAPHICS INC | 5,696.67 | |
| 5271 | Advertising Promotions | MARSHFIELD AREA CHAMBER OF COMMERCE | 600.00 | |
| 5271 | Advertising Promotions | US BANK-PCARD | 8,404.41 | |
| 5271 | Advertising Promotions | WAOW/WYOW TELEVISION INC | 2,900.00 | |
| 5275 | Marketing Events | US BANK-PCARD | 55.85 | |
| 5281 | Repairs | BRILLIANT MARKETING AND CONSULTING, LLC | 1,106.25 | |

| | | | | |
|------|--------------------------------|--|-----------|---|
| 5281 | Repairs | CURRENT TECHNOLOGIES INC | 468.80 | |
| 5281 | Repairs | HEARTLAND BUSINESS SYSTEMS | 1,768.75 | |
| 5281 | Repairs | MISSISSIPPI WELDERS SUPPLY CO., INC | 1,309.00 | |
| 5281 | Repairs | MONROE TRUCK EQUIPMENT INC | 3,072.00 | |
| 5281 | Repairs | O'REILLY AUTOMOTIVE INC | 174.39 | |
| 5281 | Repairs | PIEPER ELECTRIC, INC. | 1,150.00 | |
| 5281 | Repairs | US BANK-PCARD | 3,965.18 | |
| 5283 | Building Repair | BEAVER OF WISCONSIN INC | 477.00 | |
| 5283 | Building Repair | ERON & GEE/HERMAN'S PLUMBING & HEATING | 1,867.91 | |
| 5283 | Building Repair | GRAINGER INC | 228.53 | |
| 5283 | Building Repair | NICK MICHELS & SONS INC | 220.00 | |
| 5283 | Building Repair | PIEPER ELECTRIC, INC. | 1,462.95 | |
| 5283 | Building Repair | US BANK-PCARD | 988.63 | |
| 5284 | Grounds Repair | US BANK-PCARD | 424.00 | |
| 5351 | Other Contracts and Services | ACCREDITATION REVIEW COUNCIL | 300.00 | |
| 5351 | Other Contracts and Services | AIRGAS USA LLC | 267.45 | |
| 5351 | Other Contracts and Services | ASCENDIUM EDUCATION SOLUTIONS INC | 1,050.00 | |
| 5351 | Other Contracts and Services | ASPIRUS MEDICAL GROUP, INC. | 63.50 | |
| 5351 | Other Contracts and Services | Baumgartner, Dana | 525.00 | |
| 5351 | Other Contracts and Services | CAP SERVICES INC | 47.32 | WIG Payment |
| 5351 | Other Contracts and Services | CARLSON DETTMANN CONSULTING | 1,675.00 | |
| 5351 | Other Contracts and Services | CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES | 250.00 | |
| 5351 | Other Contracts and Services | CONCENTRA | 60.00 | |
| 5351 | Other Contracts and Services | CUSTOM STEEL INC | 335.00 | |
| 5351 | Other Contracts and Services | Diversified Benefit Services, Inc. | 95.00 | |
| 5351 | Other Contracts and Services | EXPRESS EMPLOYMENT PROFESSIONALS | 4,521.15 | |
| 5351 | Other Contracts and Services | GROUPS DETAIL SERVICE LLC | 4,945.97 | |
| 5351 | Other Contracts and Services | HIRERIGHT LLC | 882.06 | |
| 5351 | Other Contracts and Services | HealthCheck360 | 6,289.03 | |
| 5351 | Other Contracts and Services | KEY BENEFIT CONCEPTS LLC | 8,200.00 | |
| 5351 | Other Contracts and Services | LAKESHORE TECHNICAL COLLEGE | 41,772.33 | WILM Charges |
| 5351 | Other Contracts and Services | MEDICAL ASSISTING EDUCATION REVIEW BOARD | 75.00 | |
| 5351 | Other Contracts and Services | MOTIMATIC PBC | 630.00 | |
| 5351 | Other Contracts and Services | NORTHCENTRAL TECHNICAL COLLEGE | 79,090.87 | PeopleSoft Maintenance FY23-24 contract. Included in the original board approved FY24 budget. |
| 5351 | Other Contracts and Services | NORTHEAST WI TECHNICAL COLLEGE | 250.00 | |
| 5351 | Other Contracts and Services | PER MAR SECURITY SERVICES | 2,067.84 | |
| 5351 | Other Contracts and Services | PREMIER POND SERVICES INC | 950.00 | |
| 5351 | Other Contracts and Services | PROPERTY WORKS LLC | 75.00 | |
| 5351 | Other Contracts and Services | REIGEL PLUMBING & HEATING INC | 425.00 | |
| 5351 | Other Contracts and Services | SHRED IT | 623.96 | |
| 5351 | Other Contracts and Services | SPARKS SEPTIC SERVICE | 200.00 | |
| 5351 | Other Contracts and Services | SPECTRUM BUSINESS | 8,738.26 | |
| 5351 | Other Contracts and Services | STAFFWORKS GROUP | 6,984.29 | |
| 5351 | Other Contracts and Services | STOCOR PORTABLE STORAGE LLC | 940.00 | |
| 5351 | Other Contracts and Services | THE LANDSCAPERS LLC | 82.88 | |
| 5351 | Other Contracts and Services | TOUCHNET INFORMATION SYSTEMS | 12,304.00 | |
| 5351 | Other Contracts and Services | TRUGREEN | 3,993.75 | |
| 5351 | Other Contracts and Services | UNIVERSITY OF WISCONSIN-STEVENS POINT | 420.00 | |
| 5351 | Other Contracts and Services | US BANK-PCARD | 3,725.29 | |
| 5351 | Other Contracts and Services | US OMNI & TSACG COMPLIANCE SERVICES, INC | 86.48 | |
| 5351 | Other Contracts and Services | WATEA | 1,422.99 | WIG Payment |
| 5351 | Other Contracts and Services | WI DEPT OF JUSTICE | 110.00 | |
| 5351 | Other Contracts and Services | WIPFLI, LLP | 20,000.00 | |
| 5351 | Other Contracts and Services | WNA SERVICES CO | 82.00 | |
| 5351 | Other Contracts and Services | WTCS FOUNDATION INC | 8,000.00 | |
| 5351 | Other Contracts and Services | YMCA - SOUTH WOOD COUNTY | 450.00 | |
| 5352 | Maintenance Contracts | BAUERNFEIND BUSINESS TECHNOLOGIES INC | 1,291.89 | |
| 5352 | Maintenance Contracts | E O JOHNSON INC | 2,531.92 | |
| 5353 | Professional Fees | Boardman & Clark LLP | 50.00 | |
| 5355 | Hardware maint annual agreemen | HEARTLAND BUSINESS SYSTEMS | 15,826.90 | |
| 5355 | Hardware maint annual agreemen | VERTIV CORPORATION | 9,128.62 | |
| 5357 | Software maint annual agreemen | BURLINGTON ENGLISH INC | 4,320.00 | |
| 5357 | Software maint annual agreemen | CONVERGEONE, INC. | 5,995.00 | |
| 5357 | Software maint annual agreemen | INSIGHT PUBLIC SECTOR INC | 4,391.37 | |
| 5357 | Software maint annual agreemen | SOLARWINDS | 2,632.00 | |
| 5357 | Software maint annual agreemen | US BANK-PCARD | 6,091.13 | |
| 5357 | Software maint annual agreemen | ZUMASYS, INC. | 114.96 | |
| 5419 | Facilities Rental | ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC | 12,916.67 | |
| 5419 | Facilities Rental | CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES | 1,500.00 | |
| 5434 | BankSvc. CreditCd. Coll Fees | PAYMETRIC, NOW WORLDPAY | 1,500.00 | |
| 5441 | Insurance Expense | WATEA | 3,618.50 | WIG Payment |
| 5452 | Electricity Expense | ALLIANT ENERGY/WP&L | 1,174.78 | |
| 5452 | Electricity Expense | MARSHFIELD UTILITIES | 5,128.58 | |
| 5452 | Electricity Expense | WATER WORKS & LIGHTING COMMISSION | 27,547.26 | Electric and water bill |
| 5452 | Electricity Expense | WI PUBLIC SERVICE CORP | 9,038.69 | |
| 5453 | Sewer Water | CITY OF ADAMS WATER & SEWER UTILITIES | 586.70 | |
| 5453 | Sewer Water | MARSHFIELD UTILITIES | 709.42 | |
| 5453 | Sewer Water | STEVENS POINT PUBLIC UTILITIES | 2,289.94 | |
| 5453 | Sewer Water | WATER WORKS & LIGHTING COMMISSION | 2,560.22 | |
| 5454 | Heat | BLUE EDGE ENERGY LLC | 212.04 | |
| 5454 | Heat | DIRECT ENERGY MARKETING, INC | 2,000.32 | |
| 5454 | Heat | WE ENERGIES | 2,177.90 | |
| 5454 | Heat | WI PUBLIC SERVICE CORP | 363.03 | |
| 5455 | Telephone | CONCORD TECHNOLOGIES | 110.11 | |
| 5455 | Telephone | FRONTIER NORTH INC | 1,331.76 | |
| 5455 | Telephone | HEARTLAND BUSINESS SYSTEMS | 617.50 | |
| 5455 | Telephone | SOLARUS | 2,560.51 | |
| 5455 | Telephone | SPECTRUM BUSINESS | 179.98 | |
| 5455 | Telephone | US CELLULAR | 1,655.29 | |
| 5456 | Garbage Pickup | HARTER'S FOX VALLEY DISPOSAL | 2,457.94 | |

Paid Invoice Listing October 2023

| | | | | |
|------|--------------------------------|--|----------------|--|
| 5456 | Garbage Pickup | US BANK-PCARD | 2,083.27 | |
| 5501 | Student Activity Club Expense | MID-STATE TECHNICAL COLLEGE FOUNDATION | 100.00 | |
| 5501 | Student Activity Club Expense | US BANK-PCARD | 3,269.28 | |
| 5654 | Project Participant Cost | ASPIRUS DIVINE SAVIOUR HOSPITAL | 325.00 | |
| 5654 | Project Participant Cost | BARNETT, WENDY | 300.00 | |
| 5654 | Project Participant Cost | LEAP OF FAITH | 624.00 | |
| 5654 | Project Participant Cost | NATIONSTAR MORTGAGE LLC DBA MR. COOPER | 500.00 | |
| 5654 | Project Participant Cost | NORTH COUNTRY APTS | 269.00 | |
| 5654 | Project Participant Cost | PARK AVENUE PROPERTIES, LLC | 500.00 | |
| 5654 | Project Participant Cost | SPECTRUM BUSINESS | 96.35 | |
| 5654 | Project Participant Cost | US BANK-PCARD | 1,268.15 | |
| 5655 | Sub Recip Wage and Fringe Pays | BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA | 16,034.25 | WIG Payment |
| 5655 | Sub Recip Wage and Fringe Pays | CAP SERVICES INC | 1,503.09 | WIG Payment |
| 5655 | Sub Recip Wage and Fringe Pays | WATEA | 14,542.71 | WIG Payment |
| 5662 | Indirect Expense | CAP SERVICES INC | 155.04 | WIG Payment |
| 5699 | Other Expenditures | MID-STATE TECHNICAL COLLEGE | 1,500.00 | |
| 5699 | Other Expenditures | SADOFF IRON AND METAL COMPANY | 3,104.14 | |
| 5699 | Other Expenditures | US BANK-PCARD | 620.00 | |
| 5701 | Books Resale | CENGAGE LEARNING | 313.50 | |
| 5701 | Books Resale | REDSHELF, INC | 59,259.96 | Book resale |
| 5701 | Books Resale | XANEDU PUBLISHING, INC. | 35,602.89 | Book resale |
| 5702 | Resale Expense | 4 IMPRINT INC | 547.31 | |
| 5702 | Resale Expense | ADVANCE AUTO PARTS | 51.53 | |
| 5702 | Resale Expense | AUTOZONE | 69.98 | |
| 5702 | Resale Expense | HEINZEN PRINTING INC | 8,346.94 | |
| 5702 | Resale Expense | MADA EMB & SCREEN PRINTING | 1,652.20 | |
| 5702 | Resale Expense | MARIANNA INC | 404.28 | |
| 5702 | Resale Expense | MacQueen Emergency Group | 1,321.75 | |
| 5702 | Resale Expense | O'REILLY AUTOMOTIVE INC | 3,821.51 | |
| 5702 | Resale Expense | ROWE FLORAL, INC. | 956.00 | |
| 5702 | Resale Expense | THE DOUGLAS STEWART COMPANY | 83.98 | |
| 5702 | Resale Expense | US BANK-PCARD | 5,651.39 | |
| 5707 | Freight | HEINZEN PRINTING INC | 327.90 | |
| 5707 | Freight | US BANK-PCARD | 87.22 | |
| 5707 | Freight | XANEDU PUBLISHING, INC. | 1,351.38 | |
| 5708 | Outgoing Freight | FEDEX | 1,100.89 | |
| 5715 | Freight Online Sales | US BANK-PCARD | 14.57 | |
| 5821 | Building and Fixtures | APEX FIRE PROTECTION, LLC | 40,500.00 | AMETA Center construction. Trade Pack #24 (Fire Protection) Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | APPLETON LATHING CORPORATION | 216,152.86 | AMETA Center construction. Trade Pack #9 (Weather Barriers & Spray Applied Insulation) \$6,905.76. Trade Pack #16 (Gypsum Board Assemblies) \$209,247.10. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | CURRENT TECHNOLOGIES INC | 9,000.00 | |
| 5821 | Building and Fixtures | DAIGLE BROTHERS INC | 3,857.00 | |
| 5821 | Building and Fixtures | DAKOTA ELECTRIC SERVICE INC | 98,576.75 | AMETA Center construction. Trade Pack #27 (Electrical & Low Voltage - Building). Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | J. H. FINDERFF & SON INC | 138,069.00 | AMETA Center construction. Trade Pack #5 (Carpentry) \$33,391.55. September Construction Management Fees of \$104,677.45. Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | LEWIS CONSTRUCTION, INC | 118,895.35 | AMETA Center construction. Trade Pack #1 (Concrete - Building) Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | OMNI GLASS & PAINT, LLC | 102,600.00 | AMETA Center construction. Trade Pack #14 (Glazing & Aluminum Entrances) Board approved AMETA project at the 2/28/22 board meeting. |
| 5821 | Building and Fixtures | PIEPER ELECTRIC, INC. | 1,556.00 | |
| 5821 | Building and Fixtures | SDS PAINTING COMPANY, INC. | 2,250.00 | |
| 5821 | Building and Fixtures | THE BOLDT COMPANY | 249,886.29 | AMETA Center construction. Trade Pack #3 (Concrete Masonry Unit & Veneer). Board approved AMETA project at the 2/28/22 board meeting. |
| 5831 | Building Remodeling and Improv | RICE'S MORE THAN FLOORS, LLC | 6,471.10 | |
| 5841 | Furniture and Equipment | GRAINGER INC | 139.00 | |
| 5841 | Furniture and Equipment | ROSEN HYUNDAI, LLC | 26,000.00 | Tesla for the automotive program. Included in the original board approved FY24 budget. |
| 5841 | Furniture and Equipment | VAPOTHERM, INC. | 6,776.00 | |
| 5842 | Computers and Comp Software | CDW GOVERNMENT INC | 2,573.17 | |
| 5842 | Computers and Comp Software | CollegeNET, Inc. | 47,946.94 | 25Live. Included in the board approved FY24 budget. |
| 5842 | Computers and Comp Software | EPA AUDIO VISUAL, INC. | 1,381.56 | |
| 5842 | Computers and Comp Software | HEARTLAND BUSINESS SYSTEMS | 15,698.72 | |
| 5842 | Computers and Comp Software | MYTHICS | 10,944.00 | |
| 5842 | Computers and Comp Software | NORTHCENTRAL TECHNICAL COLLEGE | 76,999.14 | Adobe Creative Cloud three year contract. Included in the board approved FY24 budget. |
| 5842 | Computers and Comp Software | PANOPTO, INC. | 24,876.88 | |
| 5842 | Computers and Comp Software | PANTHEON SYSTEMS, INC. | 26,500.00 | Web-hosting. Included in the board approved FY24 budget. |
| 5842 | Computers and Comp Software | PRESIDIO NETWORKED SOLUTIONS GROUP LLC | 146,054.83 | ProofPoint email security 3 year plan. Included in the board approved FY24 budget. |
| 5842 | Computers and Comp Software | RECAST SOFTWARE, INC | 20,040.00 | |
| 5842 | Computers and Comp Software | TOUCHNET INFORMATION SYSTEMS | 50,000.00 | Annual Touchnet Renewal. Part of the Salesforce/Anthology project. Included in the board approved FY24 budget. |
| 5971 | Agent, Legal and Other Fees | ASSOCIATED TRUST COMPANY, NA | 1,900.00 | |
| | | Total | 2,273,884.81 | |
| 2105 | Refund Clearing | Total Financial Aid/Student Refunds | 88,722.18 | |
| | | Total Payments for October 2023 | \$2,362,606.99 | |
| | | Capital | 1,443,744.59 | |
| | | Operational | 918,862.40 | |

October Accepted Contract Service Agreements Meeting on November 20, 2023

| Contract Number | Location of Business/Agency | Industry Type | Type of Service | Hours of Instructions | Estimated Number Served | Contract Amount |
|-----------------|-----------------------------|--|--|-----------------------|-------------------------|---------------------|
| 147028 | Nekoosa | Business and Industry | Fall Protection Training | 4 | 16 | 1,480.00 |
| 147029 | Nekoosa | Business and Industry | Forklift Certification | 4 | 16 | 952.00 |
| 147030 | Wisconsin Rapids | Private Educational Institutions | Employee Split | | | 59,305.25 |
| 147031 | Marshfield | Business and Industry | Developing Interpersonal Leadership Skills | 30 | 32 | 19,565.35 |
| 147032 | Wisconsin Rapids | Community Based Organizations (e.g., churches, foundations, unions, non-profits) | Introduction to Manufacturing | 2 | 1 | 375.00 |
| 147033 | Wisconsin Rapids | Business and Industry | BLS-Basic Life Support Provider | 6 | 7 | 790.00 |
| 147034 | Stevens Point | Business and Industry | Heartsaver First Aid/CPR | 7 | 10 | 1,195.00 |
| 147035 | Marshfield | Multiple Business and/or Industries | OSHA 30 | 30 | 5 | 1,250.00 |
| 147036 | Marshfield | Multiple Business and/or Industries | OSHA 10 | 10 | 5 | 500.00 |
| 147037 | Auburndale | Public Educational Institutions (K-12) - s. 38.14(3) | Basic Knife Skills | 2 | 8 | 550.00 |
| 147038 | Nekoosa | Business and Industry | Intro to Leadership | 12 | 50 | 11,900.00 |
| 147039 | Wisconsin Rapids | Business and Industry | BLS Skills Test for online course | 2 | 6 | 710.00 |
| 147040 | Nekoosa | Business and Industry | Hazwoper Refresher | 8 | 48 | 4,380.00 |
| 147041 | Stevens Point | Business and Industry | Train the Trainer | TBD | TBD | TBD |
| 147042 | Madison | Public Educational Institutions - Postsecondary | Phlebotomy Confirmatory Draw Initial | 8 | TBD | 4,284.00 |
| | | | | | Total: | \$107,236.60 |

October Contract Training Proposals For Informational Purposes

| Monthly Contract Training Proposal Recap - October 2023 | | | | | | |
|---|------------------|-----------------------|---|--------------------|----------------|--|
| Proposal # | Bill to City | Industry Type | Type of Service | Proposal Amount | Current Status | |
| 737 | Wisconsin Rapids | Business and Industry | BLS Renewal Training | \$1,490.00 | Presented | |
| 732 | Wisconsin Rapids | Education | CPR / AED (combined hybrid & in-person sessions) | \$1,680.00 | Presented | |
| 731 | Nekoosa | Business and Industry | Fall 2023 - Culinary Courses | \$47,310.00 | Presented | |
| 729 | Wisconsin Rapids | Business and Industry | Fetal Heart Rate Monitoring & Post Partum Hemorrhage Training | \$7,900.00 | Presented | |
| 928 | Plover | Business and Industry | CPR/AED First Aid | \$650.00 | Presented | |
| 726 | Wisconsin Rapids | Business and Industry | BLS Training for Providers | \$710.00 | Accepted | |
| 723 | Stevens Point | Education | First Aid - CPR - AED | \$1,150.00 | Accepted | |
| 722 | Auburndale | Education | Basic Knife Skills | \$550.00 | Accepted | |
| 720 | Wisconsin Rapids | Business and Industry | First Aid - CPR - AED In-person Training | \$1,620.00 | Presented | |
| 744 | Marshfield | Business and Industry | CPR - AED Training | \$940.00 | Presented | |
| 711 | Stevens Point | Business and Industry | Sewing Train the Trainer | \$1,800.00 | Presented | |
| 707 | Marshfield | Business and Industry | Developing Interpersonal Leadership Skills | \$19,500.00 | Accepted | |
| 703 | Nekoosa | Business and Industry | Forklift Training | \$1,900.00 | Accepted | |
| 702 | Nekoosa | Business and Industry | Fall Protection Training | \$2,975.00 | Accepted | |
| 701 | Nekoosa | Business and Industry | MS Project | \$1,960.00 | Presented | |
| 700 | Nekoosa | Business and Industry | Minitab | \$2,720.00 | Presented | |
| 699 | Nekoosa | Business and Industry | Project Management Training | \$4,970.00 | Presented | |
| TOTAL | | | | \$99,825.00 | | |

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

November 20, 2023 Board Meeting

| | <u>Amount</u> | <u>Procurement Method</u> |
|---|--------------------|---------------------------|
| <u>Procurements Requiring Board Action</u> | | |
| <u>None</u> | | |
| Subtotal for Procurements Requiring Board Action | \$0.00 | |
| <u>Procurements Not Requiring Board Action</u> | | |
| School of Protective and Human Services Equipment - Ewald (Oconomowoc, WI) | 39,895.50 | State Contract |
| School of Applied Technologies Equipment - Rosen Hyundai LLC (Greenfield, WI) | 26,000.00 | Quote |
| Subtotal for Procurements Not Requiring Board Action | \$65,895.50 | |
| <u>Procurements Approved in Budget Process Not Requiring Board Action</u> | | |
| AMETA Center Carpentry - J. H. Findorff & Sons Inc. (Madison, WI) | 33,391.55 | Bid |
| AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI) | 104,677.45 | RFP |
| Weather Barriers & Spray Insulation - Appleton Lathing Corp. (Neenah, WI) | 6,905.76 | Bid |
| Gypsum Board Assemblies - Appleton Lathing Corp. (Neenah, WI) | 209,247.10 | Bid |
| Electrical & Low Voltage-Building - Dakota (Marshfield, WI) | 98,576.75 | Bid |
| Fire Protection - Apex Fire Protection LLC (Eland, WI) | 40,500.00 | Bid |
| Concrete work - Lewis Construction, Inc (Schofield, WI) | 118,895.35 | Bid |
| Concrete Masonry & Veneer - Boldt, Inc (Appleton, WI) | 249,886.29 | Bid |
| Glazing & Aluminum Entrances - Omni Glass & Paint LLC (Oshkosh, WI) | 102,600.00 | Bid |
| AMETA Center Surveillance and Security - Pieper Electric, Inc (New Berlin, WI) | 40,000.00 | RFP |
| IT Department Software - CollegeNet Inc. (Portland, OR) | 47,946.94 | State Contract |
| Software - Presidio Networked Solutions, LLC (Madison, WI) | 146,054.83 | State Contract |
| Software - TouchNet Information Systems Inc. (Atlanta, GA) | 50,000.00 | RFP |
| Software - NorthCentral Technical College (Wausau, WI) (Adobe Creative Cloud Contract) | 76,999.14 | State Contract |
| Marketing Department | | |

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
November 20, 2023 Board Meeting

| | <u>Amount</u> | <u>Procurement Method</u> |
|--|-----------------------|---------------------------|
| Software - Pantheon Systems Inc. (San Francisco, CA) | 26,500.00 | Quote |
| Subtotal for Procurements Approved in Budget Process Not Requiring Board Action | \$1,352,181.16 | |
| <u>Mandatory Procurements Not Requiring Board Action</u> | | |
| Lakeshore Technical College WILM expenses (Monthly) | 41,772.33 | Mandatory |
| NorthCentral Technical College Peoplesoft Maintenance | 79,090.87 | Mandatory |
| Wisconsin Rapids Campus (Electric) Water Works & Lighting Commission (October) | 27,547.26 | Mandatory |
| Subtotal for Mandatory Procurements | \$148,410.46 | |
| <u>Emergency Procurements</u> | | |
| <u>None</u> | | |
| Subtotal for Emergency Procurements | \$0.00 | |
| Grand Total | \$1,566,487.12 | |

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY24 Budget Notifications Made in the Month of October 2023

| Project # | Grant Title or Description | Type | Reason for Budget Change | Budgeted Revenue Change | Budgeted Expense Change | Budgeted Fund Balance Change |
|---|--|---------|-------------------------------|-------------------------|-------------------------|------------------------------|
| Fund 1 - General Fund Budget Notifications | | | | | | |
| 141564 | Firefighter Academy Grant | Private | Establish budgets | 178,000.00 | 178,000.00 | - |
| 141304/141504 | Apprenticeship Curricular and Jail Relations Grant | State | Establish budgets | 38,057.00 | 36,245.00 | 1,812.00 |
| 141554 | AMN grant | State | Establish budgets | 5,000.00 | 5,000.00 | - |
| 141514 | WIDS Curriculum Grant | State | Establish budgets | 182,700.00 | 174,000.00 | 8,700.00 |
| 141872 | Apprenticeship Grant | Federal | Establish budgets | 10,976.00 | 10,976.00 | - |
| | OPEB Trust Post Retirement benefits | | Transfer budget between funds | - | (475,000.00) | 475,000.00 |
| | Interfund transfer related to OPEB Trust | | Transfer budget between funds | (400,000.00) | - | (400,000.00) |
| Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications | | | | | | |
| Fund 3 - Capital Projects Fund Budget Notifications | | | | | | |
| 141564 | Firefighter Academy Grant | Private | Establish budgets | 72,000.00 | 72,000.00 | - |
| | AMEETA Center | | Re-establish budget from FY23 | 8,907,186.00 | - | 8,907,186.00 |
| Fund 4 - Debt Service Fund Budget Notifications | | | | | | |
| Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications | | | | | | |
| | OPEB Trust Post Retirement benefits | | Transfer budget between funds | - | 475,000.00 | (475,000.00) |
| | Interfund transfer related to OPEB Trust | | Transfer budget between funds | - | (400,000.00) | 400,000.00 |
| Total Budget Changes For The Month | | | | 8,993,919.00 | 76,221.00 | 8,917,698.00 |



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2024
 as of October 31, 2023

| | General Operations & Grants | | Special Rev Aidable Fund | | Special Rev Non-Aidable Fund | | Capital Projects | | Annual Debt Service | | Enterprise Units | | Internal Sales, Media Services & Self-Funded Insurances | | Percentage of Total Current Budget | Original Budget |
|-----------------------|-----------------------------|----------------|--------------------------|------------------|------------------------------|------------------|------------------|----------------------|----------------------|-------------------|------------------|-------------------|---|-------------------|------------------------------------|-----------------|
| | Fund 1 | Fund 2 | Fund 7 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | Total Current Budget | Total Current Budget | | | | | | | |
| Local Government | 7,141,757 | - | - | - | 6,998,265 | - | - | - | - | - | - | - | - | 14,140,022 | 20.0% | 14,140,022 |
| Student Fees | 6,832,846 | 77,300 | 428,515 | - | - | - | - | - | - | - | - | - | - | 7,338,661 | 10.4% | 7,338,661 |
| State Aid & Grants | 18,876,098 | - | 866,000 | 347,000 | - | - | - | - | - | - | - | - | - | 20,089,098 | 28.4% | 19,273,786 |
| Institutional | 372,576 | 910,000 | 612,000 | 157,000 | 110,000 | 1,125,404 | 6,034,643 | - | - | - | - | - | - | 9,321,623 | 13.2% | 9,226,671 |
| Federal | 4,185,727 | - | 6,670,450 | 9,001,091 | - | - | - | - | - | - | - | - | - | 19,857,268 | 28.1% | 7,512,583 |
| Total Revenues | 37,409,004 | 987,300 | 8,576,965 | 9,505,091 | 7,108,265 | 1,125,404 | 6,034,643 | 70,746,672 | 100.0% | 70,746,672 | 100.0% | 70,746,672 | 100.0% | 57,491,723 | | |

| | General Operations & Grants | | Special Rev Aidable Fund | | Special Rev Non-Aidable Fund | | Capital Projects | | Annual Debt Service | | Enterprise Units | | Internal Sales, Media Services & Self-Funded Insurances | | Percentage of Total Current Budget | Original Budget |
|------------------------------------|-----------------------------|------------------|--------------------------|-------------------|------------------------------|------------------|------------------|----------------------|----------------------|-------------------|------------------|-------------------|---|-------------------|------------------------------------|-----------------|
| | Fund 1 | Fund 2 | Fund 7 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | Total Current Budget | Total Current Budget | | | | | | | |
| Salaries and Wages | 19,806,176 | 351,057 | 262,890 | 372,760 | - | 284,379 | - | - | - | - | - | - | - | 21,077,262 | 25.0% | 20,576,211 |
| Benefits | 8,017,029 | 105,716 | 788,459 | 172,795 | - | 87,704 | - | - | - | - | - | - | - | 9,171,703 | 10.9% | 8,960,710 |
| Current Expenditures | 9,655,874 | 631,042 | 130,000 | 180,550 | - | 104,328 | - | - | - | - | - | - | - | 11,916,798 | 14.1% | 8,558,909 |
| Student Financial Aid & Activities | - | - | 7,858,758 | - | - | - | - | - | - | - | - | - | - | 7,858,758 | 9.3% | 7,858,758 |
| Resale | - | - | - | - | - | 807,215 | - | - | - | - | - | - | - | 5,583,360 | 6.6% | 5,583,360 |
| Capital Outlay | - | - | - | 21,655,265 | - | - | - | - | - | - | - | - | - | 21,655,265 | 25.6% | 5,775,250 |
| Debt Retirement | - | - | - | - | 7,180,530 | - | - | - | - | - | - | - | - | 7,180,530 | 8.5% | 7,180,530 |
| Total Expenditures | 37,479,079 | 1,087,815 | 9,040,107 | 22,381,370 | 7,180,530 | 1,283,626 | 5,991,149 | 84,443,676 | 100.0% | 84,443,676 | 100.0% | 84,443,676 | 100.0% | 64,493,728 | | |
| % of Expenditures by Fund | 44.4% | 1.3% | 10.7% | 26.5% | 8.5% | 1.5% | 7.1% | 100.0% | | | | | | | | |

Changes in Fund Equity

| | | | | | | | | | | | | | | | | |
|------------------------------------|-------------------|--------------|------------------|--------------------|----------------|----------------|------------------|-------------------|---------------|-------------------|---------------|-------------------|-------------------|-----------|-----------|-------------------|
| Budgeted Fund Equity as of 6/30/23 | 23,138,001 | 6,000,000 | 640,000 | (6,400,000) | - | - | - | - | - | - | - | - | - | - | - | 23,138,001 |
| Current Revenue over Expenses | (70,075) | 106,099 | 6,093,784 | 1,191,933 | 965,863 | 879,130 | 2,943,652 | 23,138,001 | (13,697,004) | 43,494 | (158,222) | (13,697,004) | 6,000,000 | 240,000 | (240,000) | (7,002,005) |
| Other Sources and Uses: | | | | | | | | | | | | | | | | |
| Proceeds from Debt | - | - | - | 6,000,000 | - | - | - | - | - | - | - | - | 6,000,000 | - | - | 6,000,000 |
| Interfund Transfers In | 240,000 | - | - | - | - | - | - | - | - | - | (240,000) | - | - | 240,000 | 640,000 | |
| Interfund Transfers Out | - | - | - | - | - | - | - | - | - | - | - | - | - | (240,000) | (640,000) | |
| Repayment of Debt | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Budgeted Ending Fund Equity | 11,127,465 | 5,584 | 5,630,642 | (5,684,346) | 893,598 | 480,908 | 2,987,146 | 15,440,997 | 100.0% | 15,440,997 | 100.0% | 15,440,997 | 22,135,996 | | | 22,135,996 |



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2024
as of October 31, 2023

YTD

33.3%

| | General Operations & Grants | | Special Rev | | Special Rev | | Capital Projects | | Annual Debt Service | | Enterprise Units | | Internal Sales, Media Services & Self-Funded Insurances | | Total YTD All Funds | Total Current Budget | % of Actual to Budget |
|-----------------------|-----------------------------|----------------|------------------|----------------|------------------|------------------|------------------|------------------|---------------------|----------------|------------------|----------------|---|-------------------|---------------------|----------------------|-----------------------|
| | Fund 1 | Fund 2 | Fund 7 | Fund 2 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | Fund 1 | Fund 2 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | | | |
| Local Government | 7,094,863 | - | - | - | - | 7,085,804 | - | - | - | - | - | - | - | - | 14,140,022 | 100.3% | |
| Student Fees | 5,273,855 | 52,172 | 318,920 | - | - | - | - | - | - | - | - | - | - | - | 7,338,661 | 76.9% | |
| State Aid & Grants | 2,729,494 | - | 473,714 | - | - | - | - | - | - | - | - | - | - | - | 20,089,098 | 15.9% | |
| Institutional | 362,066 | 173,200 | 7,401 | 173,200 | 224,246 | 220,157 | 578,401 | 1,975,159 | - | - | - | - | - | 9,321,623 | 38.0% | | |
| Federal | 922,979 | - | 3,004,077 | - | 8,989,294 | - | - | - | - | - | - | - | - | 12,896,350 | 19,857,268 | 64.9% | |
| Total Revenues | 16,383,257 | 225,372 | 3,804,112 | 225,372 | 9,193,540 | 7,305,961 | 578,401 | 1,975,159 | 7,305,961 | 578,401 | 1,975,159 | 578,401 | 1,975,159 | 39,465,804 | 70,746,672 | 55.8% | |
| | 43.8% | 22.8% | 44.4% | 22.8% | 96.7% | 102.8% | 51.4% | 32.7% | 102.8% | 51.4% | 32.7% | 51.4% | 32.7% | 55.8% | | | |

| | General Operations & Grants | | Special Rev | | Special Rev | | Capital Projects | | Annual Debt Service | | Enterprise Units | | Internal Sales, Media Services & Self-Funded Insurances | | Total YTD All Funds | Total Current Budget | % of Actual to Budget |
|------------------------------------|-----------------------------|----------------|------------------|----------------|------------------|----------------|------------------|------------------|---------------------|----------------|------------------|----------------|---|-------------------|---------------------|----------------------|-----------------------|
| | Fund 1 | Fund 2 | Fund 7 | Fund 2 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | Fund 1 | Fund 2 | Fund 3 | Fund 4 | Fund 5 | Fund 6 | | | |
| Salaries and Wages | 5,941,491 | 124,229 | 70,596 | 124,229 | 94,743 | - | 80,337 | - | - | - | - | - | - | - | 6,311,396 | 21,077,262 | 29.9% |
| Benefits | 2,204,086 | 27,815 | 266,873 | 27,815 | 36,011 | - | 26,658 | - | - | - | - | - | - | - | 2,561,443 | 9,171,703 | 27.9% |
| Current Expenditures | 2,558,784 | 64,894 | 24,539 | 64,894 | 69,767 | - | 35,757 | - | - | - | - | - | - | - | 3,085,678 | 11,916,798 | 25.9% |
| Student Financial Aid & Activities | - | - | 3,691,284 | - | - | - | - | - | - | - | - | - | - | - | 3,691,284 | 7,858,758 | 47.0% |
| Resale | - | - | - | - | - | - | 390,676 | - | - | - | - | - | - | - | 1,385,365 | 5,583,360 | 24.8% |
| Capital Outlay | - | - | - | - | 6,360,922 | - | - | - | - | - | - | - | - | - | 6,360,922 | 21,655,265 | 29.4% |
| Debt Retirement | - | - | - | - | - | 512,452 | - | - | 512,452 | - | - | - | - | - | 512,452 | 7,180,530 | 7.1% |
| Total Expenditures | 10,704,361 | 216,938 | 4,053,292 | 216,938 | 6,561,443 | 512,452 | 533,428 | 1,326,626 | 512,452 | 533,428 | 1,326,626 | 533,428 | 1,326,626 | 23,908,539 | 84,443,676 | 28.3% | |
| | 28.6% | 19.9% | 44.8% | 19.9% | 29.3% | 7.1% | 41.6% | 22.1% | 7.1% | 41.6% | 22.1% | 41.6% | 22.1% | 28.3% | | | |

Changes in Fund Equity

| | | | | | | | | | | | | | | | | | |
|-------------------------------------|-------------------|----------------|------------------|----------------|-------------------|------------------|----------------|------------------|------------------|----------------|------------------|----------------|------------------|-------------------|-------------------|--|--|
| Estimated Fund Equity as of 6/30/23 | | | | | | | | | | | | | | | | | |
| Current Revenue over Expenses | 11,164,858 | 238,511 | 6,643,851 | 238,511 | 7,600,708 | 977,435 | 885,961 | 2,500,686 | 977,435 | 885,961 | 2,500,686 | 885,961 | 2,500,686 | 30,012,010 | 23,138,001 | | |
| Other Sources and Uses: | 5,678,897 | 8,434 | (249,180) | 8,434 | 2,632,098 | 6,793,509 | 44,973 | 648,534 | 6,793,509 | 44,973 | 648,534 | 44,973 | 648,534 | 15,557,265 | (13,697,004) | | |
| Proceeds from Debt | - | - | - | - | 6,000,000 | - | - | - | - | - | - | - | - | 6,000,000 | 6,000,000 | | |
| Interfund Transfers In | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 240,000 | | |
| Interfund Transfers Out | - | - | - | - | - | - | - | - | - | - | - | - | - | - | (240,000) | | |
| Repayment of Debt | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | | |
| Accrued YTD Fund Equity | 16,843,754 | 246,945 | 6,394,672 | 246,945 | 16,232,806 | 7,770,944 | 930,934 | 3,149,220 | 7,770,944 | 930,934 | 3,149,220 | 930,934 | 3,149,220 | 51,569,275 | 15,440,997 | | |

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
October 31, 2023**

With comparative totals for October 31, 2022

| | Governmental Fund Types | | | | Proprietary Fund Types | | | Fiduciary | |
|---|-------------------------|------------------------|----------------------|---------------------|------------------------|---------------------|----------------------------|----------------------|----------------------|
| | General | Special Rev Aidable | Capital Projects | Debt Service | Enterprise | Internal Service | Fund Type | | |
| | | | | | | | Special Rev Non-Aidable | Memorandum only | |
| | 2023-24 | 2022-23 | | | | | | | |
| ASSETS AND OTHER DEBITS | | | | | | | | | |
| Cash | \$11,233,265 | \$ | \$7,225,777 | \$687,990 | \$1,750 | \$1,409,735 | \$ | \$ | \$17,704,252 |
| Investments | - | - | - | - | - | - | - | 6,209,977 | 6,048,118 |
| Receivables: | | | | | | | | | |
| Property taxes | 14,180,667 | - | - | - | - | - | - | - | 14,180,667 |
| Accounts receivable | 2,775,039 | 11,108 | 8,505,015 | - | 159,754 | - | 152,802 | - | 11,603,718 |
| Due from other funds | - | 251,989 | 143,285 | 7,995,750 | - | 1,739,484 | 42,629 | - | 10,173,137 |
| Inventories - at cost | - | - | - | - | 561,408 | - | - | - | 561,408 |
| Prepaid Assets | - | - | - | - | - | - | - | - | - |
| Other Current Assets | - | - | - | - | - | - | - | - | - |
| Fixed assets - at cost, less accumulated depreciation, where applicable | - | - | - | - | 343,413 | - | - | - | 343,413 |
| General Long Term Debt | - | - | - | - | - | - | - | - | - |
| All Other Noncurrent Assets | - | - | - | - | - | - | - | - | - |
| TOTAL ASSETS AND OTHER DEBITS | \$ 28,188,971 | \$ 263,097 | \$ 15,874,077 | \$ 8,683,740 | \$ 1,066,325 | \$ 3,149,219 | \$ 6,405,408 | \$ 63,630,837 | \$ 49,164,465 |

LIABILITIES, FUND EQUITY AND OTHER CREDITS

| | | | | | | | | | |
|------------------------------|-------------------|---------------|----------------|----------|----------------|----------|---------------|-------------------|------------------|
| Liabilities | | | | | | | | | |
| Accounts Payable | \$245,629 | \$1,065 | \$410,782 | \$ | (\$110,904) | \$ | \$173 | \$ | 546,745 |
| Accrued Liabilities: | | | | | | | | | |
| Wages | - | - | - | - | - | - | - | - | (9,200) |
| Employee related payables | 274,657 | - | - | - | - | - | - | 274,657 | 280,630 |
| Vacation | 415,617 | 15,088 | - | - | 9,594 | - | 10,563 | 450,862 | 661,816 |
| Other current liabilities | - | - | - | - | 4,585 | - | - | 4,585 | 4,736 |
| Due to other funds | 9,941,020 | - | - | - | 232,117 | - | - | 10,173,137 | 7,727,789 |
| Deferred Revenues | 468,293 | - | - | - | - | - | - | 468,293 | - |
| Def Compensation Liability | - | - | - | - | - | - | - | - | - |
| General Long Term Debt Group | - | - | - | - | - | - | - | - | - |
| TOTAL LIABILITIES | 11,345,216 | 16,153 | 410,782 | - | 135,392 | - | 10,736 | 11,918,279 | 8,934,169 |

Fund equity and other credits

| | | | | | | | | | |
|--|-------------------|----------------|------------------|----------------|----------------|------------------|------------------|-------------------|-------------------|
| Retained Earnings | - | - | - | - | 885,961 | 142,259 | 12,922 | 1,041,142 | 1,249,152 |
| Res for Prepaid Expenditures | 250 | 3,750 | - | - | - | - | - | 4,000 | 11,040 |
| Reserve for Self-Insurance | - | - | - | - | - | 2,358,426 | - | 2,358,426 | 2,772,845 |
| Reserve for Student Gov & Org | - | - | - | - | - | - | 72,114 | 72,114 | 85,486 |
| Res for Student Fin Assistance | - | - | - | - | - | - | 127,954 | 127,954 | 129,040 |
| Res for Post-Employ Benefits | 482,274 | - | - | - | - | - | 6,430,862 | 6,913,136 | 6,920,325 |
| Reserve for Capital Projects | - | - | 7,537,428 | - | - | - | - | 7,537,428 | 1,081,628 |
| Res for Cap Proj - Motorcycle | - | - | 63,280 | - | - | - | - | 63,280 | 109,772 |
| Reserve for Debt Service | - | - | - | - | - | - | - | 977,435 | 757,391 |
| Designated for Operations | 7,737,852 | 150,230 | - | - | - | - | - | 7,888,082 | 7,553,659 |
| Des for State Aid Fluctuations | 603,420 | - | - | - | - | - | - | 603,420 | 506,546 |
| Des for Subsequent Year | 2,341,062 | 84,531 | - | - | - | - | - | 2,425,593 | 2,355,860 |
| TOTAL FUND EQUITY AND OTHER CREDITS | 11,164,858 | 238,511 | 7,600,708 | 977,435 | 885,961 | 2,500,685 | 6,643,852 | 30,012,010 | 23,532,743 |

Year-to-date excess revenues(expenditures)

| | | | | | | | | | |
|---|----------------------|-------------------|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| | 5,678,897 | 8,433 | 7,862,587 | 7,706,305 | 44,972 | 648,534 | -249,180 | 21,700,548 | 16,697,554 |
| TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS | \$ 28,188,971 | \$ 263,097 | \$ 15,874,077 | \$ 8,683,740 | \$ 1,066,325 | \$ 3,149,219 | \$ 6,405,408 | \$ 63,630,837 | \$ 49,164,465 |

**RESOLUTION FOR
AWARDING OF BID #817
AMETA Center Furniture Package 1
(Classroom, Lab and Office Furniture)**

WHEREAS, the college has need for classroom and office furniture at the AMETA Center facility; and

WHEREAS, the furniture that was bid matches the standards and quality of furniture used elsewhere throughout the college; and

WHEREAS, the bids for #817 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of these products and services, and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #817 to Henricksen in the amount of \$382,692.64, commencing on November 21, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.

**RESOLUTION FOR
AWARDING OF RFP #819
AMETA Center Exterior Building Signage**

WHEREAS, the College has need for exterior signage at the new AMETA Center facility; and

WHEREAS, the exterior signage is necessary for wayfinding; and

WHEREAS, the exterior signage maintains consistency with other Mid-State locations and promotes the College's brand; and

WHEREAS, the responses of Request For Proposal #819 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for procurement of this purchase.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Request for Proposal #819 to Bushman Electric in the amount of \$77,473.00, commencing on November 21, 2023, as recommended to the Board by Administration, as set forth in the schedules attached hereto.

**RESOLUTION FOR
AWARDING OF BID #820
AMETA Center Interior Building Signage**

WHEREAS, the college has need for interior building signage at the AMETA Center facility; and

WHEREAS, the proposed signage is necessary for wayfinding within the building; and

WHEREAS, the proposed signage recognizes the various partners and sponsors of the AMETA Center;
and

WHEREAS, the bids for #820 were submitted, documented, opened, recorded, and scored in accordance with College and WTCS policies, and

WHEREAS, Administration has provided its recommendations to the District Board for the selection of services and the District Board wishes to award the selection for services of the project.

BE IT RESOLVED that the Mid-State Technical College Board accepts and approves the awarding of Bid #820 to Stratford Sign and in the contract amount of \$148,800.00, commencing on November 21, 2023 as recommended to the Board by Administration, as set forth in the schedules attached hereto.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board approved the funding of AMETA Center construction and equipment budget.