



BOARD OF DIRECTORS MEETING
September 2023

Monday, September 18, 2023
Mid-State Wisconsin Rapids Campus
500 32nd Street North, Wisconsin Rapids

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room A223 (page 1)
4:15 p.m. – Academic & Student Services Committee Meeting; Room A112 (page 4)
4:15 p.m. – Human Resources & External Relations Committee; Room A203 (page 6)
5:00 p.m. – **Committee-of-the-Whole**; Room L133-134 (page 8)
Immediately Following Committee-of-the-Whole – Board Meeting; Room L133-134 (page 10)

***Mission:** Mid-State Technical College transforms lives through the power of teaching and learning.*
***Vision:** Mid-State Technical College is the educational provider of first choice for its communities.*

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FINANCE & INFRASTRUCTURE COMMITTEE

Monday, September 18, 2023

4:00 p.m.

Mid-State Wisconsin Rapids Campus Room A223
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This September 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON AUGUST 21, 2023 COMMITTEE MEETING MINUTES (Voice Vote) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. FY24 TREASURER'S REPORT – GREG BRUCKBAUER

F. FY23 ANNUAL PROCUREMENT REPORT – GREG BRUCKBAUER

The annual procurement report will be presented for District Board approval as required by Wisconsin Technical College System Administrative Rule. Board action will be requested.

G. INFORMATIONAL ITEMS

1. FY23 Energy Usage Report – Greg Bruckbauer
The annual energy report will be presented for District Board review prior to submission to the WTCS.
2. FY23 Financial Audit – Greg Bruckbauer
An update on the College’s Financial Audit will be provided.
3. Finance Implications for Topics in Other Committees
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

H. ADJOURNMENT *(Voice Vote)* – **GORDON SCHALOW**

**MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

August 21, 2023

A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow, and Charles Spargo

OTHERS: Greg Bruckbauer, Dr. Shelly Mondeik, and Brad Russell

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (JUNE 19, 2023 and JULY 10, 2023 MEETINGS) – Gordon Schalow

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, unanimously approved minutes from the June 19 and July 10, 2023 Finance & Infrastructure Committee meetings.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided for FY23 (June) and FY24 (July) and reviewed. No action was taken.

F. INFORMATIONAL ITEMS – Gordon Schalow

1. **BID #815 STEVENS POINT LEAD CENTER REMODEL:** Information regarding Bid #815 for Mid-State's Stevens Point Campus Lead Center Remodel was provided. No action was taken.
2. **BOND SALE:** An update on the July 19, 2023 Bond Sale was provided. No action was taken.
3. **CYBER SECURITY:** An update on Mid-State's cyber security practices was provided. No action was taken.
4. **FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES:** No topics were discussed.

G. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:37 p.m. with a motion by Mr. Spargo, seconded by Mr. Spargo, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, September 18, 2023

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A112
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This September 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (August 21, 2023 MEETING) (Voice Vote) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. INFORMATIONAL ITEMS

1. Advisory Committees – Dr. Chris Severson
An update will be provided regarding advisory committee renewals and new members for the Schools of Business, Nursing, Allied Health and Public Safety.

2. Advanced Manufacturing Pathway Event – Dr. Chris Severson
Mid-State hosted an event on September 14 that brought together K-12, Smart Automation Certification Alliance (SACA), UW-Stout, and local employers to learn more regarding pathways for student to earn an associate degree in Advanced Manufacturing Technology, earn SACA industry credentials, and transfer that to UW-Stout's Automation Leadership bachelor degree. Information about this event and partnership will be shared.

F. ADJOURNMENT (Voice Vote) – ARE VANG

**MID-STATE TECHNICAL COLLEGE
ACADEMIC AND STUDENT SERVICES COMMITTEE MEETING MINUTES**

Wisconsin Rapids Campus

August 21, 2023

A. CALL TO ORDER – Are Vang

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Are Vang, and Ryan Zietlow

OTHERS: Dr. Mandy Lang, and Dr. Chris Severson

B. OPEN MEETING CERTIFICATION – Are Vang

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (July 10, 2023 Meeting) – Are Vang

Motion by Ms. Bruski Mallek, seconded by Mr. Zietlow, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Are Vang

E. INFORMATIONAL ITEMS

1. Faculty Updates – Dr. Chris Severson

An update regarding new faculty hires, faculty onboarding and faculty in-service was provided. No action was taken.

2. Start of Semester – Dr. Mandy Lang

The Fall semester began August 21. An overview of the start of the semester was provided. No action was taken.

F. ADJOURNMENT – Are Vang

There being no further action or business, the meeting adjourned at 4:37 p.m. with a motion by Ms. Bruski Mallek, seconded by Ms. Vang.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, September 18, 2023

4:15 p.m.

Mid-State Wisconsin Rapids Campus Room A203

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This September 18, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (AUGUST 21, 2023) (Voice Vote) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. AMETA Update – Dr. Bobbi Damrow

An AMETA construction update will be provided and will include construction status and sponsorship update.

2. Mid-State Shuttle – Dr. Bobbi Damrow

The Mid-State Shuttle is removing student transportation barriers again this semester. The shuttle service is funded through the Wisconsin Innovation Grant in partnership with Wisconsin Automotive and Truck Education Association (WATEA) through June 30, 2025. An update of ridership will be provided.

3. Central Wisconsin Fall Fire Conference – Dr. Bobbi Damrow

Mid-State is partnering with the Wisconsin Rapids Fire Department on their second annual Central WI Fall Fire Conference on September 30, 2023. An extraordinary opportunity complete with a national speaker is planned. An update will be provided.

F. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

August 21, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:19 p.m.

ROLL CALL

PRESENT: Richard Merdan, and Terry Whitmore

OTHERS: Dr. Karen Brzezinski, and Dr. Bobbi Damrow

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (JULY 10, 2023) – Richard Merdan

Motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote, unanimously approved minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan

E. INFORMATIONAL ITEMS

1. Employee Engagement – Dr. Karen Brzezinski
A recap of Mid-State’s recent “Mid-State Night at the Rafter’s” employee event and Mid-State’s Fall 2023 College-Wide In-Service was provided. No action was taken.
2. AMETA Update – Dr. Bobbi Damrow
An update on AMETA Center construction was provided. No action was taken.
3. Mid-State Commercial – Dr. Bobbi Damrow
Mid-State’s latest commercial was shared with the Board. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:30 p.m. with a motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

COMMITTEE-OF-THE-WHOLE

Monday, September 18, 2023

5:00 p.m.

Mid-State Wisconsin Rapids Campus Room L133-134
500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

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C. APPROVAL OF COMMITTEE MINUTES (AUGUST 21, 2023 Meeting) (Voice Vote) – RICHARD MERDAN

D. MID-STATE FOUNDATION UPDATE – DR. KAREN BRZEZINSKI

An update will be provided regarding the Mid-State Technical College Foundation including introduction to new staff, recent and upcoming events, and alumni efforts.

E. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES**

Wisconsin Rapids Campus

August 21, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow and Dr. Shelly Mondeik

OTHERS: Craig Bernstein, Ashley Borchardt, Greg Bruckbauer, Kathy Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Sara Guild, Logan Hamman, Brenda Hudak, Dr. Mandy Lang, Natasha Miller, Brad Russell, Dr. Chris Severson, and Angie Susa

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (July 10, 2023 MEETING) – Richard Merdan

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a voice vote, approved the minutes as presented.

D. EQUITY AND INCLUSION TASKFORCE – Dr. Karen Brzezinski and Natasha Miller

An update on Mid-State's Equity and Inclusion Task Force was provided, including a recap of 2022-2023 and plans for 2023-2024. No action was taken.

E. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 5:19 p.m. with a motion by Mr. Spargo, seconded by Ms. Vang, upon a voice vote.

Betty Bruski Mallek, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

DISTRICT BOARD OF DIRECTORS

Monday, September 18, 2023

Immediately Following Committee-of-the-Whole

Mid-State Wisconsin Rapids Campus Room L133-134

500 32nd Street North, Wisconsin Rapids

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This September 18, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON AUGUST 21, 2023 BOARD MEETING MINUTES (Voice Vote) – RICHARD MERDAN

F. ACTION ON CONSENT AGENDA (Roll Call Vote) – RICHARD MERDAN

1. Payment of Bills and Payroll

District bills for August 2023 total \$2,564,868.85 of which \$1,902,105.03 represents operational expenditures and \$662,763.82 represents capital expenditures. Payroll disbursements for August totaled \$1,450,921.13 plus \$14,363.78 for travel and miscellaneous reimbursements, and \$632,984.99 in fringe benefits, for a total payroll disbursement of \$2,098,269.90. Administration recommends approval of the payment of these obligations totaling \$4,663,138.75.

2. Contracted Service Agreements

The District has entered into 18 contracted service agreements totaling \$70,435.32. The individual contracts are available for review upon request. Administration recommends approval of these contracts.

3. Procurements for Goods and Services

Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

1. Campus Activities
2. Community Involvement
3. WTCS Updates
4. WTCS Presidents Association Activities

I. COMMITTEE REPORTS

1. Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. FY24 Treasurer's Report
 - c. FY23 Annual Procurement Report (*Roll Call Vote*)
 - d. Informational Items
 1. FY23 Energy Usage Report
 2. FY23 Financial Audit
 3. Finance Implications for Topics in Other Committees
2. Academic & Student Services Committee – Are Vang
 - a. Review of Consent Agenda Items
 - b. Informational Items
 1. Advisory Committees
 2. Advanced Manufacturing Pathway Event
3. Human Resources & External Relations Committee – Richard Merdan
 - a. Review of Consent Agenda Items
 - b. Informational Items

1. AMETA Update
2. Mid-State Shuttle
3. Central Wisconsin Fall Fire Conference

J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

1. Mid-State Foundation Update

K. DISCUSSION & ACTION – RICHARD MERDAN

1. Global Education

Information will be shared regarding study abroad and other travel education experiences at Mid-State. Approval will be sought for international travel in 2024 to: London (May 2024) and Germany (June 2024).

L. ADJOURNMENT (Voice Vote) – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	August 21, 2023
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:21 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Richard Merdan, Gordon Schalow, Charles Spargo, Are Vang, Terry Whitmore, Ryan Zietlow, and Dr. Shelly Mondeik

OTHERS: Craig Bernstein, Ashley Borchardt, Greg Bruckbauer, Kathy Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Micki Dirks-Luebbe, Sara Guild, Logan Hamman, Brenda Hudak, Dr. Mandy Lang, Brad Russell, Dr. Chris Severson, and Angie Susa

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a voice vote, approved minutes from the board meeting held July 10, 2023.

F. CONSENT AGENDA

Motion by Ms. Bruski Mallek, seconded by Mr. Spargo, upon a roll call vote (Schalow – Yes, Spargo – Yes, Vang – Yes, Whitmore – Yes, Zietlow – Yes, Bruski Mallek – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district’s bills for the month of July 2023 were presente. These bills totaled \$4,419,006.55 of which \$1,424,054.77 represents operational expenditures and \$2,994,951.78 represents capital expenditures. The district’s payroll for the month of July totaled \$2,341,624.41 plus \$21,588.09 for travel and miscellaneous reimbursements and \$746,025.84 in fringe benefits. The district’s bills and payroll totaled \$7,528,244.89.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146966	IT Career Exploration	\$ 1,136.28
146967	Early Language & Literacy	\$ 4,857.60
146968	ECE: Field Experience 1	\$ 4,857.60
146969	Health, Safety and Nutrition	\$ 4,857.60
146970	Fall Fire Training	\$ 150.00
146971	Heartsaver CPR AED	\$ 530.00
146972	Heartsaver First Aid/CPR	\$ 8,690.00
146973	Heartsaver First Aid/CPR	\$ 1,400.00
146974	BLS Renewal	\$ 390.00
146975	Leadership Development Strategy/Skills	\$ 4,900.00
146976	Scissor Lift Awareness	\$ 1,600.00
146977	Rough Terrain Forklift Awareness	\$ 1,600.00
146978	Articulating Manlift Awareness	\$ 1,600.00

3. Approved the following procurement(s) for goods and services:

<u>Amount</u>	<u>Company</u>	<u>College Division/Dept.</u>
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No procurements to approve at this time.

BE IT FURTHER RESOLVED that the Mid-State Technical College Board had approved the funding of \$136,260 for the Stevens Point LEAD Center remodel from the FY2024 budgeted funds.

- d. BOND SALE: Mid-State's Bond Sale, as previously approved by the Board, was highlighted. Funds were received mid-July.
 - e. CYBER SECURITY: An overview of Mid-State cyber security practices was provided. Detailed components were reviewed in committee.
 - f. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.
2. ACADEMIC & STUDENT SERVICES COMMITTEE – Are Vang
- a. FACULTY UPDATES: An update on Faculty hires, Faculty In-Service, and Part-Time Faculty In-Service was provided. In-Service focus was “When College Comes Third.”
 - b. START OF SEMESTER: Mid-State's semester began today. Currently the college is experiencing an increase in both headcount and FTE. Welcome activities and student demographics were highlighted.
3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan
- a. EMPLOYEE ENGAGEMENT: An overview of recent employee engagement events was provided. This included Mid-State Night at the Rafter's and College-Wide In-Service.
 - b. AMETA UPDATE: Mid-State's AMETA project site work is underway. An update was provided.
 - c. MID-STATE COMMERCIAL: Mid-State's newest commercial was shared with the Board.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

- 1. DEI TASKFORCE: Mid-State's DEI Taskforce was highlighted. Activities from FY23 were shared and plans for FY24 were outlined.

K. DISCUSSION & ACTION

- 1. GRANT AWARDED PROJECTS: A presentation of Mid-State's Grant Awarded projects was made. This included an overview of grant development and writing, progress and introduction of the grant team.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:43 p.m. with a motion by Ms. Vang, seconded by Mr. Spargo, upon a voice vote.

Betty Bruski Mallek, Secretary

Angela R. Susa, Recording Secretary

Account	Descr	Name	Sum Amount	Notes
2102	Accounts Payable-Other	LAKESHORE TECHNICAL COLLEGE	117,676.96	WILM Charges for month of June.
2106	Accrued Encumbrances	ADAMS COUNTY AG SOCIETY	450.00	
2106	Accrued Encumbrances	BADGER HEATING & AIR CONDITIONING	1,978.00	
2106	Accrued Encumbrances	BRILLIANT MARKETING AND CONSULTING, LLC	9,228.00	
2106	Accrued Encumbrances	CURRENT TECHNOLOGIES INC	7,992.00	
2106	Accrued Encumbrances	E O JOHNSON INC	1,231.00	
2106	Accrued Encumbrances	EPPSTEIN UHEN ARCHITECTS, INC.	2,208.00	
2106	Accrued Encumbrances	FASTSIGNS 629	1,947.19	
2106	Accrued Encumbrances	MISSISSIPPI WELDERS SUPPLY CO., INC	6,038.94	
2106	Accrued Encumbrances	NORTHWAY COMMUNICATIONS INC	6,460.20	
2106	Accrued Encumbrances	SCHMITT ACOUSTICS LLC	6,175.00	
2106	Accrued Encumbrances	US BANK-PCARD	20,121.31	
2107	Accounts Payable-Bookstore	DIGICOPY INC	12,669.14	
5201	Travel - Meeting Expenses	US BANK-PCARD	15,910.41	
5204	Meals	US BANK-PCARD	1,815.12	
5205	Lodging	US BANK-PCARD	13,224.95	
5205	Lodging	WI RIVER VALLEY AREA ELECTRICAL JATT	495.82	
5210	Staff Development Expense	US BANK-PCARD	429.00	
5212	Tuition Reimbursement	AMERICAN COLLEGE OF EDUCATION, INC.	825.00	
5212	Tuition Reimbursement	REID, JENESSA	825.00	
5213	Dues Memberships Subscriptions	FOX VALLEY TECHNICAL COLLEGE	250.00	
5213	Dues Memberships Subscriptions	LAB MIDWEST LLC	2,500.00	
5213	Dues Memberships Subscriptions	MARSHFIELD ROTARY CLUB	141.00	
5213	Dues Memberships Subscriptions	NACS	225.00	
5213	Dues Memberships Subscriptions	NORTH CENTRAL WI FIRE CHIEFS ASSOCIATION	75.00	
5213	Dues Memberships Subscriptions	RUFFALO NOEL LEVITZ LLC	2,070.00	
5213	Dues Memberships Subscriptions	US BANK-PCARD	1,702.32	
5213	Dues Memberships Subscriptions	WI DEPT OF FINANCIAL INSTITUTIONS	20.00	
5230	Instructional Supplies	AIRGAS USA LLC	273.72	
5230	Instructional Supplies	HAAS FACTORY OUTLET LLC	1,116.35	
5230	Instructional Supplies	LONDERVILLE STEEL ENTERPRISES INC	1,310.32	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	2,877.74	
5230	Instructional Supplies	US BANK-PCARD	3,773.99	
5231	Noninstructional Supplies	1ST AYD CORP	581.87	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	3,648.20	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	2,464.18	WIG Payment
5231	Noninstructional Supplies	CHICAGO IRON & SUPPLIES INC	2,534.00	
5231	Noninstructional Supplies	CITY OF MARSHFIELD	187.78	
5231	Noninstructional Supplies	COUNTRY SPORTS INC	950.00	
5231	Noninstructional Supplies	DUO SAFETY LADDER CORPORATION	57.92	
5231	Noninstructional Supplies	FARRELL, PEGGY	555.00	
5231	Noninstructional Supplies	HEARTLAND BUSINESS SYSTEMS	1,177.87	
5231	Noninstructional Supplies	INSIGHT FS	1,584.17	
5231	Noninstructional Supplies	MIDLAND PAPER	1,990.00	
5231	Noninstructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	887.90	
5231	Noninstructional Supplies	NASSCO, INC.	1,064.78	
5231	Noninstructional Supplies	REID, JOSEPH EDWARD	900.00	
5231	Noninstructional Supplies	US BANK-PCARD	30,626.72	Multiple Charges
5231	Noninstructional Supplies	VICTORIA VAUGHN	349.95	
5232	Minor Equipment	APPLIED INDUSTRIAL TECHNOLOGIES	122.88	
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	15,145.30	
5232	Minor Equipment	US BANK-PCARD	9,060.20	
5234	Postage	UNITED MAILING SERVICE INC	5,483.77	
5234	Postage	US BANK-PCARD	57.13	
5271	Advertising Promotions	CAREERBUILDER, LLC	4,200.00	
5271	Advertising Promotions	FASTSIGNS 629	260.00	
5271	Advertising Promotions	HEINZEN PRINTING INC	933.95	
5271	Advertising Promotions	NRG MEDIA LLC	4,210.00	
5271	Advertising Promotions	PORTAGE COUNTY BUSINESS COUNCIL INC	400.00	
5271	Advertising Promotions	US BANK-PCARD	3,958.44	
5271	Advertising Promotions	WISCONSIN RAPIDS KIWANIS FOUNDATION	340.00	
5281	Repairs	FIRE-RESCUE SUPPLY, LLC	1,265.00	
5281	Repairs	HEARTLAND BUSINESS SYSTEMS	175.63	
5281	Repairs	US BANK-PCARD	61.18	
5283	Building Repair	CHET'S PLUMBING & HEATING	1,395.00	
5283	Building Repair	CLASS 1 AIR INC	1,406.91	
5283	Building Repair	CURRENT TECHNOLOGIES INC	128.44	
5283	Building Repair	ERON & GEE/HERMAN'S PLUMBING & HEATING	110.00	
5283	Building Repair	GRAINGER INC	198.92	
5283	Building Repair	HENRICKSEN & COMPANY, INC.	514.62	
5283	Building Repair	QUALITY DOOR & HARDWARE INC	100.00	
5283	Building Repair	US BANK-PCARD	74.62	
5284	Grounds Repair	SHERWIN-WILLIAMS CO	29.68	
5284	Grounds Repair	US BANK-PCARD	12.94	
5301	Professional Academic Contract	GASAWAY CONSULTING GROUP, LLC	5,885.00	
5301	Professional Academic Contract	MID-STATE TECHNICAL COLLEGE	12,601.25	
5351	Other Contracts and Services	CAP SERVICES INC	101.92	WIG Payment
5351	Other Contracts and Services	CARLSON DETTMANN CONSULTING	1,650.00	
5351	Other Contracts and Services	CENTERGY INC	19,600.00	WIG Payment
5351	Other Contracts and Services	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	250.00	
5351	Other Contracts and Services	CHAT-R-BOX RESTAURANT AND CATERING	2,275.00	
5351	Other Contracts and Services	Diversified Benefit Services, Inc.	210.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	5,049.00	
5351	Other Contracts and Services	FIRE & SAFETY EQUIPMENT IV INC	192.00	
5351	Other Contracts and Services	FREEDOM PEST CONTROL LLC	1,428.00	
5351	Other Contracts and Services	GB LEAD SERVICES LLC	7,076.00	
5351	Other Contracts and Services	GROUNDWORK DETAIL SERVICE LLC	7,948.96	
5351	Other Contracts and Services	HIRERIGHT LLC	771.90	
5351	Other Contracts and Services	HealthCheck360	1,290.92	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	74,955.53	Two invoices. One invoice was for \$72,305.53. This was for July WILM charges.
5351	Other Contracts and Services	LAMMI FIRE PROTECTION INC	500.00	
5351	Other Contracts and Services	MADISON AREA TECHNICAL COLLEGE	24,148.00	
5351	Other Contracts and Services	MEDICAL ASSISTING EDUCATION REVIEW BOARD	475.00	
5351	Other Contracts and Services	MELODY GARDENS	171.80	
5351	Other Contracts and Services	MID-STATE TECHNICAL COLLEGE	160.00	
5351	Other Contracts and Services	MOTIMATIC PBC	4,930.00	
5351	Other Contracts and Services	MRM CONSULTING, LLC	7,500.00	
5351	Other Contracts and Services	NORTHCENTRAL TECHNICAL COLLEGE	1,750.00	
5351	Other Contracts and Services	OCLC INC	1,496.49	
5351	Other Contracts and Services	PER MAR SECURITY SERVICES	143.75	
5351	Other Contracts and Services	SHRED IT	66.00	
5351	Other Contracts and Services	SOUTH CENTRAL LIBRARY SYSTEM	566.00	
5351	Other Contracts and Services	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	999.00	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,638.61	
5351	Other Contracts and Services	STAFFWORKS GROUP	8,379.15	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	940.00	
5351	Other Contracts and Services	THE LANDSCAPERS LLC	4,425.38	
5351	Other Contracts and Services	TRUGREEN	5,218.50	

Account	Descr	Name	Sum Amount	Notes
5351	Other Contracts and Services	US BANK-PCARD	2,174.75	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	92.12	
5351	Other Contracts and Services	WI DEPT OF JUSTICE	50.00	
5351	Other Contracts and Services	WIPFLI, LLP	3,754.00	
5351	Other Contracts and Services	WNA SERVICES CO	86.00	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	638.02	
5353	Professional Fees	Boardman & Clark LLP	2,091.50	
5353	Professional Fees	WISCONSIN MEDIA	1,064.77	
5355	Hardware maint annual agreemen	VERTIV CORPORATION	2,385.00	
5357	Software maint annual agreemen	AE BUSINESS SOLUTIONS	11,115.00	
5357	Software maint annual agreemen	ENGINEERCA SYSTEMS INC	2,850.00	
5357	Software maint annual agreemen	HEARTLAND BUSINESS SYSTEMS	2,179.53	
5357	Software maint annual agreemen	INSIGHT PUBLIC SECTOR INC	65,855.54	Two invoices. One invoice was for \$56,235.76. This pertains to PO# 2024000102. Microsoft Licensing Annual renewal.
5357	Software maint annual agreemen	NORTHCENTRAL TECHNICAL COLLEGE	15,187.72	
5357	Software maint annual agreemen	ORACLE OF AMERICA INC	4,980.00	
5357	Software maint annual agreemen	PIEPER ELECTRIC, INC.	500.00	
5357	Software maint annual agreemen	US BANK-PCARD	1,831.75	
5357	Software maint annual agreemen	ZUMASYS, INC.	44.40	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	12,916.67	
5419	Facilities Rental	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	1,500.00	
5419	Facilities Rental	NORTH CENTRAL WI WDB INC	2,646.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,309.21	
5452	Electricity Expense	MARSHFIELD UTILITIES	3,383.09	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	28,609.76	August Electric and Water bill.
5452	Electricity Expense	WI PUBLIC SERVICE CORP	7,349.12	
5453	Sewer Water	MARSHFIELD UTILITIES	540.56	
5453	Sewer Water	WATER WORKS & LIGHTING COMMISSION	2,179.07	
5454	Heat	BLUE EDGE ENERGY LLC	219.00	
5454	Heat	DIRECT ENERGY MARKETING, INC	3,322.17	
5454	Heat	WE ENERGIES	1,591.85	
5454	Heat	WI PUBLIC SERVICE CORP	356.29	
5455	Telephone	AT&T	982.78	
5455	Telephone	CONCORD TECHNOLOGIES	100.05	
5455	Telephone	FRONTIER NORTH INC	3,339.76	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	4,932.65	
5455	Telephone	SPECTRUM BUSINESS	184.97	
5455	Telephone	US CELLULAR	1,962.59	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	2,448.47	
5501	Student Activity Club Expense	US BANK-PCARD	83.04	
5652	Boards Assn. Administrator Assn	WTC DISTRICT BOARDS ASSOCIATION INC	26,618.04	Annual dues.
5654	Project Participant Cost	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	645.00	WIG Payment
5654	Project Participant Cost	LEAP OF FAITH	624.00	
5654	Project Participant Cost	PARK HOUSE APARTMENTS, LLC	600.00	
5654	Project Participant Cost	US CELLULAR	236.00	
5654	Project Participant Cost	WATER WORKS & LIGHTING COMMISSION	412.25	
5654	Project Participant Cost	WE ENERGIES	139.27	
5654	Project Participant Cost	YMCA-STEVENS POINT AREA	225.00	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	11,105.94	WIG Payment
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	21,860.22	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	2,900.18	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CENTERGY INC	6,079.64	WIG Payment
5661	Institutional Support	CENTERGY INC	5,000.00	WIG Payment
5662	Indirect Expense	CAP SERVICES INC	300.21	WIG Payment
5699	Other Expenditures	US BANK-PCARD	425.10	
5701	Books Resale	AHIMA	2,783.88	
5701	Books Resale	ARCHETYPE INNOVATIONS, LLC	1,820.00	
5701	Books Resale	ATP-AMERICAN TECHNICAL PUBLISHERS INC	2,007.00	
5701	Books Resale	CENGAGE LEARNING	10,008.59	
5701	Books Resale	ELSEVIER INC	3,511.60	
5701	Books Resale	GEOTOL, INC.	1,123.00	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	7,149.60	
5701	Books Resale	INGRAM PUBLISHER SERVICES INC	1,160.04	
5701	Books Resale	LABYRINTH LEARNING	3,263.04	
5701	Books Resale	MCGRAW-HILL LLC	1,977.65	
5701	Books Resale	REDSHELF, INC	3,245.36	
5701	Books Resale	SAGE PUBLICATIONS INC	800.00	
5701	Books Resale	SEQUOIA PUBLISHING INC	155.40	
5701	Books Resale	THE CHANGE COMPANIES	890.00	
5701	Books Resale	TOOLING UNIVERSITY-SME	1,240.00	
5701	Books Resale	US BANK-PCARD	5,194.21	
5702	Resale Expense	4 IMPRINT INC	495.60	
5702	Resale Expense	HEINZEN PRINTING INC	1,080.80	
5702	Resale Expense	MEDLINE	44.79	
5702	Resale Expense	MERCER TOOL CORP.	2,530.59	
5702	Resale Expense	TWIN CITY KNITTING, INC	828.00	
5702	Resale Expense	US BANK-PCARD	34,895.16	Multiple Charges
5707	Freight	4 IMPRINT INC	8.63	
5707	Freight	AHIMA	25.18	
5707	Freight	FEDEX	395.72	
5707	Freight	MERCER TOOL CORP.	185.92	
5707	Freight	TWIN CITY KNITTING, INC	39.80	
5708	Outgoing Freight	FEDEX	214.52	
5708	Outgoing Freight	US BANK-PCARD	14.57	
5821	Building and Fixtures	AIR DEMAND, LLC	8,860.00	
5821	Building and Fixtures	APPLETON LATHING CORPORATION	92,339.22	AMETA Center construction. Two invoices. \$84,626.65 - Trade Pack #16 (Gypsum board assemblies). \$7,712.57 Trade Pack #9 (Weather Barriers & Spray Insulation) Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	BADGER HEATING & AIR CONDITIONING	27,550.00	AMETA Center construction. Trade Pack #26 (HVAC). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	CURRENT TECHNOLOGIES INC	45,621.90	AMETA Center construction. Two invoices. One invoice \$45,000 Trade Pack #28 (Site Electrical). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	DAIGLE BROTHERS INC	46,608.36	AMETA Center construction. Trade Pack #4 (Structural & Misc. Steel). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	DAKOTA ELECTRIC SERVICE INC	115,425.00	AMETA Center construction. Three invoices. Trade Pack #27 (Electrical & Low Voltage - Building). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	10,220.08	
5821	Building and Fixtures	J. H. FINDORFF & SON INC	61,575.20	AMETA Center construction. Trade Pack #5 (Carpentry). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	NATIONS ROOF NORTH, LLC	81,700.00	AMETA Center construction. Trade Pack #10 (Metal Wall Panels). Board approved AMETA project at the 2/28/22 board meeting.
5821	Building and Fixtures	THE BOLDT COMPANY	172,340.34	AMETA Center construction. Trade Pack #3 (Concrete Masonry Unit & Veneer). Board approved AMETA project at the 2/28/22 board meeting.
5831	Building Remodeling and Improv	CURRENT TECHNOLOGIES INC	523.72	
5831	Building Remodeling and Improv	OMNI GLASS & PAINT, LLC	7,382.00	
5831	Building Remodeling and Improv	SAINDON CARPET ONE	11,930.76	
5831	Building Remodeling and Improv	US BANK-PCARD	166.20	

Paid Invoice Listing August 2023

Account	Descr	Name	Sum Amount	Notes
5841	Furniture and Equipment	HAAS FACTORY OUTLET LLC	18,427.79	
5841	Furniture and Equipment	MSC INDUSTRIAL SUPPLY INC	3,974.94	
5842	Computers and Comp Software	ANTHOLOGY, INC	744,568.00	Two invoices. First invoice \$27,968 is for two year Academy renewal. Second invoice \$716,600 is for two year implementation payment.
5842	Computers and Comp Software	BLUUM USA, INC.	3,512.00	
5842	Computers and Comp Software	CURRENT TECHNOLOGIES INC	3,547.00	
5842	Computers and Comp Software	PANOPTO, INC.	49,753.76	Video recording and storage.
5842	Computers and Comp Software	PARAGON DEVELOPMENT SYSTEMS INC	107,638.00	Five invoices. All pertain to PO# 2024000101. (24) Z2 Minis for Academics.
5842	Computers and Comp Software	US BANK-PCARD	743.15	
5842	Computers and Comp Software	VANGUARD COMPUTERS, INC.	1,388.25	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	950.00	
		Total	2,533,394.46	
2105	Refund Clearing	Total Financial Aid/Student Refunds	31,474.39	
		Total Payments for August 2023	\$ 2,564,868.85	
		Capital	662,763.82	
		Operational	1,902,105.03	

August Accepted Contract Service Agreements Meeting on September 18, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
147000	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Culinary Internship	144	TBD	1,811.95
147001	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Intro to Food Production	90	TBD	9,059.74
147002	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Food Science	72	TBD	7,247.79
147003	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Sanitation for Foodservice	18	TBD	1,811.95
147004	Nekoosa	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Culinary Applications	36	TBD	3,623.89
147005	Wisconsin Rapids	Public Educational Institutions (K-12) - s.	Basic Knife Skills	2	34	1,100.00
147006	Wisconsin Rapids	Public Educational Institutions (K-12) - s.	Nutrition & Food Allergens Training	2	34	600.00
147007	Wisconsin Rapids	Public Educational Institutions (K-12) - s.	Reading and Recipe Execution Training	2	34	1,100.00
147008	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Leadership Introduction	18	20	3,300.00
147009	Stevens Point	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Leadership Introduction	18	20	3,300.00
147010	Amherst Junction	Business and Industry	HeartSaver CPR AED	4	8	545.00
147012	Stevens Point	Business and Industry	Leadership Development	54	23	13,325.00
147013	Wisconsin Rapids	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	HS FA/CPR Skill Test for online course	2	20	1,530.00
147014	Stevens Point	38.14(3)	Customer Service Training	1	60	275.00
147015	Madison	Wisconsin Local Governmental Units	Fire Investigator	56	25	625.00
147016	Marshfield	Business and Industry	Medical Terminology	54	24	6,360.00
147017	Marshfield	Business and Industry	Human Body in Health and Disease	108	24	10,460.00
147018	Marshfield	Business and Industry	Pharmacology for Allied Health	36	23	4,360.00
					Total:	\$70,435.32

August Contract Training Proposals For Informational Purposes

Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status
670	Wisconsin Rapids	Education	Welding Print Reading - WIG Grant Summer 2023	\$31,119.00	Accepted
668	Wisconsin Rapids	Education	Intro to TIG WIG Grant Summer 2023	\$8,743.80	Accepted
608	Marshfield	Business and Industry	HR Recruitment and Sourcing	\$8,750.00	Presented
607	Marshfield	Business and Industry	Nursing Assistant - Spring 2024	\$21,720.00	Presented
606	Marshfield	Business and Industry	Pharmacology - Spring 2024	\$10,500.00	Accepted
605	Marshfield	Business and Industry	Human Body - Spring 2024	\$21,200.00	Accepted
604	Marshfield	Business and Industry	Medical Terminology Fall 2023	\$13,105.00	Accepted
600	Stevens Point	Business and Industry	Cyber Security Live-Fire Cyber Range Workshop	\$2,500.00	Denied
648	Nekoosa	Business and Industry	Fall Protection Training	\$8,760.00	Presented
649	Nekoosa	Business and Industry	Self-contained Breathing Apparatus Training (SCBA)	\$1,300.00	Presented
645	Stevens Point	Business and Industry	Excel Training	\$3,550.00	Accepted
644	Stevens Point	Business and Industry	Train the Trainer	\$2,600.00	Accepted
643	Nekoosa	Business and Industry	Leadership Development	\$11,900.00	Presented
640	Wautoma	Business and Industry	BLS New and Renewal Certification	\$12,380.00	Presented
632	Wisconsin Rapids	Education	Food Services Training Fall 2023 - Nutrition & Food Allergens Training	\$600.00	Accepted
631	Wisconsin Rapids	Education	Food Services Training Fall 2023 - Reading and Recipe Execution Training	\$1,100.00	Accepted
630	Wisconsin Rapids	Business and Industry	Fall Protection	\$3,780.00	Presented
626	Marshfield	Business and Industry	Precision Measurement and Print Reading Training	\$2,965.00	Presented
621	Stevens Point	Business and Industry	Year 4 - PLC - Spring 2024	\$5,650.00	Presented
620	Stevens Point	Business and Industry	Leadership Development	\$13,325.00	Accepted
TOTAL				\$155,547.00	

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

September 18, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
<u>None</u>		
Subtotal for Procurements Not Requiring Board Action	\$0.00	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
AMETA Center		
Carpentry - J. H. Findorff & Sons Inc. (Madison, WI)	61,575.20	Bid
Structural steel - Daigle Brothers, Inc (Tomahawk, WI)	46,608.36	Bid
Gypsum Board Assemblies - Appleton Lathing Corp. (Neenah, WI)	92,339.22	Bid
Electrical & Low Voltage-Building - Dakota (Marshfield, WI)	115,425.00	Bid
HVAC - Badger Heating & Air Conditioning, LLC (Stevens Point, WI)	27,550.00	Bid
Electrical-Site - Current Technologies, Inc (Port Edwards, WI)	45,621.90	Bid
Concrete Masonary & Veneer - Boldt, Inc (Appleton, WI)	172,340.34	Bid
Metal Wall Panels - Nations Roof, LLC (Waukesha, WI)	81,700.00	Bid
Academic & Institutional Excellence		
Software - Panopto, Inc. (Pittsburge, PA)	49,753.76	State Contract
IT Department		
Software - Insight Public Sector, Inc (Tempe, AZ)	65,855.54	State Contract
Software - Anthology, Inc. (Orlando, FL)	744,568.00	State Contract
Equipment - Paragon Development Systems Inc. (Brookfield, WI)	107,638.00	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$1,610,975.32	
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College		
WILM expenses (Monthly, June)	117,676.96	Mandatory

FINANCE & INFRASTRUCTURE COMMITTEE

Procurement of Goods and Services

September 18, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
WILM expenses (Monthly, July) & CTS membership	74,955.53	Mandatory
Wisconsin Rapids Campus (Electric) Water Works & Lighting Commission (August)	28,609.76	Mandatory
District WTC District Boards Association Inc.	26,618.04	Mandatory
Subtotal for Mandatory Procurements	<u>\$247,860.29</u>	
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	<u>\$0.00</u>	
Grand Total	<u><u>\$1,858,835.61</u></u>	

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FY24 Budget Notifications Made in the Month of August 2023

Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications						
141423/193/264/274/314/343/413/42/643/673/794/874	Various grants	State/Federal	Establish budgets and adjust to actuals (carryovers)	626,899.00	553,894.00	73,005.00
149114/124/134/144	Various WAT Grants	State	Establish budgets and adjust to actuals (carryovers)	167,820.00	167,820.00	-
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications						
Fund 3 - Capital Projects Fund Budget Notifications						
141264	IT Cybersecurity Grant	State	Establish budgets	17,000.00	17,000.00	-
141794	Firefighter Grant	Federal	Establish budgets	28,905.00	33,240.00	(4,335.00)
141874	Rural Healthcare/Strengthening Communities Grant	Federal	Establish budgets	-	65,000.00	(65,000.00)
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				840,624.00	836,954.00	3,670.00



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2024
 as of August 31, 2023

	General Operations & Grants			Special Rev		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget	Original Budget
Local Government	7,141,757	-	-	-	6,998,265	-	-	-	-	-	-	14,140,022	14,140,022
Student Fees	6,832,846	77,300	428,515	-	-	-	-	-	-	-	-	7,338,661	7,338,661
State Aid & Grants	18,590,141	-	866,000	347,000	-	-	-	-	-	-	-	19,803,141	19,273,786
Institutional	362,396	910,000	612,000	85,000	110,000	1,125,404	6,034,643	-	-	-	-	9,239,443	9,228,671
Federal	4,224,168	-	6,670,450	28,905	-	-	-	-	-	-	-	10,923,523	7,512,583
Total Revenues	37,151,308	987,300	8,576,965	460,905	7,108,265	1,125,404	6,034,643	1,125,404	61,444,790	61,444,790	57,491,723	100.0%	100.0%

	Expenditures												
	General Operations & Grants			Special Rev		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget	Original Budget
Salaries and Wages	19,876,384	351,057	262,890	372,760	-	284,379	-	-	-	21,147,470	20,576,211	25.2%	25.2%
Benefits	8,501,760	105,716	313,459	172,795	-	87,704	-	-	-	9,181,434	8,960,710	10.9%	10.9%
Current Expenditures	9,264,570	631,042	130,000	180,550	-	104,328	-	-	-	11,525,494	8,558,909	13.7%	13.7%
Student Financial Aid & Activities	-	-	7,858,758	-	-	-	-	-	-	7,858,758	7,858,758	9.3%	9.3%
Rebate	-	-	-	-	-	807,215	4,776,145	-	-	5,583,360	5,583,360	6.6%	6.6%
Capital Outlay	-	-	-	21,583,265	-	-	-	-	-	21,583,265	5,775,250	25.7%	25.7%
Debt Retirement	-	-	-	-	7,180,530	-	-	-	-	7,180,530	7,180,530	8.5%	8.5%
Total Expenditures	37,642,714	1,087,815	8,565,107	22,309,370	7,180,530	1,283,626	5,991,149	1,283,626	84,060,311	84,060,311	64,493,728	100.0%	100.0%
% of Expenditures by Fund	44.8%	1.3%	10.2%	26.5%	8.5%	1.5%	7.1%	1.5%	100.0%	100.0%	7.1%	100.0%	100.0%

Changes in Fund Equity											
Budgeted Fund Equity as of 6/30/23											
Current Revenue over Expenses	10,957,540	106,099	6,093,784	1,191,933	965,863	879,130	2,943,652	23,138,001	23,138,001	(7,002,005)	23,138,001
Other Sources and Uses:	(491,406)	(100,515)	11,858	(21,848,465)	(72,265)	(158,222)	43,494	(22,615,521)	(22,615,521)	(7,002,005)	(7,002,005)
Proceeds from Debt	-	-	-	6,000,000	-	-	-	-	6,000,000	6,000,000	6,000,000
Interfund Transfers In	640,000	-	-	-	-	-	-	-	640,000	640,000	640,000
Interfund Transfers Out	-	-	(400,000)	-	-	(240,000)	-	(640,000)	(640,000)	(640,000)	(640,000)
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-
Budgeted Ending Fund Equity	11,106,134	5,584	5,705,642	(14,656,532)	893,598	480,908	2,987,146	6,522,480	6,522,480	22,135,996	22,135,996



Mid-State Technical College
Accrued Revenues, Expenditures and Changes in Fund Equity
Current Actuals for the Fiscal Year 2024
 as of August 31, 2023

YTD

16.7%

	General Operations & Grants Fund 1	Special Rev Aldable Fund Fund 2	Special Rev Non-Aldable Fund Fund 7	Capital Projects Fund 3	Annual Debt Service Fund 4	Enterprise Units Fund 5	Internal Sales, Media Services & Self-Funded Insurances Fund 6	Total YTD All Funds	Total Current Budget	% of Actual to Budget
Local Government	-	-	-	-	-	-	-	-	14,140,022	0.0%
Student Fees	3,751,297	29,529	211,769	-	-	-	-	3,992,596	7,338,661	54.4%
State Aid & Grants	1,199,496	-	-	-	-	-	-	1,199,496	19,803,141	6.1%
Institutional	101,296	133,987	194,935	55,019	212,648	322,711	987,623	2,008,220	9,239,443	21.7%
Federal	611,480	-	374,657	62,108	-	-	-	1,048,245	10,923,523	9.6%
Total Revenues	5,663,569	163,516	781,361	117,127	212,648	322,711	987,623	8,248,556	61,444,790	13.4%
% of Budget Recognized										
	15.2%	16.6%	9.1%	25.4%	3.0%	28.7%	16.4%	13.4%		

	Salaries and Wages	Benefits	Current Expenditures	Student Financial Aid & Activities	Resale	Capital Outlay	Debt Retirement	Total Expenditures	% of Budget Expended	
Salaries and Wages	2,953,171	70,351	30,292	47,372	-	-	-	3,132,679	21,147,470	14.8%
Benefits	1,233,528	15,320	8,696	19,357	-	-	-	1,289,457	9,181,434	14.0%
Current Expenditures	1,328,659	35,178	13,754	43,933	-	-	-	1,588,459	11,525,494	13.8%
Student Financial Aid & Activities	-	-	380,500	-	-	-	-	380,500	7,858,758	4.8%
Resale	-	-	-	-	-	-	196,916	407,360	5,583,360	7.3%
Capital Outlay	-	-	-	3,126,539	-	-	-	3,126,539	21,583,265	14.5%
Debt Retirement	-	-	-	-	-	510,552	-	510,552	7,180,530	7.1%
Total Expenditures	5,515,358	120,849	433,243	3,237,202	510,552	252,575	365,775	10,435,554	84,060,311	12.4%
% of Budget Expended										
	14.7%	11.1%	5.1%	14.5%	7.1%	19.7%	6.1%	12.4%		

Changes in Fund Equity

Estimated Fund Equity as of 6/30/23	11,164,858	238,511	6,643,851	16,507,894	977,435	885,961	2,500,886	38,919,196	23,138,001
Current Revenue over Expenses	148,211	42,667	348,118	(3,120,074)	(297,904)	70,136	621,848	(2,186,998)	(22,615,521)
Other Sources and Uses:									
Proceeds from Debt	-	-	-	6,000,000	-	-	-	6,000,000	6,000,000
Interfund Transfers In	-	-	-	-	-	-	-	-	640,000
Interfund Transfers Out	-	-	-	-	-	-	-	-	(640,000)
Repayment of Debt	-	-	-	-	-	-	-	-	-
Accrued YTD Fund Equity	11,313,069	281,178	6,991,969	19,387,820	679,531	956,097	3,122,534	42,732,198	6,522,480

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
August 31, 2022**

With comparative totals for August 31, 2022

	Governmental Fund Types				Proprietary Fund Types			Fiduciary Fund Type		Memorandum only	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Non-Aidable	Special Rev	2022-23		
									2023-24	2022-23	
ASSETS AND OTHER DEBITS											
Cash	\$ 10,806,326	\$ -	\$ 11,375,476	\$ 478,758	\$ 1,750	\$ 2,849,162	\$ -	\$ 6,570,851	\$ 25,611,471	\$ 16,080,944	
Investments	-	-	-	-	-	-	-	-	6,570,851	6,772,136	
Receivables:											
Property taxes	-	-	-	-	-	-	-	-	-	-	
Accounts receivable	2,968,143	62,565	8,505,075	-	253,153	-	-	175,755	11,964,690	3,235,645	
Due from other funds	-	233,701	-	200,773	-	173,372	-	256,750	864,596	1,125,940	
Inventories - at cost	-	-	-	-	561,408	-	-	-	561,408	521,728	
Prepaid Assets	-	-	-	-	-	-	-	-	-	-	
Other Current Assets	-	-	-	-	-	-	-	-	-	-	
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	343,413	-	-	-	343,413	346,441	
General Long Term Debt	-	-	-	-	-	-	-	-	-	-	
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-	-	
TOTAL ASSETS AND OTHER DEBITS	\$ 13,774,468	\$ 296,266	\$ 19,880,551	\$ 679,531	\$ 1,159,724	\$ 3,122,534	\$ 7,003,356	\$ 45,916,430	\$ 28,082,835		

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES											
Accounts Payable	\$ 306,415	\$ -	\$ 492,731	\$ -	\$ (566)	\$ -	\$ 824	\$ 799,406	\$ 456,225		
Accrued Liabilities:											
Wages	-	-	-	-	-	-	-	-	(9,200)		
Employee related payables	263,717	-	-	-	-	-	-	263,717	381,820		
Vacation	423,127	15,088	-	-	9,594	-	10,563	458,372	671,841		
Other current liabilities	-	-	-	-	3,922	-	-	3,922	5,154		
Due to other funds	673,920	-	-	-	190,676	-	-	864,596	1,125,940		
Deferred Revenues	650,932	-	-	-	-	-	-	650,932	-		
Def Compensation Liability	-	-	-	-	-	-	-	-	-		
General Long Term Debt Group	-	-	-	-	-	-	-	-	-		
TOTAL LIABILITIES	2,318,112	15,088	492,731	-	203,627	-	11,387	3,040,945	2,631,779		

Fund equity and other credits

Retained Earnings	-	-	-	-	885,961	142,259	7,176	1,035,396	1,241,572		
Res for Prepaid Expenditures	11,040	-	-	-	-	-	-	11,040	30,801		
Reserve for Self-Insurance	-	-	-	-	-	2,358,427	-	2,358,427	2,772,845		
Reserve for Student Gov & Org	-	-	-	-	-	-	77,859	77,859	86,213		
Res for Student Fin Assistance	-	-	-	-	-	-	127,954	127,954	126,400		
Res for Post-Employ Benefits	-	-	-	-	-	-	6,430,862	6,913,136	6,920,325		
Reserve for Capital Projects	482,274	-	16,444,614	-	-	-	-	16,444,614	1,081,628		
Res for Cap Proj - Motorcycle	-	-	63,280	-	-	-	-	63,280	109,772		
Reserve for Debt Service	-	-	-	-	977,435	-	-	977,435	757,391		
Designated for Operations	7,775,227	149,506	-	-	-	-	-	7,924,733	7,591,131		
Des for State Aid Fluctuations	629,463	-	-	-	-	-	-	629,463	443,997		
Des for Subsequent Year	2,266,854	89,005	-	-	-	-	-	2,355,860	2,361,237		
TOTAL FUND EQUITY AND OTHER CREDITS	11,164,858	238,511	16,507,894	977,435	885,961	2,500,686	6,643,851	38,919,197	23,523,312		
Year-to-date excess revenues(expenditures)	291,497	42,667	2,879,926	(297,904)	70,136	621,848	348,118	3,956,288	1,927,744		
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 13,774,468	\$ 296,266	\$ 19,880,551	\$ 679,531	\$ 1,159,724	\$ 3,122,534	\$ 7,003,356	\$ 45,916,430	\$ 28,082,835		