



BOARD OF DIRECTORS MEETING
April 2023

Monday, April 17, 2023
Mid-State Adams Campus
401 North Main, Adams

4:00 p.m. – Finance & Infrastructure Committee Meeting; Room 113 (page 17)
4:15 p.m. – Academic & Student Services Committee Meeting; Room 111 (page 27)
4:15 p.m. – Human Resources & External Relations Committee; Room 114 (page 29)
5:00 p.m. – **Committee-of-the-Whole**; Room 116 (page 32)
Immediately following Committee-of-the-Whole – Board Meeting; Room 116 (page 3)

Mission: Mid-State Technical College transforms lives through the power of teaching and learning.

Vision: Mid-State Technical College is the educational provider of first choice for its communities.

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DISTRICT BOARD OF DIRECTORS

Monday, April 17, 2023

Immediately Following Committee-of-the-Whole

Mid-State Adams Campus Room 116

401 North Main, Adams

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. ROLL CALL

C. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This April 17, 2023, meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

D. OPEN FORUM – RICHARD MERDAN

The open forum is at the option of the Board Chairperson and ground rules have been established to ensure the orderly conduct of business. This is a meeting of the District Board open to the public and not a public hearing. Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the District Board. The District Board Chairperson may or may not respond to statements made.

Ground rules regarding public comment on Board agenda item(s):

- 1. Public comments must pertain to an agenda item.*
- 2. No person may speak more than once to an issue or for a period longer than three to five minutes.*
- 3. No more than three people may be heard to one side of an issue.*
- 4. The District Board reserves the right to limit the total amount of time during which public comments will be heard at any given meeting.*
- 5. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual. Deviation from these parameters may occur upon the consent of the majority of the Board.*

E. ACTION ON MARCH 20, 2023 BOARD MEETING MINUTES (Exhibit A)

F. ACTION ON CONSENT AGENDA

- **Payment of Bills and Payroll (Exhibit B)**
District bills for March 2023 total \$1,326,037.77 of which \$1,055,961.44 represents operational expenditures and \$270,076.33 represents capital expenditures. Payroll disbursements for March totaled \$1,521,171.13 plus \$16,458.23 for travel and miscellaneous reimbursements, and \$633,504.51 in fringe benefits, for a total payroll disbursement of \$2,165,986.87. Administration recommends approval of the payment of these obligations totaling \$3,492,024.64.

- Contracted Service Agreements (Exhibit C)
The District has entered into thirteen contracted service agreements totaling \$53,210.98. The individual contracts are available for review upon request. Administration recommends approval of these contracts.
- Procurements for Goods and Services (Exhibit D)
Procurements for Goods and Services fall into two groups: 1) procurements that require prior Board approval and 2) procurements approved by Administration but listed as information for the Board. Expertise regarding the purpose and specifications for procurements are generally unique to individual departments. Therefore, please notify the Business Office before the meeting if there are any questions. A response will be provided or arrangements for the subject-matter expert to be present will be made. There are no procurements which require Board approval.

G. CHAIRPERSON'S REPORT – RICHARD MERDAN

1. Meeting attendance
2. WTC District Boards Association
3. ACCT Leadership Congress
4. Next meeting date

H. PRESIDENT'S REPORT – DR. SHELLY MONDEIK

- Campus Activities
- Community Involvement
- WTCS Updates
- WTCS Presidents Association Activities

I. COMMITTEE REPORTS

- Finance & Infrastructure Committee – Gordon Schalow
 - a. Review of Consent Agenda Items
 - b. Treasurer's Report
 - c. FY23 Budget Amendment
 - d. Informational Items
 1. FY23 Revenue and Expense Forecast
 2. Anticipated FY24 Grant Funding
 3. Special FY24 Budget Meeting
 4. Finance Implications for Topics in Other Committees
- Academic & Student Services Committee – Are Vang
 - a. Review of Consent Agenda Items
 - b. Academic Programming
 - c. Informational Items
 1. Graduate Placement
- Human Resources & External Relations Committee – Richard Merdan

- a. Review of Consent Agenda Items
- b. Informational Items
 - 1. Employee Benefits for Recruitment and Retention
 - 2. Central Wisconsin Days
 - 3. AMETA Update

J. COMMITTEE-OF-THE-WHOLE – RICHARD MERDAN

- Feedback Update

K. DISCUSSION & ACTION – RICHARD MERDAN

- Adams Campus Updates – Laurie Inda
Campus updates will be provided.
- WTCS Assessment Conference Preview – Dr. Deb Stencil
Information on presentations Mid-State will provide at the April 19, 2023 WTCS Assessment Conference will be shared.

L. ADJOURNMENT – RICHARD MERDAN

**MID-STATE TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

Wisconsin Rapids Campus	March 20, 2023
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:19 p.m.

B. ROLL CALL

PRESENT: Betty Bruski Mallek, Justin Feltz, Richard Merdan, Gordon Schalow, Charles Spargo (via Teams), Terry Whitmore and Dr. Shelly Mondeik (via Teams)

EXCUSED: Lynneia Miller and Are Vang

OTHERS: Michael Anderson, Greg Bruckbauer, Dr. Karen Brzezinski, Bob Cummings, Dr. Bobbi Damrow, Mihai Dumitrescu-Mihaly, Travis Gansch, Kevin Hamm, Logan Hamman, Craig Herzberg, Shelly Higgins, Dr. Mandy Lang, Filip Lelis, Shane Neumann, Brad Russell, Chris Slaby, Dr. Deb Stencil, Angie Susa, and Ryan Ulbrich

C. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

D. OPEN FORUM –Richard Merdan

The meeting was opened for comments from the audience. No one wished to address the Board.

E. APPROVAL OF MINUTES

Motion by Mr. Whitmore, seconded by Mr. Spargo, upon a voice vote, approved minutes from the board meeting held February 20, 2023 as presented.

F. CONSENT AGENDA

Motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a roll call vote (Schalow – Yes, Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Merdan – Yes), approved the following consent agenda items:

1. The district's bills for the month of February 2023 were presented in Exhibit B. These bills totaled \$1,178,624.33 of which \$1,084,270.70 represents operational expenditures and \$94,353.63 represents capital expenditures. The district's payroll for the month of February totaled \$1,490,712 plus \$18,643.39 for travel and miscellaneous reimbursements and \$633,504.51 in fringe benefits. The district's bills and payroll totaled \$3,321,484.23.

2. Entered into the following contracted service agreements:

<u>Agreement #</u>	<u>Contracted Service:</u>	<u>Amount</u>
146917	4-H Project Discovery Day	\$ 320.00
146918	Career Exploration – Foster Day	\$ 699.00
146919	Heartsaver First Aid/CPR	\$ 640.00
146920	Phlebotomy Confirmatory Draw Initial	\$ 12,500.00
146921	Conflict Management	\$ 545.00
146922	Emergency Services Training	\$5,500.00
146923	BLS-Basic Life Support Provider	\$ 640.00
146924	Confined Space Rescue	\$ 1,200.00
146925	Heartsaver CPR AED	\$ 900.00
146926	Heartsaver First Aid/CPR	\$ 6,150.00

3. Approved the following procurement(s) for goods and services:
- | <u>Amount</u> | <u>Company</u> | <u>College Division/Dept.</u> |
|---------------|----------------|-------------------------------|
|---------------|----------------|-------------------------------|

No procurements to approve at this time.

G. CHAIRPERSON'S REPORT – Richard Merdan

1. Ms. Miller and Ms. Vang asked to be excused. Effective February 21, Kristin Crass announced her resignation from the Mid-State Board. Appreciation was expressed for the many positive contributions and years of service Ms. Crass committed to Mid-State.
2. The Spring Boards Association meeting will be held April 20-22 at Gateway Technical College in Kenosha. Ms. Bruski Mallek, Mr. Merdan and Mr. Spargo plan to attend. Anyone interested in attending should contact Ms. Susa to make arrangements.
3. ACCT Leadership Congress will be held October 9-12 in Nevada. Theme is “Building a Legacy – Uplifting Students and Transforming Communities”. Anyone interested in attending should contact Ms. Susa to make arrangements.
5. Discussion was held around a Spring Board Advance. The Board will host an Advance later in the year when vacant positions are filled.
4. Future meeting dates (times unless otherwise announced):

MONTHLY MEETING Monday, April 17, 2023 Adams Campus	Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole
MONTHLY MEETING Monday, May 15, 2023 Wisconsin Rapids Campus	Committee-of-the-Whole: 5:00 p.m. Board Meeting: Following Committee-of-the-Whole

H. PRESIDENT'S REPORT – Richard Merdan provided on Dr. Mondeik's behalf

1. Campus activities since the February Board meeting were highlighted. Activities included hosting the Regional DWD Winning with Wisconsin event, Spring Program Showcase, and annual Ag Farm Tour.
2. Position changes were also highlighted, including transition of Mid-State's Executive Dean Dr. Chris Severson to Vice President of Academics and Micki Dirks-Luebbe acting as Interim Director of Mid-State Foundation.
3. The WTCS Board met last week along with the Presidents Association. The WTCS Board approved a 1.9% tuition increase and WTCS grants for next year. The Presidents Association meeting consisted of committee and special assignment updates.

I. COMMITTEE REPORTS

1. FINANCE & INFRASTRUCTURE COMMITTEE – Gordon Schalow
 - a. TREASURER'S REPORT: Following discussion, no questions or concerns were presented.
 - b. FY24 CAPITAL BUDGET: The Committee met earlier in the day for a special meeting to review and discuss the capital budget. A tentative financing plan was presented. A Special Meeting to review the proposed Operational Budget will be held May 3 at 3:00 p.m.

Motion by Mr. Spargo, seconded by Ms. Bruski Mallek, upon a roll call vote (Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Schalow – Yes, Merdan – Yes), approved the FY24 capital budget as presented.

c. FINANCE IMPLICATIONS FOR TOPICS IN OTHER COMMITTEES: No topics discussed.

2. ACADEMIC & STUDENT SERVICES COMMITTEE – In place of Are Vang, Betty Bruski Mallek

a. ACADEMIC PROGRAMMING: Committee reviewed details surrounding requests by administration to make changes to academic programming.

Farm Business & Production management Technical Diploma – no students currently in program; program option has been added to support industry through continuing education; Advisory Committee supports discontinuance.

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a roll call vote (Whitmore – Yes, Bruski Mallek – Yes, Feltz – Yes, Schalow – Yes, Spargo – Yes, Merdan – Yes,) approved suspension of the Farm Business & Production management Technical Diploma Program.

Dental Assistant Technical Diploma – need has been demonstrated through employer surveys; a cohort based program will be offered at a business partner facility in Marshfield; eight full-time students will complete the program in six months, with two cohorts planned each year.

Motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a roll call vote (Bruski Mallek – Yes, Feltz – Yes, Schalow – Yes, Spargo – Yes, Whitmore – Yes, Merdan – Yes), granted concept approval of the Dental Assistant Technical Diploma program.

b. STUDENT ACTIVITY FEE: Each Technical College District Board sets the percentage of tuition designated as Student Activity Fee. As discussed last month, an increase was recommended by Mid-State’s Student Leadership Board as well as Administration.

Motion by Ms. Bruski Mallek, seconded by Mr. Whitmore, upon a roll call vote (Feltz – Yes, Schalow – Yes, Spargo – Yes, Whitmore – Yes, Bruski Mallek – Yes, and Merdan – Yes) approved a 6.5% increase in FY24 (70 cents) and a 7% increase in FY25 (73 cents).

c. WINTERIM REPORT: A recap of Winterim was provided. Student head count increased over last year and course completion was up. 57 classes were held.

3. HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE – Richard Merdan

a. AFFIRMATIVE ACTION: Work on Mid-State’s five year plan was highlighted. An overview of population statistics was also shared.

b. MID-STATE AWARDS: Mid-State will implement “The Gritty’s” a new employee recognition award presentation. Award categories were highlighted. Nominations will be solicited in April.

c. MARCH 17 LEGISLATIVE EVENT: Mid-State partnered with the Heart of Wisconsin Chamber for the Legislative Event. Senator Patrick Testin, Representative Nancy VanderMeer and Representative Scot Krug met with Mid-State personnel to discuss legislative priorities.

J. COMMITTEE-OF-THE-WHOLE – Richard Merdan

1. AMETA UPDATE: An update was provided on Mid-State's AMETA project. Summary included project progression, equipment needs, funding and timeline.

K. DISCUSSION & ACTION

1. INFORMATION TECHNOLOGY DEPARTMENT INTRODUCTIONS: Brad Russell, Vice President of Information Technology, provided introduction of the Information Technology (IT) team and offered an overview of the role and function of each area within IT.

L. ADJOURNMENT – Richard Merdan

There being no further action or business of the Board, the meeting adjourned at 6:05 p.m. with a motion by Mr. Schalow, seconded by Mr. Feltz, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Account	Descr	Name	Sum Amount	Notes
2106	Accrued Encumbrances	TRIMARK MARLINN, LLC	6,992.10	
2107	Accounts Payable-Bookstore	DIGICOPY INC	6,280.32	
2129	Emergency Funding Foundation	MID-STATE TECHNICAL COLLEGE FOUNDATION	5,223.58	
4118	Real Tax Levy Refunds	CITY OF WISCONSIN RAPIDS	15.59	
4256	WI Higher Education Grants	GRANT LOAN REFUND MONITOR	6,237.00	
4692	Scholarship Revenue	FOREST COUNTY POTAWATOMI COMMUNITY	1,250.00	
4692	Scholarship Revenue	INTERNATIONAL SCHOLARSHIP & TUITION SERV	250.00	
4692	Scholarship Revenue	TRINITY LUTHERAN CHURCH	300.00	
4814	Events Revenue	AUBURNDALE SCHOOL DISTRICT	61.00	
4814	Events Revenue	CADOTT SCHOOL DISTRICT	120.00	
4814	Events Revenue	LINCOLN HIGH SCHOOL	9.00	
4814	Events Revenue	OWEN-WITHEE SCHOOL DISTRICT	123.00	
4814	Events Revenue	POYNETTE SCHOOL DISTRICT	61.00	
4814	Events Revenue	REEDSVILLE HIGH SCHOOL	61.00	
5201	Travel - Meeting Expenses	BRUSKI-MALLEK, BETTY	1,714.59	
5201	Travel - Meeting Expenses	FRATERNAL ORDER OF EAGLES NO. 624 INC.	2,444.07	
5201	Travel - Meeting Expenses	HAHN TRANSPORTATION AUBURNDALE, INC.	805.50	
5201	Travel - Meeting Expenses	HEART OF WISCONSIN	30.00	
5201	Travel - Meeting Expenses	NORTHCENTRAL TECHNICAL COLLEGE	1,500.00	
5201	Travel - Meeting Expenses	ROCKMAN'S CATERING	5,065.52	
5201	Travel - Meeting Expenses	STREETWISE NEW YORK TOURS LLC	785.00	
5201	Travel - Meeting Expenses	US BANK-PCARD	40,879.75	Multiple Charges
5201	Travel - Meeting Expenses	WATEA	405.13	WIG Payment
5201	Travel - Meeting Expenses	WISCONSIN STUDENT GOVERNMENT	980.00	
5203	Mileage	BRUSKI-MALLEK, BETTY	550.51	
5203	Mileage	CRASS, KRISTIN	64.94	
5204	Meals	BRUSKI-MALLEK, BETTY	172.65	
5204	Meals	US BANK-PCARD	1,839.62	
5205	Lodging	BRUSKI-MALLEK, BETTY	3,474.05	
5205	Lodging	SPARGO, CHARLES	1,124.22	
5205	Lodging	US BANK-PCARD	8,753.00	
5210	Staff Development Expense	HEART OF WISCONSIN	60.00	
5210	Staff Development Expense	SOUTHWEST WISCONSIN TECHNICAL COLLEGE	1,100.00	
5210	Staff Development Expense	US BANK-PCARD	3,444.90	
5212	Tuition Reimbursement	AMERICAN COLLEGE OF EDUCATION, INC.	825.00	
5212	Tuition Reimbursement	STEVENS POINT AREA SCHOOL DISTRICT	3,862.44	
5212	Tuition Reimbursement	US BANK-PCARD	486.56	
5213	Dues_Memberships_Subscriptions	HEARTLAND BUSINESS SYSTEMS	178.80	
5213	Dues_Memberships_Subscriptions	MARSHFIELD ROTARY CLUB	141.00	
5213	Dues_Memberships_Subscriptions	MORAIN PARK TECHNICAL COLLEGE	175.00	
5213	Dues_Memberships_Subscriptions	ROTARY CLUB OF GREATER PORTAGE COUNTY	360.00	
5213	Dues_Memberships_Subscriptions	US BANK-PCARD	5,859.09	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY CLUB	326.00	
5213	Dues_Memberships_Subscriptions	WI RAPIDS ROTARY FOUNDATION, INC	275.00	
5230	Instructional Supplies	Foodservice Distributor	482.40	
5230	Instructional Supplies	LONDERVILLE STEEL ENTERPRISES INC	322.74	
5230	Instructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	2,329.69	
5230	Instructional Supplies	O'REILLY AUTOMOTIVE INC	149.42	
5230	Instructional Supplies	US BANK-PCARD	34,838.21	Multiple Charges
5230	Instructional Supplies	UW PROVISION COMPANY, INC.	1,255.13	
5230	Instructional Supplies	VICTORIA VAUGHN	145.17	
5231	Noninstructional Supplies	1ST AYD CORP	314.86	
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	1,232.26	WIG Payment
5231	Noninstructional Supplies	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	734.40	WIG Payment
5231	Noninstructional Supplies	BRILLIANT MARKETING AND CONSULTING, LLC	4,327.50	
5231	Noninstructional Supplies	CITY OF MARSHFIELD	111.34	
5231	Noninstructional Supplies	HENRICKSEN & COMPANY, INC.	1,693.28	
5231	Noninstructional Supplies	INSIGHT FS	1,479.28	
5231	Noninstructional Supplies	LAUNDRY ROOM	25.00	
5231	Noninstructional Supplies	MARSHFIELD AREA CHAMBER OF COMMERCE	350.00	
5231	Noninstructional Supplies	MISSISSIPPI WELDERS SUPPLY CO., INC	130.10	
5231	Noninstructional Supplies	NASSCO, INC.	1,776.75	
5231	Noninstructional Supplies	QUALITY RESOURCE GROUP, INC.	714.14	
5231	Noninstructional Supplies	RAPIDS AWARDS N MORE, LLC	327.80	
5231	Noninstructional Supplies	STERLING WATER INC	58.75	
5231	Noninstructional Supplies	US BANK-PCARD	36,054.40	Multiple Charges
5231	Noninstructional Supplies	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	208.00	
5231	Noninstructional Supplies	WATEA	2,301.77	WIG Payment
5232	Minor Equipment	CAE HEALTHCARE INC	70,241.86	PO# 2022000125. Aria high fidelity manikin. Board approved at the 10/18/21 board meeting.
5232	Minor Equipment	E O JOHNSON INC	7,862.00	
5232	Minor Equipment	MISSISSIPPI WELDERS SUPPLY CO., INC	1,557.93	
5232	Minor Equipment	PARAGON DEVELOPMENT SYSTEMS INC	(199.00)	
5232	Minor Equipment	TRIMARK MARLINN, LLC	11,068.14	
5232	Minor Equipment	US BANK-PCARD	24,688.44	
5232	Minor Equipment	ZUMASYS, INC.	274.91	
5234	Postage	POSTMASTER	290.00	
5234	Postage	QUADIENT FINANCE USA INC.	200.00	
5234	Postage	QUADIENT LEASING USA, INC.	89.74	
5234	Postage	UNITED MAILING SERVICE INC	9,775.94	
5234	Postage	US BANK-PCARD	126.00	

Paid Invoice Listing March 2023

Account	Descr	Name	Sum Amount	Notes
5271	Advertising_Promotions	6 AM MARKETING, INC.	1,250.00	
5271	Advertising_Promotions	HEART OF WISCONSIN	1,075.00	
5271	Advertising_Promotions	MEDIAWORKS WI LLC	13,083.40	
5271	Advertising_Promotions	MULTI MEDIA CHANNELS LLC	490.00	
5271	Advertising_Promotions	NICOLET PROMOTIONS INC	27.50	
5271	Advertising_Promotions	ODC	1,000.00	
5271	Advertising_Promotions	PORTAGE COUNTY BUSINESS COUNCIL INC	300.00	
5271	Advertising_Promotions	QUALITY RESOURCE GROUP, INC.	1,040.30	
5271	Advertising_Promotions	US BANK-PCARD	3,353.94	
5271	Advertising_Promotions	WATEA	600.00	WIG Payment
5271	Advertising_Promotions	WOOD AREA HOLSTEINS	200.00	
5281	Repairs	BRILLIANT MARKETING AND CONSULTING, LLC	2,002.50	
5281	Repairs	O'REILLY AUTOMOTIVE INC	21.76	
5281	Repairs	US BANK-PCARD	840.98	
5283	Building Repair	CURRENT TECHNOLOGIES INC	554.22	
5283	Building Repair	DOORWORKS INC	133.00	
5283	Building Repair	PRECISION GLASS & DOOR LLC	1,350.00	
5283	Building Repair	TWEET/GAROT MECHANICAL INC	10,940.92	
5283	Building Repair	US BANK-PCARD	1,601.98	
5284	Grounds Repair	CURRENT TECHNOLOGIES INC	3,029.99	
5284	Grounds Repair	GRAYBAR	3,357.24	
5301	Professional Academic Contract	US BANK-PCARD	275.00	
5351	Other Contracts and Services	AIRGAS USA LLC	217.31	
5351	Other Contracts and Services	ASCENSION ST MICHAEL'S HOSPITAL, INC.	1,568.00	
5351	Other Contracts and Services	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	30.00	
5351	Other Contracts and Services	BOHN TRUCKING & EXCAVATING INC	2,695.00	
5351	Other Contracts and Services	CAHIIM	4,000.00	
5351	Other Contracts and Services	CAP SERVICES INC	47.44	WIG Payment
5351	Other Contracts and Services	CENTERGY INC	5,875.00	WIG Payment
5351	Other Contracts and Services	CENTRAL DOOR SOLUTIONS, LLC	200.00	
5351	Other Contracts and Services	CHAT-R-BOX RESTAURANT AND CATERING	2,800.00	
5351	Other Contracts and Services	CONCENTRA	120.00	
5351	Other Contracts and Services	EXPRESS EMPLOYMENT PROFESSIONALS	3,488.40	
5351	Other Contracts and Services	HEARTLAND BUSINESS SYSTEMS	178.49	
5351	Other Contracts and Services	HIRERIGHT LLC	707.94	
5351	Other Contracts and Services	HYLAND SOFTWARE, INC.	18,502.21	
5351	Other Contracts and Services	HealthCheck360	2,549.02	
5351	Other Contracts and Services	LAKESHORE TECHNICAL COLLEGE	103,812.40	February & March WILM Charges
5351	Other Contracts and Services	MID-STATE TECHNICAL COLLEGE	2,500.00	
5351	Other Contracts and Services	MOTIMATIC PBC	10,150.00	
5351	Other Contracts and Services	ORTIZ, JOSE R.	56.25	
5351	Other Contracts and Services	PROPERTY WORKS LLC	1,158.70	
5351	Other Contracts and Services	SHRED IT	533.00	
5351	Other Contracts and Services	SIGN HERE INTERPRETING LLC	3,635.00	
5351	Other Contracts and Services	SKILL SURVEY, INC.	2,882.00	
5351	Other Contracts and Services	SOLUTIONZ, LLC	250.00	
5351	Other Contracts and Services	SPECTRUM BUSINESS	8,314.54	
5351	Other Contracts and Services	STAFFWORKS GROUP	7,923.30	
5351	Other Contracts and Services	STERICYCLE INC	442.08	
5351	Other Contracts and Services	STOCOR PORTABLE STORAGE LLC	1,230.00	
5351	Other Contracts and Services	US BANK-PCARD	14,139.91	
5351	Other Contracts and Services	US OMNI & TSACG COMPLIANCE SERVICES, INC	90.24	
5351	Other Contracts and Services	VILLAGE HIVE BAKERY & LOCAL FOODS COLL	258.00	
5351	Other Contracts and Services	WATEA	437.00	WIG Payment
5351	Other Contracts and Services	WI DEPT OF JUSTICE	160.00	
5351	Other Contracts and Services	WNA SERVICES CO	74.00	
5351	Other Contracts and Services	WOOD COUNTY HIGHWAY DEPT	2,315.04	
5351	Other Contracts and Services	WiLS	2,760.18	
5351	Other Contracts and Services	YMCA - SOUTH WOOD COUNTY	400.00	
5352	Maintenance Contracts	BAUERNFEIND BUSINESS TECHNOLOGIES INC	2,007.46	
5352	Maintenance Contracts	E O JOHNSON INC	432.71	
5353	Professional Fees	Boardman & Clark LLP	1,099.00	
5353	Professional Fees	WISCONSIN MEDIA	842.11	
5357	Software maint annual agreemen	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	1,139.01	WIG Payment
5357	Software maint annual agreemen	BRIGHTLY SOFTWARE, INC.	7,701.83	
5357	Software maint annual agreemen	ORACLE OF AMERICA INC	4,980.00	
5357	Software maint annual agreemen	US BANK-PCARD	2,097.86	
5357	Software maint annual agreemen	ZUMASYS, INC.	318.41	
5411	Equipment Rental	QUADIENT LEASING USA, INC.	430.77	
5411	Equipment Rental	US BANK-PCARD	282.30	
5419	Facilities Rental	ASPIRUS RIVERVIEW HOSPITAL & CLINICS INC	12,916.67	
5419	Facilities Rental	CENTURY PLAZA 1 D/B/A PATHOS PROPERTIES	3,600.00	
5452	Electricity Expense	ALLIANT ENERGY/WP&L	1,303.38	
5452	Electricity Expense	MARSHFIELD UTILITIES	4,548.97	
5452	Electricity Expense	WATER WORKS & LIGHTING COMMISSION	19,806.04	
5452	Electricity Expense	WI PUBLIC SERVICE CORP	4,266.75	
5453	Sewer_Water	MARSHFIELD UTILITIES	630.54	
5453	Sewer_Water	WATER WORKS & LIGHTING COMMISSION	2,617.49	
5453	Sewer_Water	WI PUBLIC SERVICE CORP	2,827.58	
5454	Heat	BLUE EDGE ENERGY LLC	832.72	
5454	Heat	DIRECT ENERGY MARKETING, INC	26,404.30	February & March Gas Purchasing Charges

Paid Invoice Listing March 2023

Account	Descr	Name	Sum Amount	Notes
5454	Heat	WE ENERGIES	20,103.01	
5455	Telephone	AT&T	1,981.82	
5455	Telephone	CONCORD TECHNOLOGIES	100.04	
5455	Telephone	FRONTIER NORTH INC	3,678.95	
5455	Telephone	HEARTLAND BUSINESS SYSTEMS	617.50	
5455	Telephone	SOLARUS	4,990.14	
5455	Telephone	US CELLULAR	2,452.20	
5456	Garbage Pickup	ADAMS COUNTY SOLID WASTE	43.00	
5456	Garbage Pickup	GFL ENVIRONMENTAL	540.84	
5456	Garbage Pickup	HARTER'S FOX VALLEY DISPOSAL	1,704.77	
5501	Student Activity_Club Expense	BUSINESS PROFESSIONALS OF AMERICA	429.00	
5501	Student Activity_Club Expense	MID-STATE TECHNICAL COLLEGE FOUNDATION	1,648.10	
5501	Student Activity_Club Expense	US BANK-PCARD	4,637.61	
5650	Graduation Expense	OUTBACK RANCH, INC	2,187.50	
5650	Graduation Expense	QUALITY RESOURCE GROUP, INC.	2,318.25	
5650	Graduation Expense	US BANK-PCARD	33.99	
5654	Project Participant Cost	CANDLEWOOD PROPERTY MANAGEMENT LLC	65.00	
5654	Project Participant Cost	HOWARD PROPERTIES	500.00	
5654	Project Participant Cost	KRUEGER, CURTISS	500.00	
5654	Project Participant Cost	PORT AUTO SERVICE, LLC	500.00	
5654	Project Participant Cost	STEVENS POINT HOUSING AUTHORITY	213.00	
5654	Project Participant Cost	SUNSET TERRACE	484.00	
5654	Project Participant Cost	SWIECKI, TIMOTHY	500.00	
5654	Project Participant Cost	US BANK-PCARD	62.28	
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF PORTAGE COUNTY INC	13,120.30	WIG Payment
5655	Sub Recip Wage and Fringe Pays	BOYS & GIRLS CLUB OF THE WIS RAPIDS AREA	18,946.89	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CAP SERVICES INC	1,117.46	WIG Payment
5655	Sub Recip Wage and Fringe Pays	CREATE PORTAGE COUNTY, INC.	310.04	WIG Payment
5655	Sub Recip Wage and Fringe Pays	WATEA	11,964.34	WIG Payment
5661	Institutional Support	US BANK-PCARD	5,824.00	
5662	Indirect Expense	CAP SERVICES INC	116.49	WIG Payment
5662	Indirect Expense	CREATE PORTAGE COUNTY, INC.	31.00	WIG Payment
5699	Other Expenditures	NICOLE KRISTAN	200.00	
5699	Other Expenditures	US BANK-PCARD	832.03	
5701	Books Resale	CENGAGE LEARNING	5,451.00	
5701	Books Resale	ELSEVIER INC	4,175.52	
5701	Books Resale	GOODHEART-WILLCOX COMPANY INC	945.00	
5701	Books Resale	Kettering National Seminars	814.90	
5701	Books Resale	LAB MIDWEST LLC	1,373.00	
5701	Books Resale	MBS SERVICE COMPANY INC	83.94	
5701	Books Resale	REDSHELF, INC	28,777.78	Two invoices. One invoice for \$27,448.75 for Spring 2023 Inclusive Access.
5701	Books Resale	US BANK-PCARD	19,696.65	
5702	Resale Expense	ADVANCE AUTO PARTS	51.58	
5702	Resale Expense	CIRCUIT SPECIALISTS	906.47	
5702	Resale Expense	JARDINE ASSOCIATES	2,043.25	
5702	Resale Expense	MADA EMB & SCREEN PRINTING	7,837.26	
5702	Resale Expense	O'REILLY AUTOMOTIVE INC	1,219.32	
5702	Resale Expense	STREICHER'S	8,653.20	
5702	Resale Expense	TWIN CITY KNITTING, INC	573.60	
5702	Resale Expense	US BANK-PCARD	20,710.58	
5706	Internal Sales	US BANK-PCARD	4,572.69	
5707	Freight	FEDEX	32.82	
5707	Freight	TWIN CITY KNITTING, INC	28.13	
5708	Outgoing Freight	FEDEX	125.84	
5708	Outgoing Freight	LAB MIDWEST LLC	165.27	
5708	Outgoing Freight	US BANK-PCARD	787.42	
5821	Building and Fixtures	EPPSTEIN UHEN ARCHITECTS, INC.	46,767.73	AMETA Center design fees. Board approved at the 02/28/22 board meeting.
5821	Building and Fixtures	J. H. FINDORFF & SON INC	49,944.97	February - AMETA Construction Management Fees Board approved at the 02/28/22 board meeting.
5833	Capital Repairs & Replacements	CURRENT TECHNOLOGIES INC	701.90	
5833	Capital Repairs & Replacements	TWEET/GAROT MECHANICAL INC	5,336.48	
5841	Furniture and Equipment	LAB MIDWEST LLC	129,705.00	Three invoices: 1. PO# 2023000122, \$45,880. Temperature Process Control Learning System. 2. PO# 2023000123, \$28,843. Pressure Process Control Learning System. 3. PO# 2023000124, \$54,982. Level/Flow Process Control Learning System. All three were included in the Board approved FY23 budget.
5841	Furniture and Equipment	US BANK-PCARD	6,316.90	
5842	Computers and Comp Software	CDW GOVERNMENT INC	5,419.82	
5842	Computers and Comp Software	PARAGON DEVELOPMENT SYSTEMS INC	4,746.94	
5842	Computers and Comp Software	PATCH MY PC, LLC	9,000.00	
5842	Computers and Comp Software	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	12,136.59	
5971	Agent, Legal and Other Fees	ASSOCIATED TRUST COMPANY, NA	1,546.40	
		Total	\$ 1,169,519.86	
2105	Refund Clearing	Total Financial Aid/Student Refunds	156,517.91	
		Total Payments for March 2023	\$ 1,326,037.77	
		Capital	270,076.33	
		Operational	1,055,961.44	

March Accepted Contract Service Agreements Meeting on April 17, 2023

Contract Number	Location of Business/Agency	Industry Type	Type of Service	Hours of Instructions	Estimated Number Served	Contract Amount
146928	Marshfield	Business and Industry	Heartsaver First Aid/CPR	8	5	\$770.00
146930	Multi-Business	Business and Industry	Farm Tour	6	7	\$70.00
146932	Multi-Business	Business and Industry	Career Professionalism	2	96	\$1,200.00
146933	Wood County	Wisconsin Local Governmental Units	Central WI Farm Profitability	2	1	\$150.00
146934	Multi-Business	Business and Industry	DEI Applied	16	30	\$5,000.00
146935	Nekoosa	Business and Industry	Forklift Training - Train-the-Trainer	6	16	\$4,400.00
146936	Wisconsin Rapids	Business and Industry	Emergency Medical Responder	70	10	\$9,700.00
146937	Nekoosa	Business and Industry	Fall Protection Training	4	8	\$1,590.00
146938	Marshfield	Community Based Organizations (e.g., churches, foundations, unions, non-profits)	Workplace Professionalism	2		\$400.00
146939	Stevens Point	Business and Industry	Train the Trainer	6	16	\$2,800.00
146940	Marshfield	Business and Industry	Heartsaver First Aid/CPR	3	8	\$690.00
146941	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Print Reading for Welding	36	30	\$9,620.33
146942	Wisconsin Rapids	Public Educational Institutions - Postsecondary	Gas Tungsten Arc Welding: Introduction	72	30	\$16,820.65
					Total:	\$53,210.98

March Contract Training Proposals For Informational Purposes

Monthly Contract Training Proposal Recap - March 2023						
Proposal #	Bill to City	Industry Type	Type of Service	Proposal Amount	Current Status	
523	Stevens Point	Education	Customer Service Training	\$275.00	Presented	
516	Amherst	Business and Industry	First Aid/CPR/AED Training	\$1,790.00	Draft	
513	Stevens Point	Business and Industry	Social Media Marketing Technical Assistance	\$880.00	Presented	
512	Stevens Point	Business and Industry	Train the Trainer	\$2,800.00	Accepted	
511	Stevens Point	Business and Industry	Soft Skills for Success	\$3,400.00	Presented	
510	Stevens Point	Business and Industry	Excel Training	\$7,100.00	Presented	
509	Wisconsin Rapids	Business and Industry	CPR-AED	\$680.00	Denied	
505	Stevens Point	Business and Industry	Blood Draw Refresher	\$650.00	Presented	
504	Marshfield	Business and Industry	CPR/AED	\$690.00	Accepted	
503	Marshfield	Business and Industry	CPR AED Training - Sept 2023	\$700.00	Presented	
499	Marshfield	Business and Industry	Improving Communication Skills	\$1,090.00	Presented	
498	Medford	Business and Industry	Forklift and Train-the-Trainer	\$3,660.00	Denied	
497	Nekoosa	Business and Industry	O2 Administration Training	\$1,350.00	Presented	
496	Nekoosa	Business and Industry	Root Cause/Problem Solving	\$2,240.00	Presented	
495	Stevens Point	Business and Industry	Small Business Start Up Sprint	\$4,288.00	Presented	
TOTAL				\$31,593.00		

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
April 17, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Procurements Requiring Board Action</u>		
None		
Subtotal for Procurements Requiring Board Action	\$0.00	
<u>Procurements Not Requiring Board Action</u>		
None		
Subtotal for Procurements Not Requiring Board Action	\$0.00	
<u>Procurements Approved in Budget Process Not Requiring Board Action</u>		
School of Protective & Human Services Manikin - CAE Healthcare (Sarasota, FL)	70,241.86	State Contract
AMETA AMETA Center Design fees - Eppstein Uhen Architects, Inc. (Milwaukee, WI)	46,767.73	State Contract
AMETA AMETA Construction Management fees - J. H. Findorff & Sons Inc. (Madison, WI)	49,944.97	RFP
School of Applied Technology Equipment & Software - Lab Midwest, LLC (Mosinee, WI)	129,705.00	State Contract
Subtotal for Procurements Approved in Budget Process Not Requiring Board Action	\$296,659.56	
<u>Mandatory Procurements Not Requiring Board Action</u>		
Lakeshore Technical College WILM expenses (Monthly, February & March)	103,812.40	Mandatory
Utilities Natural Gas - Direct Energy Marketing (New York, NY)	26,404.30	Mandatory
Subtotal for Mandatory Procurements	\$0.00	

FINANCE & INFRASTRUCTURE COMMITTEE
Procurement of Goods and Services
April 17, 2023 Board Meeting

	<u>Amount</u>	<u>Procurement Method</u>
<u>Emergency Procurements</u>		
<u>None</u>		
Subtotal for Emergency Procurements	\$0.00	
Grand Total		\$296,659.56

Mid-State Technical College and the Wisconsin Technical College System have purchasing policies. The purchasing method applied meets those policies.

BID – A public notice is published in the local newspaper. Potential bidders are notified of the publication based on industry knowledge and past projects. Interested bidders can request plans and specifications to be used for bid preparation. The lowest fixed-price bid is accepted from a responsible bidder meeting specifications.

QUOTE – Quotes are solicited from three or more vendors (if available). The lowest quote meeting specifications is selected.

REQUEST FOR PROPOSAL (RFP) – A competitive selection process was completed to select the vendor for the purchase. Award was based on criteria that may include price and other critical criteria such as service, experience, references etc. Criteria is weighted and scored by evaluators. Agreements for services can extend for multiple years.

COOP (Cooperative) Purchase – A competitive procurement method was utilized to select the vendor and the contract was approved by another WTCS district. (Includes NJPA – National Joint Powers Alliance, WSCA – Western States Contract Alliance, National IPA – National Intergovernmental Purchasing Alliance and others)

STATE CONTRACT – A state agency such as the Department of Administration or UW system processed a bid or RFP and awarded the products and/or services to this vendor. Mid-State reserves the right to negotiate a lower price directly with the vendor.

CONSORTIUM CONTRACT – The WTCS Purchasing Consortium has completed a competitive selection process by RFP or Bid. Mid-State is able to participate without fulfilling a college-directed process.

SOLE SOURCE – The item meets the requirements listed in the Financial & Administrative Manual for Sole Source procurements.

MANDATORY – Mid-State is required to pay for the service or membership to provide day to day operations such as utilities, leases, insurance, mandatory membership dues, etc.

FINANCE & INFRASTRUCTURE COMMITTEE

Monday, April 17, 2023

4:00 p.m.

Mid-State Adams Campus Room 113

401 North Main, Adams

AGENDA

A. CALL TO ORDER – GORDON SCHALOW

B. OPEN MEETING CERTIFICATION – GORDON SCHALOW

This April 20, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. ACTION ON MARCH 20, 2023 COMMITTEE MEETING MINUTES (Exhibit F) – GORDON SCHALOW

D. REVIEW OF CONSENT AGENDA ITEMS – GREG BRUCKBAUER

1. Payment of Bills and Payroll (Exhibit B)

Each month a list of disbursements is provided to the Board to demonstrate statutory compliance. All processed disbursements are released immediately on a pre-approval basis in accordance with Mid-State's "Release of District Checks" policy. Purchases of goods (supplies, materials and equipment) and services exceeding \$50,000 and facility construction and remodeling projects exceeding \$25,000 require prior Board approval.

2. Contracted Service Agreements (Exhibit C)

Each month a list of contracted service agreements is provided to the Board to demonstrate statutory compliance. In compliance with WTCS Policy, pricing is established at a level above full cost recovery in accordance with a system-wide policy. Exceptions are allowed and are authorized by the District Board and are noted in the list when they exist.

3. Procurements for Goods and Services (Exhibit D)

Each month a list of procurements is provided to the Board to demonstrate statutory compliance and adherence to WTCS guidelines and procedures. They are presented in two groups – less than \$50,000 and equal to or greater than \$50,000. Purchases of goods (supplies, materials and equipment) and services greater than \$50,000 require prior Board approval unless an exception is allowed by WTCS policy.

E. TREASURER'S REPORT (Exhibit G) – GREG BRUCKBAUER

F. FY23 BUDGET AMENDMENT (Exhibit H) – GREG BRUCKBAUER

Exhibit ___ contains a resolution for amending the FY23 budget. These amendments reflect the current budget document and the year-to-date budget modifications address in the Treasurer's Report each

month. These amendments reflect changes to all funds as necessary. The Exhibit also includes the specific details of these amendments. Board action approving the resolution in the Exhibit will be requested.

G. INFORMATIONAL ITEMS

1. **FY23 Revenue and Expense Forecast**
An update on end-of year forecast for the current fiscal year versus budget will be provided.
2. **Anticipated FY24 Grant Funding**
A summary of the anticipated grant funding for next fiscal year will be provided.
3. **Special FY24 Budget Meeting**
Details of Administration's FY24 budget proposal will be presented by the College's Executive Leadership Team and Finance personnel. This special budget meeting will be held on Wednesday, May 3 at 3:00 p.m. Budget materials will be distributed during the May Special Meeting. All members of the Board are invited. This budget will then be presented to the full Board during its regularly scheduled May meeting. A Public Hearing will be held prior to the regularly schedule Board meeting in June, followed by a request for Board action to approve.
4. **Finance Implications for Topics in Other Committees**
Often topics directed by the other two committees have fiscal or financial implications that would be of interest or concern by the Finance & Infrastructure Committee. The purpose of this agenda item is to enable committee members to raise any finance related questions. Any necessary action will be incorporated into the action reported by the originating committee.

H. ADJOURNMENT – GORDON SCHALOW

MID-STATE TECHNICAL COLLEGE
FINANCE AND INFRASTRUCTURE COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus	March 20, 2023
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A. CALL TO ORDER – Gordon Schalow

The meeting was called to order at 4:00 p.m.

ROLL CALL

PRESENT: Gordon Schalow and Charles Spargo (via phone)

OTHERS: Greg Bruckbauer and Brad Russell

B. OPEN MEETING CERTIFICATION – Gordon Schalow

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (February 16, 2023 MEETING) – Gordon Schalow

Motion by Mr. Schalow, seconded by Mr. Spargo, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Greg Bruckbauer

Consent Agenda items were reviewed. No action was taken.

E. TREASURER'S REPORT – Greg Bruckbauer

Treasurer's Report was provided and reviewed. No action was taken.

F. FY24 CAPITAL BUDGET – Greg Bruckbauer

Information about Mid-State's FY24 Capital Budget was shared. No action was taken.

G. ADJOURNMENT – Gordon Schalow

There being no further action or business, the meeting adjourned at 4:21 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

 Lynneia Miller, Secretary
 Mid-State Technical College Board

 Angela R. Susa
 Recording Secretary

MID-STATE TECHNICAL COLLEGE

FINANCE & INFRASTRUCTURE COMMITTEE SPECIAL MEETING MINUTES

Wisconsin Rapids Campus	March 20, 2023
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A. CALL TO ORDER – Gordon Schalow
The meeting was called to order at 3:00 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Gordon Schalow, Charles Spargo (via phone), and Dr. Shelly Mondeik (via phone)

OTHERS: Greg Bruckbauer, Dr. Karen Brzezinski, Dr. Bobbi Damrow, Dr. Mandy Lang, Ben Nusz, Lance Pliml, Brad Russell, Dr. Chris Severson, Dr. Deb Stencil, and Angie Susa

B. OPEN MEETING CERTIFICATION – Gordon Schalow
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time, place and agenda of the meeting.

C. FY24 CAPITAL BUDGET PRESENTATION – Mid-State Executive Leadership Team
Mid-State’s Executive Leadership Team presented the proposed FY24 Capital Budget. The budget will be presented to the committee and full board during the March 20 meeting.

Motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote, unanimously approved presentation of the budget to the Finance & Infrastructure Committee.

D. ADJOURNMENT – Gordon Schalow
There being no further business, the meeting adjourned at 3:50 p.m. with a motion by Mr. Spargo, seconded by Mr. Schalow, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

FY23 Budget Notifications Made in the Month of March 2023						
Project #	Grant Title or Description	Type	Reason for Budget Change	Budgeted Revenue Change	Budgeted Expense Change	Budgeted Fund Balance Change
Fund 1 - General Fund Budget Notifications	141603 AAC&U Conference Leadership Grant	State	Establish budgets	3,000.00	3,000.00	-
Fund 2 - Special Revenue Non-Aidable Fund Budget Notifications	140195 CARES Institutional	Federal	Increase COVID related budgets to actuals	17,663.00	17,663.00	-
Fund 3 - Capital Projects Fund Budget Notifications	143019 AMETA Center		Establish budget	-	46,766.00	(46,766.00)
	143019 AMETA Center		Establish budget	-	49,945.00	(49,945.00)
	143505 Mid-State on Central Lease		Establish budget	-	3,600.00	-
Fund 4 - Debt Service Fund Budget Notifications						
Fund 7 - Special Revenue Non-Aidable Fund Budget Notifications						
Total Budget Changes For The Month				20,663.00	120,974.00	(66,711.00)



Mid-State Technical College
Budgeted Revenues, Expenditures and Changes in Fund Equity
Current Budget for Fiscal Year 2023
as of March 31, 2023

	General Operations & Grants		Special Rev		Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget
Local Government	6,788,809	-	-	-	6,999,451	-	-	-	-	-	-	-	-	13,788,260	13,788,260	22.0%
Student Fees	6,716,846	45,000	359,368	-	-	-	-	-	-	-	-	-	-	7,121,214	7,118,714	11.4%
State Aid & Grants	17,858,622	-	730,000	70,000	-	-	-	-	-	-	-	-	-	18,658,622	17,648,620	29.7%
Institutional	448,489	865,000	611,500	614,548	100,500	1,113,505	6,133,200	6,133,200	-	-	-	-	-	9,886,742	9,112,405	15.8%
Federal	4,795,753	1,543,885	6,797,708	130,585	-	-	-	-	-	-	-	-	-	13,267,931	8,148,338	21.2%
Total Revenues	36,608,519	2,453,885	8,498,576	815,133	7,099,951	1,113,505	6,133,200	6,133,200	7,099,951	1,113,505	62,722,769	62,722,769	100.0%	55,816,337	55,816,337	100.0%

	General Operations & Grants		Special Rev		Special Rev		Capital Projects		Annual Debt Service		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Percentage of Total Current Budget	
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	Fund 6	Fund 4	Fund 5	Fund 6	Fund 6	Fund 6	Total Current Budget	Original Budget	Total Current Budget
Salaries and Wages	18,974,488	415,478	275,991	100,000	-	240,378	-	-	-	-	-	-	-	20,006,335	19,227,766	27.8%
Benefits	8,529,571	168,479	314,043	-	-	68,720	-	-	-	-	-	-	-	9,080,813	8,792,279	12.6%
Current Expenditures	10,105,309	951,822	88,750	3,600	-	85,528	-	-	-	-	-	-	-	12,602,709	8,087,531	17.5%
Student Financial Aid & Activities	-	-	7,820,151	-	-	-	-	-	-	-	-	-	-	7,820,151	7,817,443	10.9%
Resale	-	-	-	-	-	793,215	-	-	-	-	-	-	-	5,460,715	5,460,715	7.6%
Capital Outlay	-	-	-	9,831,060	-	-	-	-	-	-	-	-	-	9,831,060	8,670,000	13.7%
Debt Retirement	-	-	-	-	7,174,874	-	-	-	7,174,874	-	-	-	-	7,174,874	7,174,874	10.0%
Total Expenditures	37,609,368	1,535,779	8,498,935	9,934,660	7,174,874	1,187,841	6,035,200	6,035,200	7,174,874	1,187,841	71,976,657	71,976,657	100.0%	65,230,608	65,230,608	100.0%
% of Expenditures by Fund	52.3%	2.1%	11.8%	13.8%	10.0%	1.7%	8.4%	8.4%	10.0%	1.7%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Changes in Fund Equity

Budgeted Fund Equity as of 6/30/22	10,846,361	7,744	7,216,240	897,539	760,753	909,069	2,765,178	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884	23,402,884
Current Revenue over Expenses	(1,000,849)	918,106	(359)	(9,119,527)	(74,923)	(74,336)	98,000	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)	(9,253,888)
Other Sources and Uses:																
Proceeds from Debt	-	-	-	8,200,000	-	-	-	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000
Interfund Transfers In	1,047,000	-	-	-	-	-	-	1,047,000	1,047,000	1,047,000	1,047,000	1,047,000	1,047,000	1,047,000	1,047,000	1,047,000
Interfund Transfers Out	-	(972,259)	(500,000)	-	-	(120,000)	-	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)	(1,592,259)
Repayment of Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeted Ending Fund Equity	10,892,512	(46,409)	6,715,881	(21,988)	685,830	714,733	2,863,178	21,803,737	21,803,737	21,803,737	21,803,737	21,803,737	21,803,737	22,188,613	22,188,613	22,188,613



Accrued Revenues, Expenditures and Changes in Fund Equity Current Actuals for the Fiscal Year 2023 as of March 31, 2023

YTD

75.0%

	General Operations & Grants		Special Rev		Special Rev		Capital Projects		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Total YTD		% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	All Funds	Total Current Budget	Total YTD	Total Current Budget	% of Actual to Budget			
Local Government	6,856,253	-	-	-	6,999,451	-	-	-	-	-	-	-	13,855,704	13,768,260	100.5%
Student Fees	6,186,107	94,801	361,063	-	-	-	-	-	-	-	-	-	7,121,214	7,121,214	93.3%
State Aid & Grants	16,456,591	-	856,496	-	-	-	-	-	-	-	-	-	17,313,087	18,658,622	92.8%
Institutional	500,531	376,998	599,850	5,042,877	268,292	902,237	4,472,764	-	-	-	-	-	12,163,549	9,886,742	123.0%
Federal	800,844	1,297,739	5,055,189	1,386,674	-	-	-	-	-	-	-	-	8,540,445	13,267,931	64.4%
Total Revenues	30,800,326	1,769,538	6,872,597	6,429,551	7,267,743	902,237	4,472,764	58,514,756	62,722,769	93.3%					
	84.1%	72.1%	80.9%	78.8%	102.4%	81.0%	72.9%	93.3%							

	General Operations & Grants		Special Rev		Special Rev		Capital Projects		Enterprise Units		Internal Sales, Media Services & Self-Funded Insurances		Total YTD		% of Actual to Budget
	Fund 1	Fund 2	Fund 7	Fund 3	Fund 4	Fund 5	Fund 6	All Funds	Total Current Budget	Total YTD	Total Current Budget	% of Actual to Budget			
Salaries and Wages	13,725,416	352,341	184,581	50,958	-	159,958	-	-	-	-	-	-	14,473,254	20,006,335	72.3%
Benefits	5,791,923	109,803	41,222	20,994	-	37,139	-	-	-	-	-	-	6,001,080	9,080,813	66.1%
Current Expenditures	5,012,272	378,190	90,783	3,600	-	64,903	-	-	-	-	-	-	6,306,484	12,602,709	50.0%
Student Financial Aid & Activities	-	-	6,537,525	-	-	-	-	-	-	-	-	-	6,537,525	7,820,151	83.6%
Resale	-	-	-	-	-	1,062,145	-	-	-	-	-	-	4,995,079	5,460,715	91.5%
Capital Outlay	-	-	-	5,968,776	-	-	-	-	-	-	-	-	5,968,776	9,831,060	60.7%
Debt Retirement	-	-	-	-	7,059,270	-	-	-	-	-	-	-	7,059,270	7,174,874	98.4%
Total Expenditures	24,529,612	840,334	6,854,112	6,044,328	7,059,270	1,324,145	4,689,669	51,341,468	71,976,657	71.3%					
	65.2%	54.7%	80.6%	60.8%	98.4%	111.5%	77.7%	71.3%							

Changes in Fund Equity

Actual Fund Equity as of 6/30/22	10,732,540	176,838	6,659,729	1,191,400	757,391	1,074,856	2,939,974	23,532,729	23,402,884
Current Revenue over Expenses	6,270,715	929,204	18,485	385,224	208,473	(421,908)	(216,905)	7,173,288	(9,253,888)
Other Sources and Uses:									
Proceeds from Debt	-	-	-	6,000,000	-	-	-	6,000,000	8,200,000
Interfund Transfers In	834,106	65,274	-	-	-	72,878	-	972,259	1,047,000
Interfund Transfers Out	-	(972,259)	-	-	-	-	-	(972,259)	(1,592,259)
Repayment of Debt	-	-	-	-	-	-	-	-	-
Accrued YTD Fund Equity	17,837,361	199,058	6,678,215	7,576,624	965,864	725,826	2,723,069	36,706,017	21,803,737

**Mid State Technical College
Combined Balance Sheet - All Fund Types and Account Groups
March 31, 2023**

With comparative totals for March 31, 2022

	Governmental Fund Types				Proprietary Fund Types			Fiduciary	
	General	Special Rev Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Fund Type		
							Special Rev Non-Aidable	Memorandum only	
ASSETS AND OTHER DEBITS									
Cash	\$ 13,118,053	\$ -	\$ 7,640,239	\$ 763,192	\$ -	\$ 3,236,473	\$ -	\$ 24,759,707	\$ 18,113,419
Receivables:									
Property taxes	4,228,325	-	-	-	-	-	-	4,228,325	4,361,628
Accounts receivable	1,348,171	56,376	131	-	136,223	-	60,110	1,601,012	1,359,514
Due from other funds	476,584	152,802	-	202,673	-	-	23,985	856,044	961,022
Inventories - at cost	-	-	-	-	521,728	-	-	521,728	493,401
Prepaid Assets	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-
Fixed assets - at cost, less accumulated depreciation, where applicable	-	-	-	-	353,281	-	-	353,281	346,441
General Long Term Debt	-	-	-	-	-	-	-	-	-
All Other Noncurrent Assets	-	-	-	-	-	-	-	-	-
TOTAL ASSETS AND OTHER DEBITS	\$ 19,171,134	\$ 209,179	\$ 7,640,370	\$ 965,864	\$ 1,012,982	\$ 3,236,473	\$ 6,706,202	\$ 38,942,204	\$ 33,209,400

LIABILITIES, FUND EQUITY AND OTHER CREDITS

LIABILITIES									
Accounts Payable	\$ 22,651	\$ 1,709	\$ 6,430	\$ -	\$ (33,682)	\$ (0)	\$ 958	\$ (1,933)	\$ 80,343
Accrued Liabilities:									
Wages	-	-	-	-	-	-	-	-	-
Employee related payables	250,262	-	-	-	-	29,130	-	279,392	211,925
Vacation	599,930	8,401	-	-	2,286	-	12,494	623,112	585,329
Other current liabilities	-	-	-	-	4,098	-	-	4,098	11,658
Due to other funds	-	-	57,316	-	314,454	484,275	-	856,045	961,023
Deferred Revenues	460,930	10	-	-	-	-	14,535	475,475	20,134
Def Compensation Liability	-	-	-	-	-	-	-	-	-
General Long Term Debt Group	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	1,333,773	10,121	63,746	-	287,156	513,405	27,987	2,236,187	1,870,412

Fund equity and other credits									
Retained Earnings	-	-	-	-	1,074,856	167,129	7,176	1,249,161	1,217,764
Res for Prepaid Expenditures	11,040	-	-	-	-	-	-	11,040	30,801
Reserve for Self-Insurance	-	-	-	-	-	2,772,845	-	2,772,845	2,647,886
Reserve for Student Gov & Org	-	-	-	-	-	-	85,462	85,462	99,941
Res for Student Fin Assistance	-	-	-	-	-	-	129,040	129,040	121,568
Res for Post-Employ Benefits	482,274	-	-	-	-	-	6,438,051	6,920,325	8,319,553
Reserve for Capital Projects	-	-	1,081,628	-	-	-	-	1,081,628	(191,314)
Res for Cap Proj - Motorcycle	-	-	109,772	-	-	-	-	109,772	99,679
Reserve for Debt Service	-	-	-	757,391	-	-	-	757,391	643,413
Designated for Operations	7,465,826	87,833	-	-	-	-	-	7,553,659	7,323,322
Des for State Aid Fluctuations	506,546	-	-	-	-	-	-	506,546	443,997
Des for Subsequent Year	2,286,854	89,005	-	-	-	-	-	2,355,860	2,361,237
TOTAL FUND EQUITY AND OTHER CREDITS	10,732,540	176,838	1,191,400	757,391	1,074,856	2,939,974	6,659,729	23,532,729	23,117,948
Year-to-date excess revenues (expenditures)	7,104,821	22,220	6,365,224	208,473	(349,030)	(216,905)	18,485	13,173,288	8,221,140

TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS

TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS	\$ 19,171,134	\$ 209,179	\$ 7,640,370	\$ 965,864	\$ 1,012,982	\$ 3,236,473	\$ 6,706,202	\$ 38,942,204	\$ 33,209,400
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**NOTICE OF FY23
BUDGET AMENDMENT
April 17, 2023**

WHEREAS, the FY23 budget was adopted by the Mid-State Technical College (Mid-State) Board on June 20, 2022 and State statute requires the district board to approve any modifications to the original adopted budget; and

WHEREAS, the General Fund budget was adjusted to accommodate the reallocation of budgets within departments and functions, the addition of or modification of grants and to adjust expense budgets; and

WHEREAS, the Special Revenue - Operational Fund budget was adjusted to accommodate the Institutional COVID relief funding; and

WHEREAS, the Capital Projects budget was adjusted to accommodate the reallocation of capital budgets within departments and functions, to reflect current year project estimates and to modify and add grants; and

WHEREAS, the Special Revenue – Non-Aidable Fund budget was adjusted to accommodate the Student COVID relief funding; and

NOW, THEREFORE, BE IT RESOLVED by the Mid-State Technical College Board to approve the following FY23 budgetary revisions:

FUND	FUNCTION RESOURCE	APPROPRIATION CHANGE	MODIFIED APPROPRIATION
General	Instruction	4,579,858	23,356,812
General	Instructional Resources	78,591	1,154,253
General	Student Services	313,123	4,713,211
General	General Institutional	279,229	6,073,293
General	Physical Plant	2,400	2,311,799
Special Revenue – Operational	Instruction	(1,485)	962,668
Special Revenue – Operational	Student Services	0	162,980
Special Revenue – Operational	General Institutional	325,480	325,480
Special Revenue – Operational	Physical Plant	1,485	84,651
Capital Projects	Instruction	141,173	1,249,437
Capital Projects	Instructional Resources	(63,199)	141,801
Capital Projects	Student Services	0	515,500
Capital Projects	General Institutional	110,181	6,016,501
Capital Projects	Physical Plant	976,505	2,011,421
Debt Service	Physical Plant	0	7,174,874
Enterprise	Auxiliary Services	0	1,187,841
Internal Services	Auxiliary Services	0	6,035,200
Special Revenue – Non-Aidable	Student Services	2,708	8,208,785
Special Revenue – Non-Aidable	General Institutional	0	290,150
Total Appropriations	Operating Expenditures	\$6,746,049	\$71,976,657

BE IT FURTHER RESOLVED that these budget modifications comply with the district board's policy; and

BE IT FURTHER RESOLVED that the FY23 amended budget be used as the official comparison to the proposed FY24 budget; and

BE IT FURTHER RESOLVED that these changes are now authorized by a two-thirds (2/3) vote of the entire District Board membership in accordance with Section 65.90(5) of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that administration be directed to place this resolution as Class 1 legal notice in the designated district newspaper as required by Section 65.90(5)(a) of the Wisconsin Statutes.

ACADEMIC & STUDENT SERVICES COMMITTEE

Monday, April 17, 2023

4:15 p.m.

Mid-State Adams Campus Room 111

401 North Main, Adams

AGENDA

A. CALL TO ORDER – ARE VANG

B. OPEN MEETING CERTIFICATION – ARE VANG

This April 17, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MARCH 20, 2023 MEETING) (Exhibit J) – ARE VANG

D. REVIEW OF CONSENT AGENDA ITEMS – ARE VANG

E. ACADEMIC PROGRAMMING – DR. DEB STENCIL

The College will seek Board approval to take the following actions related to academic programming:

- *Program Approval – Early Childhood Assistant Teacher Embedded Technical Diploma*

F. INFORMATIONAL ITEMS

1. Graduate Placement – Dr. Mandy Lang

Highlights of the most recent graduate follow-up survey data will be shared.

G. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

ACADEMIC & STUDENT SERVICES COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

March 20, 2023

- A. CALL TO ORDER** – In place of Are Vang, Betty Bruski Mallek
The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, and Are Vang

OTHERS: Dr. Mandy Lang, Dr. Deb Stencil, and Kimberly Valenza

- B. OPEN MEETING CERTIFICATION** – Betty Bruski Mallek
The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.
- C. APPROVAL OF COMMITTEE MINUTES (FEBRUARY 20, 2023 MEETING)** – Betty Bruski Mallek
Motion by Ms. Bruski Mallek, seconded by Mr. Feltz, upon a voice vote, approved the minutes as presented.
- D. REVIEW OF CONSENT AGENDA ITEMS** – Are Vang
- E. ACADEMIC PROGRAMMING** – Dr. Deb Stencil
Information regarding the Farm Business & Production Management Technical Diploma program, Fire Service Certification Technical Diploma program and Dental Assistant Technical Diploma program was shared. No action was taken. Action will be requested during the regular board meeting.
- F. STUDENT ACTIVITY FEE** – Dr. Mandy Lang
To best respond to student need, information about the student activity fee was shared along with a request to increase the fee. No action was taken.
- G. INFORMATIONAL ITEMS** – Betty Bruski Mallek
1. Winterim Report – Dr. Mandy Lang
Winterim 2023 class and enrollment information was presented. No action was taken.
- H. ADJOURNMENT** – Betty Bruski Mallek
There being no further action or business, the meeting adjourned at 4:37 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Feltz.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

HUMAN RESOURCES & EXTERNAL RELATIONS COMMITTEE

Monday, April 17, 2023

4:15 p.m.

Mid-State Adams Campus Conference Room 114

401 North Main, Adams

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This April 17, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MARCH 20, 2023 MEETING) (Exhibit L) – RICHARD MERDAN

D. REVIEW OF CONSENT AGENDA ITEMS – RICHARD MERDAN

E. INFORMATIONAL ITEMS

1. Employee Benefits for Recruitment and Retention – Dr. Karen Brzezinski
An overview of Mid-State employee benefits and how they are used in recruitment and retention will be provided.
2. Central Wisconsin Days – Dr. Bobbi Damrow
An overview of Central Wisconsin Days issues and Mid-State participation will be provided.
3. AMETA Update – Dr. Bobbi Damrow
An update on the AMETA Construction Launch Kick-Off Event for the Mid-State core campaign team, campaign chairs, design team and construction manager as advisor team will be provided.

F. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE

HUMAN RESOURCES AND EXTERNAL RELATIONS COMMITTEE MEETING MINUTES

Wisconsin Rapids Campus

March 20, 2023

A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 4:15 p.m.

ROLL CALL

PRESENT: Richard Merdan and Terry Whitmore

OTHERS: Dr. Karen Brzezinski, Dr. Bobbi Damrow,

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (February 20, 2023 Meeting) – Richard Merdan

Motion by Mr. Whitmore, seconded by Mr. Merdan, upon a voice vote, approved the minutes as presented.

D. REVIEW OF CONSENT AGENDA ITEMS – Richard Merdan**E. INFORMATIONAL ITEMS**

1. Affirmative Action – Dr. Karen Brzezinski
Information regarding the WTCS Affirmative Action Plan process was provided. No action was taken.
2. Mid-State Awards – Dr. Karen Brzezinski
Mid-State's new annual employee recognition award program was shared. No action was taken.
3. March 17 Legislative Event – Dr. Bobbi Damrow
The Heart of Wisconsin Chamber Legislative Breakfast was highlighted. No action was taken.

F. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 4:40 p.m. with a motion by Mr. Merdan, seconded by Mr. Whitmore, upon a voice vote.

Lynneia Miller, Secretary
Mid-State Technical College Board

Angela R. Susa
Recording Secretary

Approval of Hires and Resignations of Contracted Employees April 17, 2023

Resignations

- Jon Derek Bell (effective March 27, 2023)
Instructor, Leadership Development

- Deborah Krause (effective June 30, 2023)
Instructor, Behavioral Science
Retiring

Hires

None

COMMITTEE-OF-THE-WHOLE

Monday, April 17, 2023

5:00 p.m.

Mid-State Adams Campus Room 116

401 North Main, Adams

AGENDA

A. CALL TO ORDER – RICHARD MERDAN

B. OPEN MEETING CERTIFICATION – RICHARD MERDAN

This April 17, 2023 meeting of the Mid-State Technical College District Board of Directors, and all other meetings of the Board and/or its committees, is open to the public in compliance with State Statutes. Notice of this meeting has been sent to news media and designated persons in an attempt to make the citizens of the Mid-State Technical College District aware of the place, time and agenda of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (MARCH 20, 2023 Meeting) (Exhibit O) – RICHARD MERDAN

D. FEEDBACK UPDATE – DR. SHELLY MONDEIK

Highlights of recent feedback sessions (employee one-on-ones, Campus Advisory and College Conversations) will be shared.

E. ADJOURNMENT

MID-STATE TECHNICAL COLLEGE
COMMITTEE-OF-THE-WHOLE MEETING MINUTES

Wisconsin Rapids Campus	March 20, 2023
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A. CALL TO ORDER – Richard Merdan

The meeting was called to order at 5:03 p.m.

ROLL CALL

PRESENT: Betty Bruski Mallek, Justin Feltz, Richard Merdan, Gordon Schalow, Charles Spargo (via Teams), Terry Whitmore and Dr. Shelly Mondeik (via Teams)

EXCUSED: Lynneia Miller and Are Vang

OTHERS: Michael Anderson, Greg Bruckbauer, Dr. Karen Brzezinski, Bob Cummings, Dr. Bobbi Damrow, Mihai Dumitrescu-Mihaly, Travis Gansch, Kevin Hamm, Logan Hamman, Craig Herzberg, Shelly Higgins, Dr. Mandy Lang, Filip Lelis, Shane Neumann, Brad Russell, Chris Slaby, Dr. Deb Stencil, Angie Susa, and Ryan Ulbrich

B. OPEN MEETING CERTIFICATION – Richard Merdan

The meeting notice was verified; stating that this meeting of the Mid-State Technical College District Board was announced to the public in an attempt to keep the citizens of the district aware of the date, time and place of the meeting.

C. APPROVAL OF COMMITTEE MINUTES (February 20, 2023 MEETING) – Richard Merdan

Motion by Mr. Schalow, seconded by Ms. Bruski Mallek, upon a voice vote, approved the minutes as presented.

D. AMETA UPDATE – Greg Bruckbauer and Dr. Bobbi Damrow

An update on Mid-State's AMETA Center was provided. No action was taken.

E. ADJOURNMENT – Richard Merdan

There being no further action or business, the meeting adjourned at 5:18 p.m. with a motion by Ms. Bruski Mallek, seconded by Mr. Schalow, upon a voice vote.

Lynneia Miller, Secretary
 Mid-State Technical College Board

Angela R. Susa
 Recording Secretary